

Regular Meeting December 14, 2009
FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2009. The meeting was called to order by Mr. Piparo at 7:40 p.m.

Mr. Piparo said a request was received today for the meeting to be video taped.
 Mr. Vito Gagliardi, Board Attorney was present.

II. Roll Call - Abigail Kutz, Interim SBA/BS

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

III. Flag Salute

IV. Motion to approve the minutes of the following meetings:

- October 19, 2009 - Executive Session
- November 16, 2009 - Regular Meeting
- November 16, 2009 - Executive Sessions
- November 23, 2009 - Special Meeting
- November 30, 2009 - Special Meeting

Moved: Mr. Foran Second: Ms. Vail

Discussion: Mrs. Burdick had the following corrections to the November 30th meeting:
 Page 3, Paragraph 7 - eliminate last sentence; Page 4, Paragraph 3 amend to read "The first set of plans did include them. The boilers are out of the current set of plans."; Page 4, Paragraph 5 should read 5% not 10%. Dr. Harttraft said Page 4, Paragraph 10 should state that the boilers were in the first set of plans as an "alternate." Also Ms. Vail said she referred to the contingency and did not quote a percentage. Mrs. Burdick said Page 4, Paragraph 10 should read "Mrs. Burdick referred to"; Page 6, Paragraph 2 first sentence add "and the boilers". Page 6, Paragraph 3 add at the end Dr. Harttraft clarified that the last sentence was made after the meeting. Page 6, Paragraph 5 should read "2/3 rehabilitation and 1/3 new"; Page 7, Paragraph 5 should be amended to read " It is very costly in regard to the 100% performance bond.

Mr. Schultz asked if he could get it. He said he would not". Mr. Schultz said Page 2, Paragraph 7 second sentence should be Mr. Tillou not him.

Dr. Harttraft said these minutes were very detailed in an attempt to capture the content and will not be as detailed at regular meetings.

Mr. Foran and Ms. Vail amended their motion to include the above changes.

Motion Carried with Mrs. Reed abstaining on the November 23rd minutes.

V. Correspondence

- North Hunterdon-Voorhees Regional High School District
- Charles Mathews

VI. Public Comments

Mr. Piparo said comments would be made under Construction Update and at the end of the agenda.

VII. Construction Update

- Board President's Comments

Tonight is five years to the day that the voters of Franklin Township voted "YES" for a referendum, a citizen sponsored initiative, to expand, renovate and upgrade the Franklin Township Elementary School. At the board meeting two weeks ago we had final plans and now have in hand a signed, sealed copy at the school and at the town hall. This means we now have State approval to proceed and have the legal obligation to put into action the plans to fulfill what the voters said yes to. We discussed what was in and what was out but most importantly the education space has not been reduced. The approved plans do not include new boilers, do not repair all roof sections, do not replace windows in the 1968 wing. Since our last meeting our construction manager finalized negotiations with our contractors. As noted by Dr. Harttraft at our last meeting, this is a process and we had to complete negotiations before proceeding with boiler specs. Mr. Piparo said he was happy to announce that based on the outcome of the final negotiations the board is in a financial position to seek bids on new boilers, sections of the roof not included in the base bid and window replacement in the 1968 wing.

Mr. Piparo said he wanted to address concerns from the last meeting in regard to the project.

Concern - we need to spend within state requirements to get the grant

The grant money is there and we will get it.

Concern - Hiring a general contractor

Prior boards made the decision not to have a general contractor. There are no funds available for one. There have been many successful projects that have been completed without one.

Concern - Performance bonds for all contractors and Mr. Tillou

Our counsel has assured us that all the necessary performance bonds will be in place. It is not necessary for our Construction Manager to have one and in fact it would be illegal and change the nature of his contract with the board.

Ms. Vail asked about 130 and 131 funding. Mr. Piparo said that was covered within the spending concern.

