

**FRANKLIN TOWNSHIP SCHOOL BOARD OF EDUCATION  
MINUTES REGULAR MEETING JULY 16, 2007**

**I. Call to Order**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 30, 2007. Mrs. Wright opened the meeting at 7:03 p.m.*

**II. Roll Call - Gloria Gross, SBA/BS**

J. Campbell, V.Pres.	<u>X</u>	A. Burdick	<u>X</u>	S. Campbell	<u>X</u>
D. Cook	<u>X</u>	P. Duckworth	<u>X</u>	J. Foran	<u>X arr.@8.25</u>
N. Reed	<u>X</u>	T. Wolak	<u>X</u>	D. Wright, Pres.	<u>X</u>

**III. Flag Salute**

**IV. Motion to approve the minutes of the following meetings:**

- June 25, 2007 - Regular Meeting
- June 25, 2007 - Executive Session

Moved Mr. Campbell                      Second Ms. Cook

There were several corrections for the regular meeting minutes: More detail should be given on item #20, change Goran to Gorab on page 7, space between "the" and "requesting" on page 3 and on page 2 and 3, the amount shown for the tuition approvals should indicate that it is the total amount for all students.

Motion Carried

**V. Construction Update - Frank Bell and Dave Tillou - Mr. Bell and Mr.**

Tillou gave the Board an update on the construction project. Mr. Johnston advised the Board that Mr. Bell's contract was almost complete. Mr. Tillou introduced his associate, Mr. Russ Bercik. There will be a meeting at the school on Wednesday and the bid opening is scheduled for August 15, 2007 for general contracting, HVAC and structural steel. Mr. Bell went over the addendum to the specs.

**VI. NJSBA - Diane Morris** discussed various ideas concerning the development of Goals for the Board. She will prepare a written report of all the items discussed.

**VII. Correspondence**

None

**VIII. Public Comments - None.**

## IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. EDUCATION

No consent items

### B. PERSONNEL

1. **Approve** the following course applications (balance of account as of June 25, 2007 is \$7,944) for the 2007/2008 school year.
  - Minga Cullen, Modes of Inquiry and Research, The College of New Jersey, Fall 2007, \$832.00
  - Minga Cullen, Inquiry into Practice, The College of New Jersey, Spring 2008, \$624.00

### C. FACILITIES

1. **Approve** the following use of facility applications:
  - PTA, Room # 12, Meeting - July 31, 2007, 11:00 a.m. - 1:00 p.m.
  - PTA, Room #12, Meetings - 1st Tuesday of each month, September 2007- June 2008, 6:30 - 9:30 p.m.
  - Class of 2008, Gym, Blood Drive, October 25, 2007, 1:30 - 9:00 p.m.
  - Girl Scouts, Art Room, 2nd & 4th Thursday in September, 1st & 3rd Thursdays October 2007 - June 2008, 3:15 - 5:15 p.m.
  - Girl Scouts, Art Room, 2nd & 4th Wednesday, 3:15 - 4:30 p.m., September 2007 - June 2008
  - Spartac International Soccer School, Gym, 2 nights per week, 6:30 - 8:00 or 8:00 - 9:30, November 19, 2007 - March 20, 2008.

### D. BUSINESS

1. **Approve** the June 30, 2007 bill list.
2. **Approve** the July 2007 bill list.
3. **Approve** the July 2007 bill list in the Capital Projects Account.
4. **Approve** the placement of 2 special education students to attend East Amwell Township School's Extended School Year program which runs from 7/2/07 through 8/10/07 at a total cost of \$5,631.
5. **Approve** the placement of Preschool Disabled special education student to attend a full day preschool disabilities class for the 2007-08 school year at East Amwell School at a total cost of \$37,562.
6. **Approve** the placement of one Other Health Impaired special education student to attend East Amwell School's first grade program with resource center for the 2007-08 school year at a total cost of \$37,507.

**E. POLICY**

No consent items

**F. OTHER MATTERS**

**G. Motion** by Ms. Cook and seconded by Mrs. Wolak to approve the above stated consent agenda items with the exception of Spartac International Soccer School under Facilities.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Absent</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

**Executive Session**

**Motion** by Mrs. Campbell and seconded by Ms. Cook and carried by unanimous decision to adopt the following resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, July 16, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The Board convened into closed session at 7:34 p.m.

