

**FRANKLIN TOWNSHIP SCHOOL BOARD OF EDUCATION
MINUTES REGULAR MEETING SEPTEMBER 24, 2007**

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 30, 2007. Mrs. Wright opened the meeting at 7:04

II. Roll Call - Gloria Gross, SBA/BS

J. Campbell, V.Pres.	<u>X</u>	A. Burdick	<u>X</u>	S. Campbell	<u>absent</u>
D. Cook	<u>X</u>	P. Duckworth	<u>X</u>	J. Foran	<u>X arr@7:40</u>
N. Reed	<u>X</u>	T. Wolak	<u>X</u>	D. Wright, Pres.	<u>X</u>

III. Flag Salute

IV. Motion to approve the minutes of the following meetings:

- August 20, 2007 - Regular Meeting
- August 20, 2007 - Executive Session
- August 27, 2007 - Special Meeting
- September 10, 2007 - Regular Meeting
- September 10, 2007 - Executive Session

Moved Ms. Cook Second Mr. Campbell

Corrections: Mrs. Reed objected to the resolution without the attorney being present. Mr. Tillou said that the soil borings were included in the spec and Mr. Bell said they were not. Mrs. Lewis stated that her mileage to the workshop which was approved may be half the amount approved. Motion Carried Mr. Foran and Mr. Duckworth abstained from the minutes of August 27, 2007.

V. Correspondence

- North Hunterdon/Voorhees Regional High School
- PTA
- Taylor, Whalen and Hybbeneth
- Letter from Porzio, Bromberg and Newman advising the Board that the resolution presented at the last Board meeting with regard to the project did pass with a majority vote. Mr. Johnston noted that two thirds vote was not required.

VI. Public Comments

Mr. Ken Mandoli, Franklin Township's Head of Public Safety, gave an explanation regarding the information posted on the internet. He gave a summary of chronological

events and how protocols were followed.

Mr. Dahan was outraged that the school did not react in a more expeditious manner with regard to the “my space” incident.

Mrs. Cargill commented that a board member had called another parent to ask about her daughter. She asked if this was an ethical violation.

Dr. Fallon, whose son was on the list, expressed his gratitude to Mrs. Lewis and felt she went above and beyond in her handling of the incident. He thanked Mrs. Lewis, Mr. Mandoli and all the law enforcement personnel.

Mr. Brandenburg has a daughter whose name was on the my space list. He felt Mrs. Lewis took all the proper steps in handling the situation.

Mr. Robinson is concerned about policy. He feels that there should be a policy in place to direct the superintendent.

Mrs. Lewis commented with regard to the memorandum of agreement with local law enforcement.

Mr. Burdick stated that everyone is entitled to their opinion. He asked if the Board had received a copy of his letter to the Department of Finance which was copied to the Board.

Mrs. Borland commented on the “my space” incident. She felt everything had been handled appropriately. She also wants to see the project move forward. She felt board meetings are becoming shows.

VII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. **Approve** the following field trips:

- 8th grade to attend Voorhees High School, October 15, 2007, Michael Fowlin Program on Bullying, Diversity and Tolerance, to be paid by the Board of Education.
- 8th grade trip to Civic Theatre to view the play, A Christmas Carol, December 5, 2007

B. PERSONNEL

1. **Approve** the following professional day requests:

- Managing Sudden Traumatic Loss, 12/3/07, \$110.00 registration, \$35.89 mileage - 1 staff member
- Ethical Issues in School, 12/4/07, \$110.00 registration, \$63.05 mileage - 1 staff member
- Community Medicine: School Children and Your Practice, 10/25/07, \$187.00 registration, \$22.31mileage - 1 staff member
- 2007 Lake Conference for K-8 Physical Education, \$170.00 registration,

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\$38.80 mileage - 1 staff member

- Baby Steps - Teaching About Family Life in Grades K-2, 10/26/07, \$50.00 registration, \$22.31 mileage - 1 staff member
- When Sex is the Subject: Teaching about Family Life in Grades 3-4, 12/7/07, \$50.00 registration, \$22.31 mileage - 1 staff member
- Too Sexy Too Soon, Risk Reduction for Young Teens in Grades 7-8, 12/12/07, \$50.00 registration, \$ 22.31mileage - 1 staff member
- Beyond the Birds and the Bees: Teaching about Puberty in Grades 5-6, 1/23/08, \$50.00 registration, \$22.31 mileage - 1 staff member
- Strategies for Teaching Students with Visual Impairments, 10/17/01, \$0 registration, \$26.68 mileage - 1 staff member

