

January 12, 2009
FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education

REGULAR MEETING

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2008. Mrs. Wright opened the meeting at 7:30 p.m.

II. Roll Call - Barbara Tudek, Interim SBA/BS

J. Campbell, V. Pres.	X	A. Burdick	X	D. Cook	X
P. DiGiambattista	X	N. Reed	X	L. Vail	X
K. Weiss	X	T. Wolak	X	D. Wright, Pres.	X

Also present: Mrs. Tudek and Dr. James Dwyer

III. Flag Salute

IV. Motion to approve the minutes of the following meetings:

- December 15, 2008 - Regular Meeting
- December 15, 2008 - Executive Session I and II

(enclosures)

Moved Mr. Campbell Second Ms. Cook to approve the December 15, Regular Meeting, Executive Session 1 and hold Executive Session II. Motion Carried

V. Presentation of the 07-08 Comprehensive Annual Financial Report (CAFR) - William Colantano

VI. Correspondence

- North Hunterdon-Voorhees Regional High School District **(enclosure)**

VII. Construction Update - Dave Tillou and Scott Eichlin

Mr. Tillou advised the board that on December 7, 2008 seven comments were received from the DCA regarding the building plans. Mr. Tillou stated that the all comments were responded to, them on January 8, 2009 a list of 42 comments was received from the DCA. As a result of these comments a meeting in Trenton has been set for January 20, 2009. Mr. Tillou strongly suggested that members of the board, administrators and other board representatives attend the meeting in Trenton along with himself and the architect.

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It was decided that the board will post a public notice to hold a meeting in Trenton on January 20 allowing all board members to attend.

VIII. Public Comments

Mrs. Durbin of the Quakertown United Methodist Church asked the board to consider participating in the Food Pantry sponsored by the Church. She handed out a list of suggested items to donate and asked if the school could be a drop-off location for donations.

Mr. Robinson inquired about the audit recommendations and asked how they will be addressed. He also commented that the board is approving a large number of policies showing that work is being done to keep policies updated.

Mrs. Wright stated that the board will be approving a corrective action plan for the audit recommendation on this agenda.

IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. **Approve** the following field trips:
 - Grade 4 to Hugh Moore Park, May 1, 2009.

(enclosure)

B. PERSONNEL

1. **Approve** the following professional day requests:
 - NJAHPERD Annual Convention, February 23 & 24, 2009, Registration, \$90.00, mileage reimbursement, \$89.28 - 1 staff member
 - Annual State Music Educators Conference, February 19 & 20, 2009, Registration, \$180.00, Mileage Reimbursement, \$24.43 - 1 staff member

C. FACILITIES

1. **Approve** the following use of facilities requests:
 - United Basketball Tournament, Gym, April 18-19, 2009, 7:00 a.m. - 10:00 p.m.
 - North Hunterdon Little League, Gym, March 17, 18, 19, 23, 25, 27, 30, 31, April 2, 7, 9, 7:00 - 9:00 p.m.
 - PTA, APR, Middle School Snowflake Social, January 23, 2009, 5:00 p.m. - 10:00 p.m.

(enclosures)

D. BUSINESS

1. **Approve** the December 2008 bill list in the amount of \$7,381.32, which includes \$0.00 in the Capital Projects Account. **(enclosure)**

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E. POLICY

No consent items

F. OTHER MATTERS

No consent items

G. Motion to approve the above stated consent agenda items.

Motion by Mr. Campbell seconded by Ms. Cook

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

X. Discussion & Action Agenda

A. EDUCATION: Interim Superintendent's Report - Dr. James Dwyer

1. Informational/Discussion Items:

- a. Enrollment 341 **(enclosure)**
- b. State Required Preschool Proposal
- c. "Bring a Book to Life" PTA Program
- d. 2009-2010 School Calendar
- e. Recommendation to participate in the Methodist Church Food Pantry.

B. FACILITIES

No action items

C. BUSINESS

1. Financial Reports:

- a. **Treasurer's Report and Board Secretary's Reports**, (Funds 10, 20, 30, 40 and 50) for November, 2008. **(enclosure)**

b. **Motion** to adopt the following resolutions:

- 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for November 2008.
- 2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's November 2008 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Motion by Mr. Campbell seconded by Ms. Cook

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report. **(handout)**

2. Action Items:

a. **Motion** to approve the attached Corrective Action Plan for recommendations contained in the 2007-08 CAFR. **(enclosure)**

Motion by Ms. Cook seconded by Mr. Campbell

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

b. Waiver of Requirements for Special Education Medicaid Initiative Program

Motion, upon the recommendation of the Superintendent of Schools that the Board approve the following Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program for the 2009-2010 school year.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2009-2010 school year, and

Whereas, the Franklin Township Board of Education desires to apply for this waiver due to the fact that it projects having no classified students who may be eligible to participate in SEMI based on the projection of the District's available SEMI reimbursement for the 2009-2010 budget year.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2009-2010 school year.

