

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education**

**REGULAR MEETING**  
**March 28, 2011**

Immediately following the Public Hearing but no later than 8:00 p.m.

**A G E N D A**

**I. Call to Order**  
**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on February 22, 2011.*

**II. Roll Call - Abigail Kutz, Interim SBA/BS**

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

**III. Flag Salute**

**IV. Motion** to approve the following minutes:

- February 7, 2011 - Regular Meeting
- February 7, 2011 - Executive Session
- February 24, 2011 - Special Meeting
- February 24, 2011 - Executive Session
- March 2, 2011 - Regular Meeting

Moved

Second

(enclosures)  
Motion Carried

**V. Construction Update - Dave Tillou**

**A. Change Order Proposals**

1. **Motion** to approve the following change order proposal for Tekton Development for credit for deletion of two plaques in the amount of (\$3,418.85).

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

2. **Motion** to approve the following change order proposal for Tekton Development for credit for deletion of the high impact drywall in the classrooms in the amount of (\$2,650.00).

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

3. **Motion** to approve the following change order proposal for Tekton Development for repair of basement steps as demanded by the Fire Marshal in the amount of \$892.03.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

4. **Motion** to approve the following change order proposal for Tekton Development for temporary interior partitions and doors (previously tabled at a cost of \$10,635.37) in the amount of \$9,573.06.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

5. **Motion** to approve the following change order proposal for Tekton Development for added interior signs - \$482.33.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

6. **Motion** to approve the following change order proposal for Tekton Development for deletion of shower which is being provided by the plumber - (\$426.22).

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

7. **Motion** to approve the following change order proposal for DuMont for miscellaneous time and material tickets in the amount of \$5,172.00.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

8. **Motion** to approve the following change order proposal for Power with Prestige for added site light pole and fixtures per revised drawings approved by the DCA in the amount of \$4,700.00.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

9. **Motion** to approve the following change order proposal for Power with Prestige in the amount of \$5,320.00 for items as follows:

- Add 3P, 200 amp circuit breaker in panel DP2 per instructions from SAE - \$1059.00
- Wire 120 volt outlet in boiler room - \$293.00
- Connection for asbestos temporary panel - \$106.00
- Trouble shoot fire alarm on premium time - \$355.00
- Wire replacement hot water heater - \$974.00
- Premium time work from CO#PwP-07 - \$268.00
- Found one fixture to be inoperable and not meeting current codes. Effect repairs for - \$1,511.00
- Power HVAC control boxes - \$754.00

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

10. **Motion** to approve the change order proposal for two gray granite date stones to Quaker Memorial Works in the amount of \$516. 00.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

**VI. Subcommittee Updates**

- A. Building & Grounds
  - Review options/decisions regarding Paint, Security Gate, Low Voltage, etc.
- B. Communciations
- C. Negotiations

**VII. Correspondence**

- North Hunterdon-Voorhees Regional High School District - Meeting Notice

(enclosures)

**VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**IX. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**A. EDUCATION**

- 1. **Approve** the following field trip applications:
  - Grade 2, Green Meadows Native Lands, May 24, 2011
  - Grade 3, The Franklin Institute, June 10, 2011

(enclosures)

**B. PERSONNEL**

No consent items

**C. FACILITIES**

No consent items

**D. BUSINESS**

- 1. **Approve** the March 2011 bill list in the amount of \$797,059.93, which includes \$275,257.57 in the capital projects account.

(enclosure)

**E. POLICY**

No consent items

**F. OTHER MATTERS**

No consent items

**G. Motion** to approve the above stated consent agenda items.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

**X. Discussion & Action Agenda**

**A. EDUCATION: Superintendent's Report - Dr. Chrys Harttraft**

**1. Informational Items:**

- a. Enrollment (enclosure)
- b. Review of Professional Development Plan (enclosure)
- c. District Goals, Objectives and Activities (2009-2010 update)
- d. Review of Flood Matters

**B. FACILITIES**

No action items

**C. BUSINESS**

**1. Financial Reports:**

a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for January 2011. **(enclosure)**

Moved Second Motion Carried

b. **Motion** to approve the line item transfer report.

**(enclosure)**

Moved Second Motion Carried

c. **Motion** to adopt the following resolutions:

1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for January 2011.

2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's January 2011 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for January 2011.