2. **Approve** the following substitute teachers:

- Kathryn S. West
- Amber Bucior
- Jeffrey Wyszowski

C. FACILITIES

1. **Approve** the following use of facility requests:

- PTA, Snowflake Ball, Gym, December 14, 2007, 5:30 - 9:00 p.m.
- Cub Scouts, APR, 9/25/07, 12/4/07, 4/1/08, 7:00 - 8:30 p.m.;
- Saturday, 11/17/07, 1:00 - 4:00 p.m.
- Cub Scouts, APR, Pinewood Derby, 1/11/08, 7:00 - 8:30 p.m.; 1/12/08, 9:00 a.m. - 12:30 p.m.
- PTA, Ski Club Meeting, APR, October 18, 2007, 6:30 - 8:30 p.m.
- Girl Scouts, Room 16, 2nd & 4th Fridays, 3:15 - 7:00 p.m., 9/27/07 - 6/12/08.

D. BUSINESS

1. **Approve** the September 2007 bill list in the amount of \$674,466.74.
2. **Approve** the September 2007 bill list in the Capital Projects Account in the amount of \$9,064.22.
3. **Approve** the submission of the 2008 IDEIA Consolidated Grant for the 2007-08 school year in the amounts as follows:
 - Basic - \$88,399
 - Preschool - \$4,811
4. **Approve** Therapeutic Interventions, Inc. to provide occupational therapy services to an out-of-district student at a cost of \$82.25 per hour for one hour per week for the 07-08 school year.
5. **Approve** a bus aide for an out-of-district special education student at a rate of \$75.00 per hour for approximately 5 days.

E. POLICY

No consent items

F. OTHER MATTERS

G. Motion by Mr. Campbell and seconded by Mr. Foran to approve the above stated consent agenda items.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>absent</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

Mr. Foran abstained from item C.

VIII. Discussion & Action Agenda

A. EDUCATION: Superintendent's Report - Karen A. Lewis

1. Informational/Discussion Items:

- a. Enrollment - 346
- b. Back to School Night Report
- c. Professional Development Committee
- d. NCLB Grant Application
- e. PTA Donation
- f. Number of special education students registered in the Franklin Township School - 54
- g. Nurse Substitutes
- h. New Jersey School Development Authority - Mr. Johnston went over the letter from the School Development Authority and his response.

2. Action Item:

- a. **Motion** to approve the K-8 mathematics curriculum. This motion was tabled.

B. FACILITIES

1. Discussion Item:

- a. Use of Facilities request from Franklin Township Recreation. The Board agreed in conversation to give recreation both slots.

C. BUSINESS

1. Financial Reports:

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for July, 2007.
- b. **Motion** by Mr. Foran and seconded by Mr. Campbell to adopt the following resolutions:
 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for July 2007.
 2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's July 2007 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder

of the fiscal year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>absent</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

- c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report.

2. **Action Items:**

- a. **Motion** by Mr. Foran and seconded by Mr. Campbell to adopt the following resolution:

Whereas, the Franklin Township Board of Education received \$8,385 in extraordinary aid and \$4,640 in non public transportation aide for the 2006/2007 school year, and

Whereas, it was recognized as income in 06-07 and rolled to surplus as of 7/1/07, and

Whereas, these funds were not received until July 2007, and

Whereas, the district may appropriate these funds for use in the 2007/2008 school year.

Therefore be it resolved that the Franklin Township Board of Education appropriate \$13,025 from surplus and use these funds in the 2007/08 school year.

J. Campbell, V.Pres.	<u>Y</u>	A. Burdick	<u>Y</u>	S. Campbell	<u>absent</u>
D. Cook	<u>Y</u>	P. Duckworth	<u>Y</u>	J. Foran	<u>Y</u>
N. Reed	<u>Y</u>	T. Wolak	<u>Y</u>	D. Wright, Pres.	<u>Y</u>

- b. **Motion** to approve Delaware Valley Family Health Center to provide physician services for the 07-08 school year at the retainer fee of \$1,200.

