

**Regular Meeting April 6, 2009**  
**FRANKLIN TOWNSHIP SCHOOL**  
**NEW JERSEY 08868**  
***Board of Education***

REGULAR MEETING

**I. Call to Order**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2008. Mrs. Wright opened the meeting at 7:30 p.m.*

**II. Roll Call - Barbara Tudek, Interim SBA/BS**

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

Others present: Barbara A. Tudek and Dr. James J. Dwyer

**III. Flag Salute**

**IV. Motion to approve the minutes of the following meetings:**

- March 23, 2009 - Regular Meeting
- March 23, 2009 - Executive Session
- April 1, 2009 - Public Hearing on the Budget
- April 1, 2009 - Executive Session

Moved Ms. Cook      Second Ms. Vail      Motion Carried

Mrs. Reed abstained on the April 1, 2009 Public Hearing and Executive Session minutes.

Mrs. Wright made the following statement:

Mrs. Wright thanked the members of the board for their cooperation over the years that she served as a board member and president.

Mrs. Wright suggested to the board that they consider taking additional training courses and consider going on a board retreat. She said that she hoped the board will continue their work on curriculum, policy and the selection of a superintendent. Mrs. Wright encouraged the board to support and launch the building program and remain supportive of the HCESC. She advised the board to work as a committee of the whole and assign members with a variety of viewpoints to special committees.

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### V. Correspondence

### VI. Construction Update - No new information

### VII. Public Comments

Mrs. Austad asked if there was a legal issue regarding a community group placing election flyers on cars located on school property.

Mrs. Wright responded by stating that the board attorney determined that the flyers distribution is not a legal issue.

### VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

#### A. EDUCATION

1. **Approve** the following field trip:

- Grade 8, New York City, Blue Man Group, Mangia Bevi Restaurant, May 20, 2009

#### B. PERSONNEL

1. **Approve** the following professional day requests:

- Motivating the Unmotivated: Practical Strategies for Teaching the Hard-to-Reach Student, May 5, 2009, Registration, \$199.00, Mileage reimbursement, \$20.96 - 1 staff member.
- Participation by Dr. Dwyer and Mrs. Mancino in the Training Program for School Leaders, required by State Law and NJQSAC, at \$300.00 each for the period of June 22-25, 2009.

2. **Approve** the following course application (balance of 2008-2009 account is \$4,006):

- Barry Kramer, Dissertation Research, Lehigh University, May/June 2009 - \$210.00

#### C. FACILITIES

1. **Approve** the following use of facilities requests:

- PTA (Sixth Grade Parent Fundraising Committee), Spanish Room, May 19, 2009, 7:00 - 8:00 p.m.
- 7th Grade Fundraising Committee, Parking Lot, Car Wash, April 25, 2009 and May 2, 2009, 8:00 a.m. - 1:00 p.m.

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### D. BUSINESS

No consent items

### E. POLICY

No consent items

### F. OTHER MATTERS

No consent items

### G. Motion to approve the above stated consent agenda items.

Moved Mrs. Cook      Second Mr. Campbell

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Y	T. Wolak	Y	D. Wright, Pres.	Y

Ms. Vail abstained on Item C. 1. PTA use of the Spanish Room.

## IX. Discussion & Action Agenda

### A. EDUCATION: Interim Superintendent's Report - Dr. James Dwyer

#### 1. Informational/Discussion Items:

- a. Enrollment (344)
- b. School Messenger - automated notification system
- c. Governor's Teacher Recognition Program - We are pleased to announce that Mrs. Tracy Strycky, Fourth Grade Teacher, has been chosen as the Teacher of the Year for the 2008-2009 school year.

#### 2. Action Item:

- a. **Motion** to approve the 09-10 School Calendar.

Moved Mr. Campbell      Second Ms. Cook      Motion Carried

- b. **Motion** to amend the previously approved mentoring plan for the 2008-2011 period by adding the following language under section 3:  
*All novice teachers (those holding a Certificate of Eligibility, Certificate of Eligibility with Advanced Standing, or a Standard Teacher of the Handicapped) participate in a one year mentoring program (30 weeks for traditional route and 34 weeks for alternate route).*

Moved Mr. Campbell      Second Ms. Cook      Motion Carried

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- c. Professional Development Plan - We have been notified by the Hunterdon County Professional Development Board that our 2009-2010 Professional Development Plan has been approved. A copy of this plan was previously provided to the Board and we ask that the Board take action to ratify it.

**Motion** to approve the 2009-2010 Professional Development Plan.

Moved Ms. Cook      Second Ms. Vail      Motion Carried

### B. FACILITIES

No action items

### C. BUSINESS

#### 1. Financial Reports:

- a. **Motion** to approve the line item transfers for February, 2009.

