

FRANKLIN TOWNSHIP BOARD OF EDUCATION
 226 QUAKERTOWN ROAD, P.O. BOX 368
 QUAKERTOWN, NEW JERSEY 08868
 908-735-7929



**REGULAR MEETING AGENDA
 March 13, 2023**

For the Regular Meeting of the Franklin Township Board of Education
 Monday, March 13, 2023 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on March 10, 2023.

IV. ROLL CALL

Mrs. Karen Sutton, Pres. _____	Mrs. Allison Luciano, V. Pres. _____	Mr. Ronald Falcon _____	
Mrs. Shana Frondorf _____	Mr. James Giordano _____	Mrs. Carolyn Licwinko _____	
Mrs. Erin Tomasini _____	Dr. Nicholas Diaz, CSA _____	Mrs. Lori Tirone _____	

V. PRESENTATION

VI. MINUTES

MOTION by _____, **seconded** by _____.

RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

- [February 21, 2023 - Regular Meeting](#)
- [February 21, 2023 - Executive Meeting](#)

Discussion:

Voice Vote:

Yes	No	Abstain	Absent
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VII. CORRESPONDENCE

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT – Lori Tirone

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz

1. Security and Fire Drills – 2022-2023

Type of Drill	Date
Fire Drill	8/26/22
Shelter-in-Place (security)	9/1/22
Fire Drill	9/16/22
Fire Drill	10/6/22

Lockdown (security)	10/17/22
Fire Drill	11/4/22
Bus evacuation	11/4/22
Shelter-in-Place (security)	11/30/22
Fire Drill	12/14/22
Active Shooter (security)	12/22/22
Fire Drill	1/17/23
Evacuation (security)	1/30/23
Fire Drill	2/10/23
System Test	2/23/23
Lockdown (security)	2/28/23

X. ADOPTION OF THE 2023-2024 Proposed Budget

BE IT RESOLVED that the Franklin Township Board of Education hereby adopts the following proposed budget for the 2023-2024 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is compliant with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

REVENUE

Fund 10: Operating Budget

Local Tax Levy	\$ 6,342,228
W/D Capital Reserve	\$ 200,000
W/D Maintenance Reserve	\$ 200,000
E/O Aid (Est)	\$ 300,000
State Aid	\$ 549,627
Tuition and Miscellaneous	\$ 746,766

Fund 20: Special Funds

Grant Entitlements (Est)	\$ 94,000
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Fund 40: Debt Service

Tax Levy	\$ 648,800
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TOTAL REVENUE: \$ 9,081,421

APPROPRIATIONS

Fund 10: Operating Budget

Current Expense	\$ 7,848,162
Capital Outlay*	490,459

Fund 20: Special Funds

ESEA/IDEA Grants	\$ 94,000
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Fund 40: Debt Service

Repayment of Debt	\$ 648,800
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TOTAL APPROPRIATIONS: \$ 9,081,421

(*Capital Outlay includes the State Assessment for Debt Service on SDA Grant Funding and Lease Purchase Loan Principal.)

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum appropriation amount of \$20,000.00 that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs ensuring the maximum amount is not exceeded.

The 2023-2024 budget does not include the use of all automatic adjustments [enrollment adjustment](#) (i.e. enrollment and pre budget year tax levy), if applicable.

The 2023-2024 budget includes a withdrawal from the Capital Reserve in the amount of \$285,038.00. The use of these funds is for the lease purchase, video management server, and cameras including architect and engineering fees. If all funds are not used by the end of the 2023-24 budget year, they must be returned to the Capital Reserve Fund by June 30, 2024.

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XI. PUBLIC COMMENTS - Privilege of the Floor (3 minutes) – Agenda Items Only

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

XII. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano, Mrs. Tomasini, Mrs. Frondorf

**XIII. FINANCE AND FACILITIES- Mrs. Sutton, Mr. Falcon, Mr. Giordano
MOTION by _____, seconded by _____.**

A. Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period of February 1, 2023 through February 28, 2023 in the amount of \$1,307,384.17 .

B. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
Quakertown Fire Company	Memorial Day Observance	Front Yard	Monday May 29, 2023	8:30am - 11:00am
FTS	Parent SEL night	Library	Monday March 13, 2023	5:30pm - 7:30pm
FTS	Dad Day Tea	Cafeteria	Thursday June 8, 2023	8:40am - 10:30am

FTS	Mom Day Tea	Cafeteria	Friday May 12, 2023	8:40am - 10:30am
FTS	PreK-4 Graduation	Gymnasium	Tuesday June 13, 2023	12:30pm - 1:30pm
PTA	Family & FTS community building event	Cafeteria	Friday April 28, 2023	4:00pm - 9:30pm
PTA	Fun Fair	Playground, grass area and driveway behind school	Friday June 9, 2023 Monday June 12, 2023	8:00am - 3:00pm 8:00am - 3:00pm

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XIV. CURRICULUM AND EDUCATION - Ms. Tomasini, Mrs. Luciano, Mrs. Licwinko
MOTION by _____, seconded by _____.

A. Approval of Field Trips

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following field trips:

Group	Location	Date
6-8th Art club	Hunterdon Art Museum	April 2023

(attachment)

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XV. POLICY - Mrs. Tomasini, Mr. Falcon, Mrs. Frondorf
MOTION by _____, seconded by _____.

A.

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XVI. NEGOTIATIONS – Mrs. Luciano, Mr. Giordano, Mrs. Licwinko

XVII. EXECUTIVE SESSION

MOTION by _____, seconded by _____ for the Board to enter into Executive Session at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
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WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; (N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to Personnel, including recommendations for appointments; termination of employment; terms and conditions of employment; evaluation of the performance of, promotion, or discipline of board employees or prospective employees; changes in salary; changes in assignment; and leaves of absence.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The Board expects to reconvene into public session in approximately _____ hours/minutes. Action may be taken.

BE IT RESOLVED to return to Open Public Session at _____ pm.

MOTION by _____, seconded by _____ for the Board to reconvene public session.

Voice Vote:

Yes	No	Abstain	Absent
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XVIII. PERSONNEL

MOTION by _____, seconded by _____.

A. Approve Substitute Bus Driver Rate

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Shaun Pidnay as a substitute bus driver, as needed, at an hourly rate of \$50.00 per hour, effective March 1, 2023.

B. Approve Home Instruction

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Joan Colognato as a Home Instructor, at the rate of \$30.00 per hour for the 2022-2023 school year.

C. Approval of Student Intern

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Emma Robinson as a student intern from Ithaca College for 12 weeks during the 2022-2023 school year.

D. Approve Summer Intervention Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following Summer Intervention teachers for the 2023-2024 school year, at the rate of \$30.00, not to exceed 12 hours per week, from July 5, 2023 to July 27, 2023:

- Jon Huber
- Courtney Panerali

E. Approve Substitute Teachers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Cindy DePillo as a substitute teacher for the 2022-2023 school year at the rate of \$135.00 per day.

F. Shared Services Agreement - Class III Officer

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a Shared Services Agreement between the Franklin Township Board of Education and Franklin Township for a Class III officer for the period July 1, 2023 to June 30, 2024.

G. Approve Paraprofessional for Theater

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jeanette McArdle as a Theater Paraprofessional at a per diem rate, not to exceed 30 hours.

H. Approve Retirement

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, accept, with regret, the retirement of Mina Nace, Middle School Math Teacher, effective June 30, 2023.

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XVIX. BOARD MATTERS/NEW BUSINESS

- **Basketball court (outdoor)**
- **To allow FTS participation in the Infact study from the USDOE**
- **The impact of the state aid decrease to Hunterdon County Schools.**
 - **Request to adopt a resolution and send a letter to local representatives**

XX. PUBLIC COMMENTS- Privilege of the Floor (3 minutes)

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Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

XXI. OTHER BUSINESS

XXII. NOTEWORTHY DATES

XXIII. ADJOURNMENT

MOTION TO ADJOURN by _____, seconded by _____.

Voice Vote:

Yes	No	Abstain	Absent
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