**XII. Motion to return to Open Public Session at 8:34 p.m.**

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**X. Discussion & Action Agenda**

**A. EDUCATION:** Superintendent's Report - Karen A. Lewis

**1. Informational/Discussion Items:**

- a. Projected Enrollment - 349
- b. Maintenance Update
- c. IEP Program
- d. Math Curriculum Committee
- e. Work & Family Relocation
- f. Gym mats
- g. Web Update
- h. Report on facility use approvals by Superintendent - There were none
- i. Interview Update
- j. Action Plan - Mrs. Lewis went over her action plan.

**B. FACILITIES**

**1. Discussion Item:**

- a. Repair of stairway near science room - Mrs. Lewis reported that the concrete was coming off the steps. A quote from Aramark was included in the agenda.

**C. BUSINESS**

**1. Financial Reports:**

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for May, 2007.

- b. **Motion** by Mr. Campbell and seconded by Mrs. Campbell to adopt the following resolutions:
  1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for May 2007.
  2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's May 2007 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

- c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report.

**2. Action Item:**

- a. Resolution - Maximum Travel Expenditure

**Motion** by Mr. Foran and seconded by Mrs. Campbell to adopt the following resolution:

**Whereas**, pursuant to NJSA 18A:11-12, in each pre-budget year, the Franklin Township Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**Whereas**, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**Whereas**, the Board of Education elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

Resolved, that the Franklin Township Board of Education hereby establishes the maximum travel expenditure amount for the 2007-08 school year as \$7,000.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

**D. TRANSPORTATION**

No action items

**E. POLICY**

**1. Action Item:**

- a. **Motion** to adopt, after a second reading, Policy (Bylaw) 9130 - Committees.

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**2. Discussion Item:**

- a. Policy 1330 - Use of Facilities - Gym time slots  
b. Policy 9270 - Conflict of Interest

**F. BOARD MATTERS**

1. Work Schedule - Policy

**G. NEW BUSINESS**

No action items

**XI. Executive Session**

**Adopt the Following Resolution**

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, July 16, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The Board convened into closed session at 10:47 p.m.

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**XII. Motion to return to Open Public Session at 11:00 p.m.**

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

**XIII. PERSONNEL**

**A. Action Item:**

1. **Motion** to hire Kathryn Fischer as substitute personnel caller for the 2007-2008 school year at a salary of \$2,000.

Moved Mr. Foran      Second Mrs. Campbell      Motion Carried

2. **Motion** to retroactively approve the following teachers to work on the math curriculum during the summer 2007 at an hourly rate of \$30.00, not to exceed \$4,500.

Donna Browning      Minga Cullen  
Jane Ries      Margie Sharp  
Lenore Tigue

Moved Mr. Foran      Second Mr. Campbell      Motion Carried

3. **Motion** by Mr. Foran and seconded by Mrs. Campbell to hire, through the emergent hire process, Rebecca Richards as part time (.8) School Psychologist for the 07-08 school year at the prorated salary of \$51,850, Step 13, MA+45, upon the recommendation of the Superintendent and subject to criminal background check.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

4. **Motion** by Mr. Foran and seconded by Mrs. Campbell to approve Rebecca Richards as Coordinator of the Child Study Team for the 07-08 school year at the stipend of \$6,800, upon the recommendation of the Superintendent.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

5. **Motion** by Mrs. Campbell and seconded by Mr. Foran to hire, through the emergent hire process, Jeffrey Staples as full time health/physical education teacher for the 07/08 school year at the salary of \$40,678 BA Step 2, upon the recommendation of the Superintendent and subject to criminal background check.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>Y</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>N</u>	T. Wolak	<u>N</u>	D. Wright, Pres.	<u>Y</u>

**XIV. Other Board Business**

**Motion** to reject as expired the bids submitted on March 21, 2007 for structural steel, as part of the Additions and Alterations for the Franklin Township School.

Moved Mrs. Burdick                      Second Mrs. Wolak      Motion carried.

There was some discussion concerning the classrooms in the library space.

**XV. Executive Session**

**Motion** by Mr. Foran and seconded by Mrs. Campbell and carried by unanimous decision to adopt the following resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, July 16, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The Board convened into closed session at 10:47 p.m.

**XVI. Motion to return to Open Public Session at 10:50 p.m.**

Moved Mr. Foran                      Second Mrs. Campbell                      Motion Carried

**XVII. Public Comments - None.**

**XVIII. Motion** to Adjourn from the Public Meeting at 11:00 p.m.

Moved Mr. Foran      Second Mr. Campbell Motion Carried

Certified by:

Respectfully submitted,

Gloria J. Gross  
Business Administrator/Board Secretary