- Recommendations from Construction Manager

Mr. Tillou read the final negotiated contract amounts from the five prime contractors:

Direct Digital Control Systems Inc. - HVAC	\$1,550,000
Tekton Development Corp. - general trades	\$5,150,000
Dumont Mechanical Inc. - plumbing	\$ 539,950
Power with Prestige Inc. - electrical	\$1,000,000
J.G. Schmidt Steel- structural steel	\$ 449,600
TOTAL CONTRACTS	\$8,689,550

- Superintendent's Comments

Dr. Harttraft said she met with the School Development Authority representatives earlier in the week. The district has already received two payments and we are considered an active grant. Although the SDA is sympathetic to our issues of a bankrupt architect and DEP delays, there is an urgency for the board to get the shovels in the ground. They look at the big picture and assured Dr. Harttraft that if all the money is spent all the grant money will be received. They are supporting awarded contracts but they need to know that the community and board want this project to get going. The paperwork is in order and Dr. Harttraft is confident the scope of our project is approved. It is important that the board vote on the resolutions to award contracts and demonstrate their commitment to the project.

- Explanation of voting/resolution process

Mr. Gagliardi, board counsel said the Resolution No. 1 needs a super majority of the board to be passed or six votes to pass. This is the statute that comes into play after bids are rejected more than two times. Resolution No. 2 needs a simple majority or five votes to pass.

- Public Comment

Mr. Piparo wanted to assure those present that the board fulfilled its promise to meet with the Principal and Business Administrator at Hunterdon County Polytech to hear their comments in regard to Tekton Development Corp. Mr. Piparo, Mr. Tillou and Dr. Harttraft had a meeting last Friday. The representatives from Polytech said Tekton had a normal punch list that was completed within a year. They were within budget. No real problems. Minimal change orders of 6% in a \$5.7 million dollar budget of which 3% were owner driven and 3% were due to the plans. They had a one month delayed opening but that was due to a six month delay in the start of the project.

Mrs. Wolak asked if a letter was received from Tekton regarding soil remediation.

Mr. Tillou presented a letter from Tekton that they would accept the soil borings report and agree that the soil will hold the structure. The other contractors had sent letters earlier on.

Martin Bercaw asked the board to address the holes in the driveway. He asked if stone could be put in them.

Mr. Burdick asked if the resolutions could be read at this time so the public could comment. Mr. Piparo read the resolutions.

Jim Stryker questioned how the project could have minimal changes going from \$14 million to \$8 million with inflation 1 year ago at 40%. There is a degree of

risk associated with this that is being passed back to the taxpayers. He also feels that the lack of a general contractor causes issues in determining who is at fault.

Susan Campbell, former board member from 2004 to 2008 addressed Mr. Stryker's concerns. She said there were 26 single alternates that came into play to reduce the cost. The referendum was approved at a higher level. Hurricane Katrina caused building materials to rise too. The educational space has remained in tact and now it is time to get started.

Mr. Dahan said he wanted the board to fund the project through the available money and not have to come back and ask for more. He trusts the board to do a good job. There were many details that Prisco left out. He hoped the board could do it all and he would be around to see it.

Joanne Coe said she was representing a group of mothers in attendance and wanted the board to know that they were 100% behind the project getting started.

Dolores Wright former board member reminded the board that they bear the responsibility to complete the project as voted on by the residents. We are building for the future. She hoped to see the project completed.

Mr. Burdick said it appears that both resolutions need to be passed. One is no good without the other.

Mr. Stryker advised against proceeding with Resolution No. 2 before being sure that funds were sufficient to complete Resolution No. 1. Do not short yourself.

Laura Gillmore wanted to know what the next steps would be after tonight.

Mr. Burdick expressed concerns over weather delays and paying Mr. Tillou \$11,000 per month versus \$2,500 and with no progress being made.

Public Comments Closed

Board Discussion

Mr. Foran asked for the \$150,000 in roofing to be broken down. Mr. Tillou said it is the sheet metal and drainage which came in at about \$120,000. Mr. Tillou said he is using \$150,000 so he does not have to come back to the board if there are small changes. Mr. Foran said he wanted to be clear that the roof portion of the project included all but the slate roof on the 1936 section and the gym roof which is only 5 years old.