**(enclosure)**

**2. Action Items:**

a. **Motion** to approve the Agreement with Hunterdon County Educational Services Commission for Nonpublic Instructional Services Chapters 192/193 for the 2011-2012 school year. **(enclosure)**

Moved Second Motion Carried

b. **Motion** to approve the Nonpublic School Nursing Services Agreement with Hunterdon County Educational Services Commission for the 2011-2012 school year. **(enclosure)**

Moved Second Motion Carried

c. **Motion** to rescind the motion made on June 21, 2010 to approve the following stale dated checks from the following accounts to be cancelled and

recorded as prior year refunds to the appropriate accounts in the 2009-2010 school year.

Check Number	Account	Date	Amount	Payee
7429	Current	06/23/08	\$10.10	Robert Bradley
7974	Current	01/26/09	\$11.76	Joanne Durham
N0250	Current	06/30/09	\$12,561.00	NJ Pension & Ben
4117	Agency	09/1/07	\$35.00	United Way
4130	Agency	10/1/07	\$35.00	United Way
13189	Payroll	01/14/05	\$45.96	Cynthia Reilly
13455	Payroll	06/20/05	\$67.81	Leslie McCusker
13856	Payroll	5/16/09	\$32.17	Whitney Parker-Klimpel
	Moved	Second		Motion Carried

d. **Motion** to retroactively approve the following stale dated checks from the following accounts to be cancelled and recorded as prior year refunds to the appropriate accounts in the 2009-2010 school year.

Check Number	Account	Date	Amount	Payee
7429	Current	06/23/08	\$10.10	Robert Bradley
7974	Current	01/26/09	\$11.76	Joanne Durham
N0250	Current	06/30/09	\$12,561.00	NJ Pension & Ben
	Moved	Second		Motion Carried

e. **Motion** to approve the following checks from the following accounts to be cancelled and be reissued to the original payee.

Check Number	Account	Date	Amount	Payee
4117	Agency	09/20/07	\$35.00	United Way
4130	Agency	10/19/07	\$35.00	United Way
13189	Payroll	01/07/05	\$45.96	Cynthia Reilly
13455	Payroll	06/20/05	\$67.81	Leslie McCusker
13856	Payroll	5/08/09	\$32.17	Whitney Parker-Klimpel
	Moved	Second		Motion Carried

f. **Motion** to approve and extension of the Management Services Agreement with Aramark Management Services, LLP for the period of July 1, 2011 through June

30, 2012. The Renewal Term fee will be \$282,146.87 which is a 1% increase from the 2009-10 year and the addition of a .5 FTE custodian.

K. Weiss, *V.Pres.* \_\_\_\_\_ P. DiGiambattista \_\_\_\_\_ C. Ewing \_\_\_\_\_  
J. Foran \_\_\_\_\_ K. Lundgren \_\_\_\_\_ R. Masino \_\_\_\_\_  
T. Schultz \_\_\_\_\_ L. Vail \_\_\_\_\_ C. Piparo, *Pres.* \_\_\_\_\_

**3. Information/Action Item:**

a. Lawn Maintenance Quotes (handout)

**D. TRANSPORTATION**  
No action items

**E. POLICY**  
No action items

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XI. Board Matters**

**A. Information Items:**

- 1. Subcommittee Meetings
- 2. Board and Superintendent Evaluations - Process/Timeline

**B. Discussion Items:**

- 1. Second question on the ballot.  
Possible motion to follow.
  
- 2. Determine date to meet with Town Committee and others.

**XII. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, March 28, 2011 for the purpose of discussing contract negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Second Motion Carried

**XIII. Motion to return to Open Public Session at \_\_\_\_\_.**

Moved Second Motion Carried

**XIV. Personnel**

**A. Action Items:**

1. **Motion** to approve Marydenise Appio for no more than 8 days as the Child Study Team Social Worker at the per diem rate of \$277.13.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

2. **Motion** to approve Graziella Woodruff for no more than 2 days per week as the Child Study Team Social Worker at the per diem rate of 360.00 prior to shared services contract.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

3. **Motion** to approve the Superintendent/Principal's use of four consecutive vacation days in April, as per the employment contract between the Chrys Harttraft and the Board of Education.

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

4. **Motion** to retroactively share services for utilization of the electrician employed by Clinton Township School District at the following rates for the 2010-11 school year:

Hourly	\$75.00
Half Day (Maximum of 4 hours)	\$265.00
Full Day (Eight hours, with a 30 minute lunch included)	\$440.00

K. Weiss, <i>V.Pres.</i>	_____	P. DiGiambattista	_____	C. Ewing	_____
J. Foran	_____	K. Lundgren	_____	R. Masino	_____
T. Schultz	_____	L. Vail	_____	C. Piparo, <i>Pres.</i>	_____

**XV. Motion** to Adjourn from the Public Meeting at \_\_\_\_\_.

Moved

Second

Motion Carried