

June 9, 2008
FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education

REGULAR MEETING MINUTES

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2008. Mrs. Wright opened the meeting at 7:30 p.m.

II. Roll Call - Barbara Tudek, Interim SBA/BS

*P. DiGiambattista	Absent	N. Reed	X	L. Vail	X
A. Burdick	X	J. Campbell	X	D. Cook	X
K. Weiss	X	T. Wolak	X	D. Wright	X

*Mr. DiGiambattista arrived at 8:20 p.m.

III. Flag Salute

IV. Public Hearing on Superintendent's Contract - Canceled

V. Recognition of Previous Board Members

VI. Motion to approve the minutes of the following meetings:

- April 7, 2008 - Executive Session I (Revised)
- April 28, 2008 - Reorganization Meeting
- April 28, 2008 - Regular Meeting
- April 28, 2008 - Executive Session
- May 5, 2008 - Regular Meeting
- May 5, 2008 - Executive Session
- May 19, 2008 - Regular Meeting
- May 19, 2008 - Executive Session I and II

(enclosures)

Moved Mr. Weiss Second Mr. Campbell on all items except Executive Session minutes. Motion Carried

Mr. Campbell abstained on May 5, 2008 minutes and Ms. Cook abstained on May 19, 2008.

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Following executive session:

Motion by Mr. Campbell seconded by Ms. Cook to approve executive session minutes as listed above. Motion carried
Mr. Campbell abstained on May 5, 2008 minutes and Ms. Cook abstained on May 19, 2008.

VII. Correspondence

- NJSBA
- Franklin Township Fire District
- Karen A. Lewis
- DeSapio Construction
- North Hunterdon-Voorhees Regional High School District

(enclosures)

VIII. Public Comments

IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. **Approve** the following field trip:

- Kindergarten, Yours Truly Gardens, June 16, 2008 (Rain date 6/17)

(enclosure)

B. PERSONNEL

1. **Approve** the following professional day request:

- Wilson Training Introductory Workshop, July 8 - 10, 2008, registration, \$470.00, mileage reimbursement \$58.58, 1 staff member

2. **Approve** the following course application (balance of 08-09 account is \$9,124):

- Barry Kramer, Dissertation Research, Lehigh University, Fall, 2008, \$420.00
- Pamela Watkinson, Teaching Writing and Thinking Across the Curriculum, The College of New Jersey, Summer, 2008, \$876.00

(enclosures)

3. **Approve** the following substitute teachers:

- Cindy Reilly
- Conni Keller

C. FACILITIES

1. **Approve** the following use of facilities applications:

- FTS, Softball Field, Parents vs. Players Softball Game, June 13, 2008, 3:30 - 6:00 p.m.
- Girl Scouts, APR, June 11, 2008, 6:30 - 8:30 p.m.
- PTA, Market Day, Gym, 4:30 - 7:00 p.m., 10/7/08, 11/4/08, 12/2/08, 1/13/09, 2/10/09, 3/10/09, 4/7/09, 5/12/09, 6/9/09

(enclosures)

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D. BUSINESS

1. **Approve** the June 2008 bill list in the amount of \$210,974.19. (enclosure)
2. **Approve** the 08-09 CAP Grant Application as follows:
 - Pre K-6 - \$596.00 of which \$178.80 is district funded.
 - Teen CAP - \$382.00 of which \$114.60 is district funded.
3. **Approve** the placement of one special education student to attend East Amwell's full day kindergarten program, including speech and private teacher, for the 2008-09 school year at a total cost of \$60,000.00.
4. **Approve** Yin Y. Lam, School Psychologist, to provide a Bilingual Psychological Evaluation for a preschool student at a rate of \$750.00 for the evaluation, \$100 per hour for translation, and a \$30 per hour traveling fee.

E. POLICY

No consent items

F. OTHER MATTERS

1. **Approve** the following floating holidays for 12 month employees for the 08-09 school year:
 - July 3, 2008
 - October 13, 2008
 - February 16, 2009

G. Motion to approve the above stated consent agenda items.

Motion by Mr. Campbell seconded by Ms. Cook

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
P. DiGiambattista	absent	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y

Mrs. Reed and Mrs. Wolak abstained on Item C. PTA Market Day.

X. Discussion & Action Agenda

A. EDUCATION: Superintendent's Report - Karen A. Lewis

1. **Informational/Discussion Items:** (enclosure)
 - a. Enrollment
 - b. 08-09 School Calendar
 - c. Archery letter
 - d. Township information
 - e. Summer work - June 23rd meeting
 - f. Vandalism
 - g. Prosecutor's visit
 - h. Sports Banquet
 - i. Year end activities

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Mrs. Lewis asked Mrs. Tudek to check on insurance concerns regarding the use of school grounds for archery.