Mr. Weiss asked if there was any thought to prioritizing the boilers, roof and windows. That is the order although the windows are the least costly of the three but they also provide efficiency so the heat will not be escaping.

Ms. Vail said she just did not want anybody to lose sight of the educational needs this project will satisfy. She has a child graduating next year that has not had a library, children need to know how to do research in a library and not just how to choose a book based on cover art. It is time to move forward for the children.

- Presentation of Resolution

The resolutions as presented were amended by the board and counsel. Revised Resolution No. 1 and No. 2 are as follows:

RESOLUTION NO. 1

RESOLUTION AUTHORIZING THE AWARD OF NEGOTIATED CONTRACTS TO PROVIDE HVAC, GENERAL TRADES, ELECTRIC, STRUCTURAL STEEL, AND PLUMBING SERVICES IN CONNECTION WITH THE ADDITIONS AND ALTERATIONS PROJECT AT THE FRANKLIN TOWNSHIP SCHOOL ADOPTED BY THE FRANKLIN TOWNSHIP BOARD OF EDUCATION, HUNTERDON COUNTY

WHEREAS, there exists a need for certain construction work at the Franklin Township School ("Project"); and

WHEREAS, the Franklin Township community approved a referendum for the Project; and

WHEREAS, the first bid opening for construction services for the Project was held on April 18, 2006. The bids submitted substantially exceeded the cost estimates and were therefore rejected by the Franklin Township Board of Education ("Board"); and

WHEREAS, on June 29, 2006, another bid opening returned bids that also substantially exceeded cost estimates and the Board thereafter determined that the prices were not reasonable; and

WHEREAS, additional advertised bid openings took place on March 21, 2007, April 17, 2007, and August 29, 2007; and

WHEREAS, the prices submitted at the bid openings were not reasonable as to price, on the basis of cost estimates prepared for the Board prior to the advertising therefore; and

WHEREAS, in accordance with *N.J.S.A. 18A:18A-5* the Board duly notified responsible contractors that submitted bids for the Board's intention to negotiate, and afford each bidder a reasonable opportunity to negotiate along with any other appropriate contractors; and

WHEREAS, the Board's retained construction manager, in consultation with the Board, its administrators, architect and counsel, entered into negotiations with qualified contractors, for the provision of services; and

WHEREAS, agreements with qualified contractors have been reached, subject to Board approval and attorney review; and

WHEREAS, said construction services are not available from an agency or authority of the United States, the State of New Jersey, or of Hunterdon County at a cost that is lower than the negotiated contract prices; and

WHEREAS, the Plumbing contract has not been amended or modified since the last advertised bid opening; and

WHEREAS, the Electrical contract has been amended and modified since the last advertised bid opening inasmuch that the excavation called for in the plans is to be performed by the General Trades contractor; and

WHEREAS, the General Trades contract has been amended and modified since the last advertised bid opening inasmuch that it must perform excavation as noted above for the electrical work; must pour concrete pads for the HVAC work; and the installation of a mansard roof is eliminated from the scope of work; and

WHEREAS, the HVAC contract has been amended and modified since the last advertised bid opening inasmuch as the HVAC contractor will not prepare and pour concrete pads; an air handling unit will be installed in the rear of the gymnasium in lieu of a smaller unit in the multi-purpose room; and new piping will be installed throughout the building; and

WHEREAS, the Structural Steel contract has been modified since the last advertised bid opening inasmuch as the steel columns will be relocated so that they are not covered by concrete fire walls; and

WHEREAS, said changes to the contracts are set forth in more detail in plans that have been duly submitted and approved by the New Jersey Department of Community Affairs; and

WHEREAS, the terms, conditions, restrictions and specifications for the negotiated General Trades, Structural Steel, Electrical, Plumbing, and HVAC contracts are not substantially different from those which were the subject of competitive bidding.

