

**FRANKLIN TOWNSHIP SCHOOL BOARD OF EDUCATION
MINUTES REGULAR MEETING DECEMBER 10, 2007**

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 30, 2007. Mrs. Wright opened the meeting at 7:04 p.m.

II. Roll Call - Gloria Gross, SBA/BS

J. Campbell, V.Pres.	<u>X</u>	A. Burdick	<u>X</u>	S. Campbell	<u>X</u>
D. Cook	<u>X</u>	P. Duckworth	<u>A</u>	J. Foran	<u>X</u> arr@7:50
N. Reed	<u>X</u>	T. Wolak	<u>X</u>	D. Wright, Pres.	<u>X</u>

III. Flag Salute

IV. Motion to approve the minutes of the following meetings with one correction: List the names of the people who commented and asked questions after the presentation at the November 27 meeting.

- November 5, 2007 - Special Meeting
- November 12, 2007 - Regular Meeting
- November 12, 2007 - Executive Session
- November 27, 2007 - Special Meeting
- November 27, 2007 - Executive Session

Moved Mrs. Campbell Second Mr. Campbell Motion Carried (Mrs. Burdick abstained on the minutes of November 5, 2007.)

V. Correspondence

- North Hunterdon-Voorhees Regional High School District
- NJ Schools Development Authority - Mrs. Wright read the letter from Mr. Larry Wright
- Rosalie Mancino

VI. Update on Construction

VII. Presentation - 2006-07 Comprehensive Annual Financial Report (CAFR) William Colantano, Auditor. Mr. Colantano explained what an audit is and gave a synopsis about items contained in the CAFRA. He told the Board that 93 % of the district's budget is funded through property taxes and 7% through state aid.

VIII. Public Comments - Mr. Dahan complemented Mrs. Campbell on the presentation which was given on November 27, 2007. He is concerned about the boilers and roof

repairs. He commented on the video taping of the meetings. He thought we needed a new PA system. Mr. Burdick asked a question about the storage fees for ABM. Mrs. Cargill spoke about a PTA web site. She also stated she feels some Board members are opposed to using the interest money for the project and she wondered where the documents came from that people refer to. Mrs. Vail asked if the district would be waiting to start the project if a private citizen filed a complaint. She also asked why one Board member was copied on the letter received from Mr. Larry Wright. Mr. Johnston commented that the Board could be compromised.

IX. Acceptance of CAFR and Approval of Corrective Action Plan

A. **Motion** by Mr. Foran and seconded by Ms. Cook to accept the CAFR Report for the 2006-07 school year which includes two recommendations - approval be obtained from the Department of Education for use of interest earnings in the capital projects fund and to transfer remaining interest to either the general or debt service fund and that the corrective action plan remains to be completed from 05/06.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Absent</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

B. **Motion** by Mr. Campbell and seconded by Ms. Cook to approve the following corrective action plan: Approval will be obtained from the Department of Education for use of interest earnings in the capital projects fund and to transfer remaining interest to either the general or debt service fund and that the corrective action plan from 05/06 will be completed by the end of the fiscal year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Absent</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

X. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION
No consent items

B. PERSONNEL

1. **Approve** the following course application (balance of 07-08 account as of November 12, 2007 is \$4,488):
 - Barry Kramer, Dissertation Research, Lehigh University, Spring 2008 (\$318.00)
2. **Approve** the following professional day requests:
 - SAIF Workshop, 12/4/07, Mileage Reimbursement - 34.44, 1 staff member
 - SmartBoard for Classroom Teachers, 1/4/08, Registration - \$160.00,

- Mileage Reimbursement - \$29.10, 1 staff member
- Advanced Tools & Techniques for Experienced SmartBoard Users, 2/1/08, Registration - \$160.00, Mileage Reimbursement - \$29.10, 1 staff member
- Student Discipline Policy Issues, 12/13/07, Registration - \$90.00, Mileage Reimbursement - \$56.75, 1 staff member
- School Nutrition, 12/12/07, Mileage Reimbursement- \$39.77, 1 staff member

3. **Approve** the following substitute secretary:

- Susan McDonough

4. **Approve** the renewal application for a substitute certificate for Sandra Zdepski.

C. FACILITIES

1. **Retroactively approve** the following use of facility request:

- Girl Scouts, Art Room, November 29, 2007, 3:15 - 5:15 p.m.

