

**FRANKLIN TOWNSHIP SCHOOL BOARD OF EDUCATION  
MINUTES REGULAR MEETING NOVEMBER 12, 2007**

**I. Call to Order**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 30, 2007. Mrs. Wright opened the meeting at 7:00.*

**II. Roll Call - Gloria Gross, SBA/BS**

J. Campbell, V.Pres.	<u>X</u>	A. Burdick	<u>X</u>	S. Campbell	<u>X</u>
D. Cook	<u>X</u>	P. Duckworth	<u>X</u> arr@7:10	J. Foran	<u>X</u>
N. Reed	<u>X</u>	T. Wolak	<u>X</u>	D. Wright, Pres.	<u>X</u>

**III. Flag Salute**

**IV. Motion** to approve the minutes of the following meetings:

- October 29, 2007 - Regular Meeting
- October 29, 2007 - Executive Session

Moved Mr. Foran      Second Mr. Campbell      Motion Carried

**V. Correspondence**

- North Hunterdon-Voorhees Regional High School District

**VI. Construction Update**

• Review and Discussion of Possible Powerpoint Presentation - Information about what to include in the public presentation was discussed. The Board decided to have a meeting in the gym for this presentation on November 27, 2007. Mr. Foran and Mrs. Burdick will meet with Mrs. Lewis to go over the presentation.

**VII. Public Comments**

Mrs. Cargill asked if we could please move forward with the project. She also commented on the law books which she feels are necessary for the administrators to uphold the law. Mr. Burdick commented on the referendum, the boilers, the March 19, 2007 and August 17, 2007 letters from the state.

Mr. Stryker commented on the costs for the project. He is concerned about the increase in construction costs. He feels the scope should be changed.

Mr. Dahan is concerned that the project has been mismanaged. He feels that more money may be needed to finish it. There will be a great deal of difficulty if the Board has to ask the public for more money.

Mr. Rozycki asked if the material which Mr. Burdick had could be obtained by a member

of the public.

Mrs. Vail spoke about the law books, the project going forward, the condition of the school and asked if Mr. Duckworth was taping the meetings. He was asked by the Board President if he was taping meetings and refused to answer. He then stated that he tapes the meetings for his own use because he is deaf in one ear.

Motion by Mr. Foran and seconded by Mrs. Campbell to end the public comment portion of the meeting. Yes - 5, No - 4 Motion carried.

## VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. EDUCATION

1. **Approve** the following field trips:
  - Grade 2 to Native Lands, May 28, 2008.
  - Grade 4 to Pequest Trout Hatchery, May 20 & 21, 2008
  - Grade 5 to Philadelphia - Ride the Duck Tour and Camden -Battleship New Jersey, May 27, 2008.
  - Grade 6 to Camp Bernie - June 5 & 6, 2008.

### B. PERSONNEL

1. **Approve** the following professional day requests:
  - North-Voorhees Special Education Articulation Meetings, 1st Monday of each month, mileage reimbursement - \$33.95, 1 staff member
  - Hunterdon County Special Education Directors Meetings, 2nd Friday of each month, mileage reimbursement - \$33.95, 1 staff member.
  - NJASBO, Budget 08/09, registration - \$100.00, mileage reimbursement - \$40.74, 1 staff member
2. **Approve** the following substitute teachers:
  - Francesca Fedyna
  - Chris Schneider

### C. FACILITIES

1. **Approve** the following use of facility requests:
  - Franklin Township Recreation, Gym, 11/13/07, 11/14/07, 11/19/07, 12/10/07, 7:00 - 9:00 p.m.
  - PTA, Fun Fair, outside area behind the gym, May 30, 2008 (Rain date 6/6/08), 7:00 a.m. - 4:00 p.m. (pending all necessary permits).
  - Booster Club/PTA, Spanish Room, 12/7/07, 7:00 - 9:00 p.m.
  - Hunterdon United, Gym, Mondays & Fridays, 7:00 - 10:00 p.m., 11/26/07 - 3/31/08
  - Hunterdon United, Gym, Basketball Tournament, April 19 & 20, 2008, 8:00 a.m. - 9:00 p.m.