NOW THEREFORE BE IT RESOLVED BY THE FRANKLIN TOWNSHIP BOARD OF EDUCATION AS FOLLOWS:

1. In accordance with *N.J.S.A. 18A:18A-5*, the contracts for the Project be and hereby are awarded as follows, in accordance with the negotiated terms, conditions, restrictions and specifications:
 - a. HVAC Contract to Direct Digital Control Systems, Inc. for \$1,550,000
 - b. General Trades Contract to Tekton Development Corp. for \$5,150,000
 - c. Plumbing Contract to DuMont Mechanical, Inc. for \$539,950
 - d. Electrical Contract to Power with Prestige, Inc. for \$1,000,000
 - e. Structural Steel Contract to J. G. Schmidt Steel for \$449,600
2. The Board President and Board Secretary be and hereby are authorized to sign said contracts on behalf of the Board, upon completion of review and recommendation by counsel to the Board.

CERTIFICATION

The foregoing is a true and complete copy of a resolution adopted by two-thirds of the authorized membership of the Franklin Township Board of Education at a meeting thereof duly called and held on December 14, 2009.

 Abigail E. Kutz, Interim Board Secretary

Motion to accept the Resolution No.1 by Mr. Foran and seconded by Mrs. Burdick

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

RESOLUTION NO. 2

RESOLUTION AUTHORIZING PUBLIC BIDDING FOR CERTAIN WORK ADOPTED BY THE FRANKLIN TOWNSHIP BOARD OF EDUCATION IN CONNECTION WITH THE ADDITIONS AND ALTERATIONS PROJECT AT THE FRANKLIN TOWNSHIP SCHOOL ADOPTED BY THE FRANKLIN TOWNSHIP BOARD OF EDUCATION, HUNTERDON COUNTY

WHEREAS, there exists a need to replace the boilers and certain windows of the Franklin Township School, and to make repairs and replace multiple sections of the School’s roof.

WHEREAS, said work is not otherwise part of the scope of construction services in the contracts awarded by the Board on December 14, 2009 and is to be funded by the bonds previously approved by the public on December 14, 2004.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF FRANKLIN TOWNSHIP, that the Business Administrator, in further consultation with the engaged architect, construction manager, and counsel, is hereby authorized to promptly undertake all necessary steps to publicly bid for services to replace the School’s boilers and certain windows, and for needed repairs and replacement of multiple sections of the School’s roof;

NOW THEREFORE BE IT FURTHER RESOLVED that no contracts shall be awarded pursuant to said advertising until further review and action of the Board.

CERTIFICATION

The foregoing is a true and complete copy of a resolution adopted by the Board of Education at a meeting thereof duly called and held on December 14, 2009.

 Abigail E. Kutz, Interim Board Secretary

Motion to accept the Resolution No. 2 by Mr. Schultz seconded by Ms. Vail

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. **Approve** the following field trips:
 - Grade 4, Hugh Moore Park, April 30, 2010
 - Grade 4, Pequest Trout Hatchery, May 19, 2010
 - Grade 6, Camp Bernie, June 3 & 4, 2010

B. PERSONNEL

1. **Approve** the following substitute teachers:
 - Carol Koop
 - Justine Ludwig

C. FACILITIES

1. **Retroactively approve** the following use of facility applications:
 - Cub Scouts, Spanish Room, December 10, 2009, 7:00 - 8:30 p.m.
 - Theatreworks, APR, December 7, 2009, 3:30 - 10:00 p.m.

- Approve** the following use of facility applications subject to possible future construction limit
- Theatreworks, APR, Mondays, 3:30 - 10:00 p.m., December 2009 -June 2010
 - PTA, Booster Club, Sports Banquet, APR, June 4, 2010, 4:00 - 9:00 p.m.
 - PTA, Fun Fair, Outside area behind gym, June 11, 2010, 5:00 - 8:00 p.m.
(Rain date 6/18/10)
 - Class of 2010 (PTA), Decorating the Gym for Graduation, June 22, 2010, 1:30 - 4:30 p.m.

D. BUSINESS

1. **Approve** the December 2009 bill list in the amount of \$560,456.73 which includes \$23,969.32 in the Capital Projects account.

E. POLICY

No consent items

F. OTHER MATTERS

No consent items

- G. Motion** to approve the above stated consent agenda items by Mr. Foran seconded by Mr. Schultz.