Moved Mr. Foran Second Mr. Campbell Motion Carried

D. TRANSPORTATION

1. **Action Item:**

- a. **Motion** to approve the following transportation companies to provide transportation in the event that Hunterdon County ESC is not available:

- First Student - Glen Gardner
- First Student - Phillipsburg
- Laidlaw - Hampton
- Snyder Bus - Washington
- Barker Bus - Bridgewater
- Kensington - Somerville

Moved Mr. Foran Second Mrs. Wolak Motion Carried

E. POLICY

1. Discussion Item:

- a. 1330 - Use of School Facilities
- b. 9400 - Board Self Evaluation
- c. 9311 - Formulation, Adoption and Amendment of Policies

2. Action item:

- a. **Motion** to adopt policy 9270, Conflict of Interest.

Moved Mr. Foran Second Mr. Campbell Motion Carried

F. BOARD MATTERS

1. Discussion Items:

- Report on Leadership Conference - Dolores Wright
- Request to tape Board of Education Meetings

2. Action Item:

- a. **Motion** to approve the following Board workshops/materials:
 - NJSBA One Day New Board Member Orientation, 11/17/07 - 3 board members, \$375.00
 - Conducting Effective Meetings, CD Rom, \$58.00

Moved Mr. Foran Second Mr. Campbell Motion Carried

G. NEW BUSINESS

Mr. Foran asked if the October meetings would be a work session on October 15 and then the regular meeting on October 29. Mrs. Wright said that all the meetings had been advertised as regular meetings but the Board would have a work session as the first meeting of the month.

IX. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, September 24, 2007 for the purpose of possible litigation and personnel issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken. The board convened into executive session at 9:00 p.m.*

Moved Mr. Foran Second Mr. Campbell Motion Carried

X. Motion to return to Open Public Session at 9:14 p.m.

Moved Mr. Foran Second Ms. Cook Motion Carried

XI. PERSONNEL

A. Action Items:

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1. **Motion** to approve the following person for the following stipend positions for the 07-08 school year per the QEA contract:

Barbara Suozzo - Student Council Advisor - \$2,021

Moved Mr. Foran Second Ms. Cook Motion Carried

XII. Other Board Business

Motion to accept the items donated by the P.T.A. to the district and thank them.

Moved Mr. Foran Second Mr. Campbell Motion Carried

Mr. Johnston spoke to the Board on the confidentiality and the role the Board has governing student matters. Students are afforded a great degree of confidentiality. The Board does not get involved in student discipline. That is reserved for the superintendent.

Mrs. Reed asked if something is copied to the Board will they get a copy. Mrs. Wright said that all correspondence will come before the Board. Mrs. Lewis commented that certain items must be given to legal counsel first.

Uniforms for the sports teams were discussed. Mrs. Lewis explained that there is currently no line item in the budget for uniforms.

Mrs. Burdick asked about motions that were submitted by Mr. Duckworth. Mr. Johnson responded that as a general rule a board member can make a motion at a board meeting. It can be discussed at a later time or if it is seconded then there would be a vote.

XIII. Public Comments - Mrs. Coe asked about her use of facility for the PTA's tricky tray in the spring.

Mr. Burdick went over budget cuts in previous years when the budget was defeated. He told the Board about the letter he sent to Katie Atwood's office in the Division of Finance. He also commented on the use of the bond proceeds and that spending more money than the referendum is not allowed. He will go to the fiscal authority and there could be potential criminal penalties as he motioned handcuffs.

Mrs. Borland commented on the Family Health Facility that only has two doctors to do sports physicals.

Mr. Piparo asked for a resolution to the building problems without incurring additional legal fees.

Mr. McPherson asked about the letter that had come home regarding allergies and snacks that are brought from home.

XIV. Motion to Adjourn from the Public Meeting at 9:54 p.m.

Moved Mr. Foran Second Mr. Campbell Motion Carried

Certified by:

Respectfully submitted,
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Gloria J. Gross
Business Administrator/Board Secretary