

JULY 14, 2008
FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education

REGULAR MEETING MINUTES

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2008. Mrs. Wright opened the meeting at 7:30 p.m.

II. Roll Call - Barbara Tudek, Interim SBA/BS

A. Burdick	X	J. Campbell	X	D. Cook	X
K. Weiss	X	T. Wolak	X	D. Wright	X
P. DiGiambattista	X	N. Reed	X	L. Vail	X

Mrs. Reed arrived at 7:50 p.m.

III. Flag Salute

Mrs. Wright announced that the Board hired Dr. James Dwyer as Interim Superintendent. She advised that letters have been sent to all candidates and the QEA informing them of the board's decision.

IV. Motion to approve the minutes of the following meetings:

- June 9, 2008 - Regular meeting
- June 9, 2008 - Executive session
- June 23, 2008 - Regular meeting
- June 23, 2008 - Executive session I and II
- June 26, 2008 - Special meeting
- June 26, 2008 - Executive session
- June 30, 2008 - Special meeting
- June 30, 2008 - Executive session

(enclosure)

Moved Mr. Campbell Second Ms. Cook Motion Carried

V. Correspondence

- Kathy Hiestand
- Quakertown Education Association

(enclosures)

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VI. Construction Update

Mr. Dave Tillou advised that he met with the engineers on July 10, 2008 and Frank Bell on July 11. Mr. Bell stated that he has been working on measurements with the engineers and expected to be done in about a week.

VII. Public Comments

Mr. Dahan commented about the delays in implementing the building program. He stated that he thinks the board is losing community support for the project. Mr. Dahan expressed concern about the aging heating systems at the school.

Mr. Burdick commented about his OPRA request to the Department of Education for the building project cost analysis. He expressed concern that board has gone through four bid cycles and still has not awarded contracts for the building program. He stressed that the board cannot use General Fund money to fund a capital project.

Mrs. Cullen stated that it is difficult to listen to the same issues regarding the building program.

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

No Consent Items

B. PERSONNEL

1. **Approve** the following course applications (balance of 08-09 account is \$5,828):
 - Minga Cullen, Cooperative Discipline, The College of New Jersey, Fall 2008, \$876.00
 - Minga Cullen, Increasing Student Responsibility and Self Discipline in Learning Communities, The College of New Jersey, Spring 2009, \$657.00

(enclosures)
2. **Approve** the following professional day requests:
 - Art Educators of NJ 2008 Fall Conference, October 7, 2008, Registration - \$90.00, mileage reimbursement - \$37.79, 1 staff member
 - How to Communicate with Tact and Skill, September 29, 2008, Registration - \$99.00, mileage reimbursement - \$35.10, 1 staff member
 - Presenter - Monmouth University Literacy Symposium, October 24, 2008 mileage reimbursement - \$35.10, 1 staff member
 - School Psychology Summer Conference, July 21-23, 2008, Registration - \$570, mileage reimbursement - \$142.74, 1 staff member

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3. **Approve** the submission of a County Substitute Certificate Renewal Application to the County Office for Laurie Gregory.
4. **Approve** the submission of emergent hire forms for Phil Snyder (custodian contracted through Aramark) for approval from the County Superintendent, as required by the Department of Education until the criminal history clearance is received.

C. FACILITIES

1. **Approve** the following use of facilities requests:
 - Class of 2010 (PTA), Parking Lot, Car Wash, August 9, 2008 and August 16, 2008, 8:00 a.m. - 3:00 p.m.
 - PTA (General Meetings), Room # 12, 8/5/08, 9/2/08, 11/4/08, 1/6/09, 3/3/09, 5/5/09, 6:30 - 9:30 p.m.
 - PTA (Special Meetings), APR, April 7, 2009 and June 2, 2009, 6:30 - 9:30 p.m.
 - PTA (Getting to Know You Program), APR, Every other Tuesday, 1/13/09 - 5/19/09, 9:00 - 10:30 a.m.
 - Rolling Hills Girl Scouts, Art Room, Thursdays, 9/18, 10/2, 10/16, 11/13, 12/4, 12/18, 1/8, 1/22, 2/5, 2/19, 3/5, 3/19, 4/2, 4/23, 5/14, 5/21, 6/4, 3:15 - 5:15 p.m.
 - Rolling Hills Girl Scouts, Art Room, 2nd & 4th Wednesdays, 3:15 - 5:00 p.m., September 2008 - June 2009

D. BUSINESS

1. **Approve** the June 2008 bill list in the amount of \$91,887.12. (enclosure)
2. **Approve** the July 2008 bill list in the amount of \$206,655.34 which includes the amount of \$18,729.68 in the Capital Projects Account (Fund 30).
(handout)
3. **Approve** the placement of one special education student at the Midland School for the 2008-2009 school year at a total cost of \$45,937.50.
4. **Approve** the placement of one PSH student at the Frenchtown Public School for the 2008-2009 school year at a total cost of \$8,883.00.
5. **Approve** the placement of one extended year and ten month school year disabled student at the Allegro School for the 2008-2009 school year at a total cost of \$75,180.00.
6. **Approve** the placement of one special education student at the East Amwell Township School ESY program from July 1, 2008 to August 23, 2008 at a total cost of \$700.00.