Discussion: Mrs. Wolak asked if the Camp Bernie amount included all of the expense to the board including any additional compensation to staff. Mr. Foran wanted to know if the horseback riding had been disallowed as in the past. Dr. Harttraft was not positive if the cost was a grand total. Dr. Harttraft was directed to eliminate the horseback riding if our insurance company would not cover it with a parent waiver in place. Dr. Harttraft will report back.

Camp Bernie approval was tabled and removed from the consent agenda.

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

IX. Discussion & Action Agenda

A. EDUCATION: Superintendent’s Report - Dr. Chrys Harttraft

1. Informational/Discussion Items:

a. Enrollment - 339 students

b. Cheerleading Uniforms

Beth Schultz, Director of Booster Club asked the board to look for money to fund the uniforms. They are 20 years old and cost \$75.00 each and she would like 15. Dr. Harttraft said she is reviewing the budget and is trying to come up with the money. She suggested going forward that uniforms and other extra curricular expenses be put on a budget cycle to be upgraded on a regular basis. Dr. Harttraft said she is still trying to find \$2,000 for the 8th grade trip along with some instructional expenses that have come up.

c. Professional Development

Dr. Harttraft said she is revamping the program. It coincides with the 3 Year Plan and the Professional Learning Communities that are mandated. It is a collaborative effort and it is worked on with a group of teachers that culminates with a product at the end that can be shared with their colleagues. Dr. Harttraft feels the staff is embracing the concept. It also folds in school goals and infuses technology into the process.

d. Teacher Evaluations

Dr. Harttraft is using the Carlotte Danielson Model. It has never been used here. The evaluation has four domains. There are no surprises. The staff will know exactly what they are being evaluated on. A report is completed prior to the actual observation.

2. Action Item:

a. **Motion** to approve the Superintendent’s goals for the 2009-2010 school year.

Moved Mr. Foran Second Ms. Vail

Discussion: Mrs. Burdick asked for clarification of the highlighted areas. Dr. Harttraft said these items would give the board a jump start on their school wide goals. They are for the board and the Superintendent.

Mr. Weiss asked Dr. Harttraft is there were too many items for her to accomplish in year one. Dr. Harttraft felt she could do everything as stated in year one activities.

Motion Carried

B. FACILITIES

No action items.

C. BUSINESS

1. Financial Reports:

- a. **Treasurer's Report and Board Secretary's Reports**, (Funds 10, 20, 30, 40 and 50) for September and October 2009.

Moved Mr. Foran Second Mr. Schultz Motion Carried

- b. **Motion** to approve the line item transfers dated September 30, 2009.

Moved Mr. Foran Second Mr. Schultz Motion Carried

- c. **Motion** to adopt the following resolutions:

Moved Mr. Foran Second by Mrs. Wolak

- 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for September and October 2009.

- 2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's September and October 2009 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

- d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for September and October 2009. Noted by the board.

2. Action Items:

- a. **Motion** to accept the CAFR Report for the 2008-09 school year which includes no recommendations.

Moved Mr. Foran Second Mr. Weiss

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

- b. **Motion** to approve the payment of \$6,376.55 for reimbursement of attorneys' fees to Lisa Pisano-Phillips in settlement of case number 02981.32524 based on the recommendation of the board attorney.

Moved Mr. Foran Second Mrs. Burdick

Discussion: Mr. Gagliardi said the board is responsible to pay the punitive damages and make her whole.

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	No
L. Vail	No	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

- c. **Motion** to adopt the following resolution:

Whereas, the Franklin Township Board of Education received \$14,689 in extraordinary aide and \$8,081 in non public transportation aide for the 2008/2009 school year, and

Whereas, it was recognized as income in 2008/2009 and rolled to surplus as of 7/1/09, and

Whereas, these funds were not received until July 2009, and

Whereas, the district may appropriate these funds for use in the 2009/2010 school year.

Therefore be it resolved that the Franklin Township Board of Education appropriate \$22,770 from surplus and use these funds in the 2009/2010 school year to offset the cost of Special Education out of district placement.