Motion by Mr. Campbell seconded by Ms. Cook

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

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D. TRANSPORTATION

No action items

E. POLICY

1. Action Items:

a. **Motion** to adopt, after a second reading, the following policies:

- 6164.4 - Child Study Team
- 6172 - Alternative Educational Programs
- 6300 - Evaluation of the Instructional Program

Moved Mrs. Burdick Second Ms. Cook Motion Carried

b. **Motion** to adopt, after a second reading, the following revised policies:

- 1100 - Communicating with the Public
- 2000/2010 - Concepts and Roles in Administration; Goals and Objectives
- 2121 - Line of Responsibility
- 2131 - Chief School Administrator
- 2210 - Administrative Leeway in Absence of Board Policy
- 2224 - Nondiscrimination/Affirmative Action
- 2240 - Research, Evaluation and Planning
- 2255 - Action Planning for T & E Certification
- 3220/3230 - State Funds; Federal Funds
- 3326 - Payment for Goods and Services
- 3327 - Relations with Vendors **(with new revisions)** (enclosure)
- 3570 - District Records and Reports
- 4112.2 - Certification
- 4112.8/4212.8 - Nepotism
- 5111 - Admission
- 5113 - Absences and Excuses **(with new revisions)** (enclosure)
- 5120 - Assessment of Individual Needs
- 5131 - Conduct/Discipline
- 5131.5 - Vandalism/Violence
- 5141 - Health
- 5142 - Pupil Safety **(with new revisions)** (enclosure)
- 9250 - Expenses and Reimbursements

Moved Mr. Campbell Second Mr. Weiss Motion Carried

c. **Motion** to approve the review of the policies listed below which require no revisions:

- 1000/1010 - Concepts and Roles in Community Relations; Goals and Objectives
- 1230/1230R - Other School-Connected Organizations
- 1250 - Visits to the School
- 1251 - Loitering or Causing a Disturbance
- 1312/1312R- Public Complaints and Inquiries

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- 1330/1330R - Use of School Facilities
- 1601 - Community Education Programs

Moved Mr. Campbell Second Ms. Cook Motion Carried

Mrs. Wright expressed appreciation to Mrs. Burdick and Mrs. Kasperkoski for their hard work reviewing and revising policies.

F. BOARD MATTERS

1. Discussion Item:

- a. Superintendent Search - Interview Status

Mrs. Wright advised that over the next two weeks the board will be entering into the first round of interviews with superintendent candidates.

G. NEW BUSINESS

A letter was distributed to board members regarding the status of litigation with the Prisco Group.

XI. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, January 12, 2009 for the purpose of discussing personnel issues, contract negotiations in regard to the building and referendum project, QEA, collective bargaining, and special education issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Ms. Cook Second Mrs. Burdick at 8:50 p.m. Motion Carried

XII. Motion to return to Open Public Session at 9:35 p.m.

Moved Mrs. Burdick Second Mr. DiGiambattista Motion Carried

XIII. PERSONNEL

A. Action Items:

- 1. **Motion** to retroactively terminate Kathryn Fischer as substitute caller effective December 23, 2008, upon the recommendation of the Interim Superintendent.

Moved Mrs. Wolak Second Mr. Campbell Motion Carried

- 2. **Motion** to retroactively appoint Jane Ries as substitute caller for the remainder of the 08-09 school year effective January 5, 2009, at a salary of \$2,100 to be prorated, upon the recommendation of the Interim Superintendent.

Moved Mr. Campbell Second Mrs. Wolak Motion Carried

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3. **Motion** to adopt retroactive to 7/1/08, the attached agreement for the employment of an interim School Business Administrator/Board Secretary for the Franklin Township Board of Education, upon the recommendation of the Interim Superintendent. **(enclosure)**

Motion by Mr. Campbell seconded by Ms. Cook

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

Motion by Mr. Campbell seconded by Ms. Cook to approve the December 15, 2008 Executive Session Minutes. Motion carried Mrs. Reed voted no

XIV. Public Comments: None

Mrs. Burdick, Mrs. Reed and Mrs. Wolak reported on the QSAC/Board Member training session they attended.

- XV. Motion** to Adjourn from the Public Meeting at 9:45 p.m.
Moved Mrs. Burdick Second Mr. Campbell Motion Carried

Certified by:

Respectfully submitted,

Barbara A. Tudek
Interim Bus. Admin./Board Secretary