2. **Approve** the following use of facility requests:

- Franklin Township Recreation, Gym, March 4, 5, 6, 11, 12, 13, 2008, 7:00 - 9:00 p.m., March 8, 2008, 9:00 a.m. - 3:00 p.m.
- PTA, Book Fair, Music Room, March 3 - 7, 2008, 9:00 a.m. - 3:15 p.m., March 4, 2008, 6:00 - 9:00 p.m., (Set-Up February 29, 2008 at 3:15)
- Hunterdon United Basketball, Gym, Mondays and Fridays, 7:00 - 10:00 p.m., April 1 - June 30, 2008
- PTA Clothing Drive, Parking Lot, (Hallway entrance if raining), Sunday, April 20, 2008, 9:00 a.m. - 1:00 p.m.
- Cub Scouts, APR, 12/20/07, 6:30 - 8:00 p.m.

D. BUSINESS

1. **Approve** the December 2007 bill list in the amount of \$489,582.03.

2. **Approve** the December 2007 bill list in the Capital Projects Account in the amount of \$7,683.45.

E. POLICY

No consent items

F. OTHER MATTERS

G. Motion by Mr. Foran and seconded by Ms. Cook to approve the above stated consent agenda items. Mr. Foran abstained from the Cub Scout approval.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Absent</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

XI. Discussion & Action Agenda

A. EDUCATION: Superintendent's Report - Karen A. Lewis

1. **Informational/Discussion Items:**

- a. Enrollment
- b. Winter Decorations - PTA
- c. Holiday Shop - PTA
- d. November
 - Parent Teacher Conferences
 - Parenting your 10-15 year old - 10 people
- e. Dollars for Denim
- f. Professional Development Committee
- g. Blue Gold Day
- h. Nutrition

B. FACILITIES

1. **Informational Items:**

- a. Roof information - Mrs. Lewis explained about the foam product which is sprayed on the roof.
- b. Heat in library

C. BUSINESS

1. **Financial Reports:**

- a. **Treasurer's Report and Board Secretary's Reports**, (Funds 10, 20, 30, 40 and 50) for October, 2007.
- b. **Motion** to approve the Line Item Transfers of October 2007.

Moved Mr. Foran Second Mr. Campbell Motion Carried

- c. **Motion** by Mr. Foran seconded by Mr. Campbell to adopt the following resolutions:

- 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for October 2007.
- 2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's October 2007 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Absent</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

- d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report.

2. **Action Items:**

- a. **Motion** to approve that attached resolution, a contract with Hunterdon County Educational Services Commission for coordinated transportation for

2007/2008 school year.

Moved Mr. Foran Second Mrs. Campbell Motion Carried(Mrs. Wright abstained)

b. **Motion** to approve the acceptance of the 2008 IDEIA Consolidated Grant for the 2007-08 school year in the following amounts:

Basic - \$88,399

Preschool - \$4,811

Moved Mr. Foran Second Mrs. Campbell Motion Carried

D. TRANSPORTATION

No Action Items

E. POLICY

1. Information Item:

- a. Revised Policy 9010 - Role of the Board Member, adopted at the November 12th Board Meeting to be inserted in policy books. The policy governing the taping of Board meeting was discussed. The Board will consider such a policy.

F. BOARD MATTERS - Mr. Campbell commented on the conference call made by three Board members to the Department of Education. He felt that Board members are not allowed to go out on their own to pursue Board business. Mr. Foran stated that he had also called the state. Going forward he feels the Board should operate as a Board of the Whole and Board members should not make phone calls to state agencies as individuals.

G. NEW BUSINESS

1. Discussion Item:

- a. Sample policies regarding minutes.

XII. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, December 10, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The Board convened into closed session at 8:41 p.m.*

Moved Mr. Foran Second Mr. Campbell Motion Carried

XIII. Motion to return to Open Public Session at 9:07 p.m.

Moved Mrs. Campbell Second Mr. Foran Motion Carried

XIV. PERSONNEL

XV. Other Board Business

No action items

XVI. Public Comments - Mr. Burdick read from page 26 #4.9 from the Grant

Agreement with the School Development Authority. Mrs. Cargill thanked the Board for the pep rally. The students loved it.

XVII. Motion to Adjourn from the Public Meeting at 9:10 p.m.

Moved Mr. Foran Second Mr. Campbell Motion Carried

Certified by:

Respectfully submitted,

Gloria J. Gross
Business Administrator/Board Secretary