B. FACILITIES

None

C. BUSINESS

1. Financial Reports:

a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for March, 2008. (enclosure)

b. **Motion** to approve the Line Item Transfers from 4/1/08 - 5/31/08. (enclosure)

Moved Mr. Campbell Second Ms. Cook Motion Carried

c. **Motion** to adopt the following resolutions:

1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for March 2008.

2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's March 2008 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Ms. Cook seconded by Mr. Campbell

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
P. DiGiambattista	absent	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y

d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report. (handout)

2. Action Items:

a. **Motion** to accept the following bids for Custodial/Maintenance services for the two year period of July 1, 2008 through June 30, 2010. (enclosure)

Aramark - \$503,918.01
Pritchard - \$532,170.34

Moved Mr. Campbell Second Ms. Cook Motion Carried

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- b. **Motion** to award the Custodial/Maintenance contract to Aramark as per the bid received on May 29, 2008 for the period of July 1, 2008 through June 30, 2010.

Motion by Mr. Campbell seconded by Mr. Weiss

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
P. DiGiambattista	absent	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y

D. TRANSPORTATION

No action items

E. POLICY

No action items

F. BOARD MATTERS

No action items

G. NEW BUSINESS

XI. Construction Update

Mr. Frank Bell provided an update on the building program and revised state forms 131 and 130.

XII. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, June 9, 2008 for the purpose of discussing personnel issues, contract negotiations in regard to the building and referendum project, and potential litigation in regard to the N.S./P.S. case . It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mr. Campbell Second Ms. Cook at 8:38 p.m. Motion Carried

XIII. Motion to return to Open Public Session at 9:27 p.m.

Moved Mr. Campbell Second Ms. Cook Motion Carried

XIV. PERSONNEL

A. Action Items:

1. **Motion** to accept, with regret, the resignation of Karen A. Lewis, Superintendent/ Principal, effective August 1, 2008.

Moved Mr. Campbell Second Mrs. Wolack Motion Carried
Ms. Vail voted no.

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2. **Motion** to approve Marylou Findley to work three days during the summer at the the per diem rate of \$236.39, upon the recommendation of the Superintendent.

Moved Mr. Campbell Second Ms. Cook Motion Carried

3. **Motion** to approve the payment of \$4,000 for 100 unused sick days (\$40 day) to Cynthia Reilly on the occasion of her retirement effective 6/30/08 in accordance with Article XI Section C of the QEA contract.

Moved Mr. Campbell Second Ms. Cook Motion Carried

4. **Motion** to approve Vickie Nosker as the Athletic Director for the 08-09 school year at the stipend of \$2,111 as per the QEA contract.

Moved Mr. Campbell Second Ms. Cook

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y

XV. Other Board Business

Mrs. Wright advised that the board attorney received a request from the SDA to meet in Trenton on June 12, 2008.

Mrs. Reed asked who would be attending the meeting on behalf of the board.

Mrs. Wright responded that she, Mr. Campbell, Karen Lewis, Tom Johnston and Lisa Gorab will be attending the meeting.

Motion by Mr. Campbell seconded by Mr. DiGiambattista to approve travel expense reimbursement for the Superintendent and board members attending the meeting in Trenton with the SDA on June 12, 2008.

Motion Carried

Motion by Mrs. Reed seconded by Mrs. Wolack that Mrs. Burdick attend the June 12, 2008 meeting in Trenton with the SDA.

A. Burdick	Y	J. Campbell	N	D. Cook	N
P. DiGiambattista	N	N. Reed	Y	L. Vail	N
K. Weiss	N	T. Wolak	Y	D. Wright	N

Motion not carried

Motion by Mrs. Reed seconded by Mrs. Wolack that Mr. Frank Bell attend the June 12, 2008 meeting in Trenton with the SDA.

A. Burdick	Y	J. Campbell	Y	D. Cook	N
P. DiGiambattista	Y	N. Reed	Y	L. Vail	N
K. Weiss	N	T. Wolak	Y	D. Wright	Y

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Motion carried

Mrs. Wright appointed the following committees:

School Business Administrator job search committee

Ms. Vail Mrs. Burdick Mr. Weiss

Board Attorney search committee

Mrs. Wolack Mr. DiGiambattista Mrs. Cook

Mrs. Wright advised the board that she will get a report to all board members following the meeting in Trenton on June 12, 2008.

Mrs. Reed asked Mrs. Tudek to research recording equipment for use at board meetings.

XVI. Public Comments

Mrs. Gordon said that she is sorry to see that Mrs. Lewis is leaving the district, she inquired about the process to find a new Superintendent.

Mrs. Wright explained the past process and stated that the board will seek an interim until a replacement is found.

XVII. Motion to Adjourn from the Public Meeting at 9:50 p.m.

Moved Mrs. Wolack Second Mr. Campbell Motion Carried

Certified by:

Respectfully submitted,

Barbara A. Tudek
Interim Bus. Admin./Board Secretary