



Broadus Davis, Ed.D.
Acting Superintendent

Franklin Township School

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Raelene Catterson
Business Administrator/Board Secretary

January 13, 2012

Dear Parents/Guardians,

To maintain the safety and security of students and staff and to ensure that no unauthorized persons enter the building, please note the following:

- All visitors must report to the main office when entering the main entrance and sign in and receive authorization before visiting elsewhere in the building.
- All main entrance doors will be locked at 4:00 p.m. every day. After that time, all visitors attending sports, after school scheduled activities, etc. should enter through the new all purpose room location.

As Acting Superintendent, the safety of our students and staff continues to be of utmost importance to Franklin Township School.

Thank you for your support and cooperation.

Respectfully,

Broadus Davis, Ed.D.
Acting Superintendent