E. POLICY

No consent items

F. OTHER MATTERS

Ms. Vail inquired about the protocol when responding to comments from the public.

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Mr. Campbell directed that Ms. Vail to a web site where she can find rules regarding the Board of Education and comments from the public.

- G. Motion** by Mr. Weiss seconded by Ms. Vail to approve the above stated consent agenda items.

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y

IX. Discussion & Action Agenda

- A. EDUCATION:** Superintendent's Report - Karen A. Lewis

1. Informational/Discussion Items:

- a. Enrollment (handout)
- b. Progress for summer work
- c. Rural Awareness

Mrs. Lewis stated that Dr. Dwyer visited the school last week and met the staff.

B. FACILITIES

No action items

C. BUSINESS

1. Financial Reports:

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for April, 2008. (enclosure)

- b. **Motion** to adopt the following resolutions:

- 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for April 2008.
- 2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's April 2008 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Campbell seconded by Ms. Cook

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y

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- c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report. (enclosure)

2. Action Item:

- a. Resolution - Maximum Travel Expenditure

Motion to adopt the following resolution:

Whereas, pursuant to NJSA 18A:11-12, in each pre-budget year, the Franklin Township Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

Whereas, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

Whereas, the Board of Education elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;

Resolved, that the Franklin Township Board of Education hereby establishes the maximum travel expenditure amount for the 2008-09 school year as \$7,000.

Motion by Mr. Campbell seconded by Ms. Cook

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y

D. TRANSPORTATION

1. Action Item:

- a. **Motion** to approve the attached resolution for participation in coordinated transportation with Hunterdon County Educational Services Commission for the 2008-09 school year. (enclosure)

Motion by Mr. Campbell seconded by Ms. Cook

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y

E. POLICY

- 1. First Reading - Policy 6145.1/6145.2, Intramural Competition; Interscholastic Competition (enclosure)

F. BOARD MATTERS

- 1. Self Evaluation
- 2. Goal Setting
- 3. Process for Superintendent Search

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The board discussed goals for the coming year as follows:

1. Communication
2. Board meeting conduct
3. Superintendent and Business Administrator search
4. Curriculum revisions

After some discussion regarding the superintendent search the following motion was made.

Motion by DiGiambattista seconded by Ms. Cook that the board contract NJSBA to provide services for conducting a superintendent search as specified in the attached contract.

Roll call

A. Burdick	Y	J. Campbell	Y	D. Cook	Y
K. Weiss	Y	T. Wolak	Y	D. Wright	Y
P. DiGiambattista	Y	N. Reed	Y	L. Vail	Y

G. NEW BUSINESS

1. Report on Legal Services

X. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, July 14, 2008 for the purpose of discussing personnel issues, contract negotiations in regard to the building and referendum project, and potential litigation in regard to the N.S./P.S. case. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mr. Campbell Second Mr. Weiss at 9:15 p.m.
Motion Carried

XI. Motion to return to Open Public Session at 10:08 p.m.

Moved Mr. Weiss Second Mr. DiGiambattista Motion Carried

XII. PERSONNEL

A. Action Item:

1. **Motion** to hire Jennifer Borrmann (through the emergent hire process) as full time special education teacher for the 2008-09 school year at a salary of \$44,469, MA Step 0, upon the recommendation of the Superintendent and subject to criminal background check. **(enclosure)**

No action taken

Mrs. Lewis advised that the candidate withdrew.

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XIII. Other Board Business

Mrs. Wright expressed her appreciation to Mrs. Lewis for all her hard work during her tenure in Franklin Township and wished her good luck in her future endeavor.

The board decided to hold a special meeting on August 18, 2008 at 6:00 p.m. for the purpose of interview attorneys.

XIV. Public Comments None

Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, July 14, 2008 for the purpose of discussing personnel issues, contract negotiations in regard to the building and referendum project, and potential litigation in regard to the N.S./P.S. case. It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mr. Campbell Second Ms. Cook at 10:30 p.m.
Motion Carried

XI. Motion to return to Open Public Session at 10:39 p.m.

XV. Motion to Adjourn from the Public Meeting at 10:40 p.m.

Moved Mr. Campbell Second Mrs. Burdick Motion Carried

Certified by:

Respectfully submitted,

Barbara A. Tudek
Interim Bus. Admin./Board Secretary