Moved Ms. Cook      Second Mr. Campbell      Motion Carried

#### 2. Action Items:

- a. **Motion** to authorize the Interim Superintendent and the Interim School Business Administrator to accept a low and reasonable quote to renovate the ground underneath the existing playground equipment to improve the safety of the students.

Moved Mr. Campbell      Second Ms. Cook      Motion Carried

- b. **Motion** to accept five quotations for Lawn Maintenance Service to begin April 2009 for the 2009-2010 school year:

<u>Landscaper</u>	<u>Lawn Maintenance</u>	<u>Field Maintenance</u>	<u>Total</u>
Team Landscape Services	\$ 21,810.00	\$ 2,560.00	\$ 24,370.00
Weiss Landscaping	\$ 10,800.00	\$ 1,600.00	\$ 12,400.00
CMT Landscaping	\$ 10,800.00	\$ 1,900.00	\$ 12,700.00
All County Landscape (Mancini's)	\$ 12,750.00	\$ 750.00	\$ 13,500.00
Rolfe Brothers	\$ 12,900.00	\$ 1,000.00	\$ 13,900.00

Moved Mr. Campbell      Second Ms. Cook      Motion Carried

- c. **Motion** to award a contract to Weiss Landscaping to provide Lawn Maintenance Services in the amount of \$10,800 and Field Maintenance in the amount of \$1,600 to begin service April 2009.

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Moved Mr. Campbell Second Ms. Cook

J. Campbell, V. Pres.	Y	A. Burdick	Y	D. Cook	Abstained
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y
K. Weiss	Abstained	T. Wolak	Y	D. Wright, Pres.	Y

### D. TRANSPORTATION

No action items

### E. BOARD MATTERS

### F. POLICY

#### 1. Action Item:

##### a. Motion to adopt, after a second reading, the following revised policies:

- 3000/3010 - Concepts and Roles in Business and Non Instructional Operations; Goals and Objectives
- 3100 - Budget Planning Preparation and Adoption
- 3320 - Purchasing Procedures Under Public School Contracts Law
- 3440 - Inventories
- 3453 - School Activity Funds
- 3510 - Operation and Maintenance of Plant
- 3515 - Smoking Prohibition
- 3516 - School Safety
- 3541.1 - Transportation Routes and Services
- 3542.1 - Local Wellness/Nutrition
- 3542.44 - Purchasing
- 4111 - Recruitment, Selection and Hiring
- 4111.1/4111.2 - Nondiscrimination/Affirmative Action
- 4112.4/4212.4 - Employee Health
- 4112.6/4212.6 - Personnel Records
- 4113/4114 - Assignment
- 4115 - Supervision
- 4116 - Evaluation
- 4117.41 - Nonrenewal
- 4119.21/4219.21 - Conflict of Interest
- 4122 - Student Teachers/Interns
- 4211 - Recruitment, Selection and Hiring
- 4215 - Supervision
- 4231/4231.1 - Staff Development; Inservice Education/Visitations/Conferences

Moved Mr. Campbell

Second Ms. Cook

Motion Carried

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b. **Motion** to adopt, after a second reading, the following policies:

- 3542 - Food Service
- 4118.3/4218.3 - Grievances
- 4142/4242 - Payroll Authorization/Salary Checks and Deductions

Moved Mr. Campbell                      Second Ms. Vail                      Motion Carried

### G. NEW BUSINESS

The board expressed their appreciation to Mrs. Wright for 29 years of service as a board member and presented her with a cake.

### X. Executive Session

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, April 6, 2009 for the purpose of discussing personnel issues, matters relating to the personnel, QEA, collective bargaining, and legal issues. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Ms. Vail                      Second Ms. Cook at 8:12 p.m. Motion Carried

### XI. Motion to return to Open Public Session at 8:45 p.m.

Moved Mrs. Wolak                      Second Mr. Weiss                      Motion Carried

### XII. PERSONNEL

#### 1. Action Item:

- a. **Motion** to employ Mrs. Cynthia Reilly as a teacher of home instruction for a classified student for 10 hours per week at \$30.00 per hour, retroactive to April 1, 2009, upon the recommendation of the Interim Superintendent.

Moved Mr. Campbell                      Second Ms. Cook                      Motion Carried

- b. **Motion** to authorize up to 5 days additional sick leave (to be prorated according to the part time (.8) position) to Miss Marisa Knight once her accumulated sick leave has been exhausted for the 2008-2009 school year.

Moved Ms. Vail                      Second Mr. Campbell                      Motion Carried

### XIII. Public Comments

Mrs. Gaidos asked if lawn maintenance is bid every year, and she requested that an update on the building program be sent out to the parents.

Dr. Dwyer said that he will send an update home with the students.

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**XIV. Motion** to Adjourn from the Public Meeting at 9:02 p.m.

Moved Ms. Vail

Second Ms. Cook

Motion Carried

Certified by:  
Respectfully submitted,

Barbara A. Tudek

Interim Business

Administrator/Board Secretary