There was a question as to whether Hunterdon United is a not for profit organization. This will be checked.

**D. BUSINESS**

1. **Approve** the November 2007 bill list in the amount of \$245,666.37.
2. **Approve** the November 2007 bill list in the Capital Projects Account in the amount of \$2,500.00.

**E. POLICY**

No consent items

**F. OTHER MATTERS**

**G. Motion** by Mr. Campbell and seconded by Mr. Foran to approve the above stated consent agenda items.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

**IX. Discussion & Action Agenda**

**A. EDUCATION:** Superintendent's Report - Karen A. Lewis

1. **Informational/Discussion Items:**

- a. Enrollment
- b. American Education Week
- c. Exxon Program - grade 4
- d. Parent Teacher Conferences
- e. Special Cleaning Projects
- f. Sports Banquet

Mrs. Lewis informed the Board about the heat problem in one of the rooms.

2. **Action Item:**

- a. **Motion** to accept the 06-07 Quality Assurance Annual Report.  
Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**B. FACILITIES**

1. **Information Item:**

- a. Roof Estimate - Mrs. Lewis informed the Board that Aramark will come in to do an analysis of the slate roof. Mr. Foran asked if he could accompany Aramark.

**C. BUSINESS**

1. **Financial Reports:**

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for September, 2007.
- b. **Motion** by Mr. Foran and seconded by Mrs. Campbell to adopt the following resolutions:
  1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for September 2007.

2. Pursuant to N.J.A.C. 6A:23-2.11(c)4 the board of education certifies, after review of the board secretary's and treasurer's September 2007 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report.

**D. TRANSPORTATION**

No Action Items

**E. POLICY**

**1. Action Item:**

a. **Motion** to adopt, after a second reading, the revised policy 9010 - Role of the Board Member. (distributed 10/15)

Moved Mr. Foran Second Mrs. Campbell Motion Carried

**F. BOARD MATTERS**

**1. Action Item:**

a. **Motion** to approve the purchase of Gann Law Books in the amount of \$303.25.

Moved Ms. Cook Second Mrs. Campbell Motion Carried

Prior to the above motion Mrs. Wright informed the Board that these law books are used by the Board members during teacher contract negotiations. The policy committee also uses them. In addition, the Business Administrator, Superintendent and Child Study Team use them. It is an appropriate expense. Mrs. Burdick asked if we had the books and had broken the seals on them. She feels it is an extraordinary expense and should have prior board approval. Mrs. Lewis explained that she has books going back several years. Mr. Duckworth felt that the on line version should be used. Mr. Johnston also commented that the books are an enormous benefit to administrators.

**G. NEW BUSINESS**

1. Mr. Duckworth asked if he could give a presentation to the Board at the January meeting. He also said that he records many things due to his hearing problem. He apologized if he offended anyone. Mrs. Wright said that the Board is considering taping meetings.

Motion by Mrs. Wolak to allow Mr. Duckworth to continue to tape meetings. There was no second so there was no motion. Mr. Johnson warned against taping executive session as it could be considered an ethics violation.

**X. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, November 12, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The Board went into executive session at 9:10 p.m.

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**XI. Motion to return to Open Public Session at 9:50 p.m.**

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**XII. PERSONNEL**

A. **Motion** to hire Melissa Minarik as part time (.6) instructional aide for the 07-08 school year at a salary of \$14,790 (to be prorated) beginning November 13, 2007, upon the recommendation of the Superintendent.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

**XIII. Other Board Business**

No action items

**XIV. Public Comments** - Mr. Burdick apologized for his tone and also if he had offended anyone.

**XV. Motion** to Adjourn from the Public Meeting at 9:51 p.m.

Moved Mr. Foran      Second Mrs. Wolak      Motion Carried

Certified by:

Respectfully submitted,

Gloria J. Gross  
Business Administrator/Board Secretary