Moved Mr. Foran		Second Mr. Schultz			
K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

D. TRANSPORTATION

No action items

E. POLICY

No action items

F. NEW BUSINESS

X. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, December 14, 2009 for the purpose of discussing personnel and Board member required training. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Moved Mr. Schultz Second Mr. Weiss Motion Carried
 Executive Session commenced at 9:48 p.m.

XI. Motion to return to Open Public Session at 10:10 p.m.

Moved Mr. Schultz Second Mr. DiGiambattista Motion Carried

XII. BOARD MATTERS

- A. Board member report from N.J.S.B.A. Conference 12/21/09
 - Ms. Vail said she attended the seminar on QSAC and did not think it was worthwhile. It must be voted on by the board to submit.
 - Ms. Vail said she paid extra for a School Law Forum and felt that was excellent. She made copies of the hand out and passed it out to the board.
 - Dr. Harttraft said she attended the Professional Development Communities session and picked up some new points and is currently implementing it in the school.
 - Mr. Piparo said he and Mrs. Wolak attended a New Board Member Orientation. He also attended a workshop on the Role of the Board President and a budget planning session.
 - Mr. Schultz said he felt it was very worthwhile to learn how to bring matters up at meetings. How you do it and the tone you use is very important.
- B. Discussion of Board approved communications
 - School Website
 - Ms. Vail said she has been delayed in setting up another meeting. A meeting will be set after the holiday break. Mr. Weiss and Mrs. Wolak will join Ms. Vail and meet with Jason Farnsworth who is working on the website. It was noted that what

Jason is developing can be reviewed if you go to the website and click in the lower right corner of the screen. There is a BETA test. Denise Schoch should be involved also. Mr. Tillou will be putting out a letter on stating the order of events for proceeding with the construction.

- Township Newsletter
Deadline is Friday. We need to put something in about the construction. Mr. Weiss and Mrs. Wolak volunteered to put something together. It was agreed that the board should have an article in the township newsletter on a regular basis.

C. Board Planning Session - new date

Mr. Piparo asked the board what they wanted to do in regard to meeting with Diane Morris. The board felt the construction project was a priority for the January meeting. Strategic planning was the purpose of the meeting as well as board evaluations. There will be four board members up for re-election. Mr. Weiss suggested rescheduling for May.

Mr. Piparo asked for volunteers for a Facilities Sub Committee to move things along. The committee will be Mr. Schultz, Mrs. Burdick, Mr. Foran and Mr. Piparo with Mr. Weiss as an alternate for Mr. Piparo. The committee will not make decisions but will present to the board as a whole.

XIII. PERSONNEL

A. Action Items:

1. **Motion** to approve Jason Lembo to supervise the cheerleaders during three basketball games at the rate of \$45.00 per game for a total of \$135.00 to be deducted from the total cheerleading coach stipend.

Moved Mr. Foran Second Mrs. Wolak

K. Weiss, <i>V. Pres.</i>	Yes	A. Burdick	Yes	P. DiGiambattista	Yes
J. Foran	Yes	N. Reed	Yes	T. Schultz	Yes
L. Vail	Yes	T. Wolak	Yes	C. Piparo, <i>Pres.</i>	Yes

XIV. Public Comments

Mrs. Coe said a Franklin Township family has been evacuated from their home due to toxic mold. They will probably not be able to return. The PTA is making a fund to help them. They have two toddlers, two elementary age children and two dogs. They will need to find a permanent place to reside.

Mrs. Coe asked how she could submit something to the Communications Sub Committee. At this time just forward it to Mr. Piparo.

Michele Zarish said this is her first meeting and she felt it went very well. She complimented Dr. Harttraft on her professional development plan and teacher evaluation method. She also urged the board to find the money for the cheerleading uniforms, twenty years is too long.

XV. Motion to Adjourn from the Public Meeting at 10:37 p.m.

Moved Mr. Schultz

Second Mr. Foran

Motion Carried

Respectfully submitted,

Abigail E. Kutz, Interim Board
Secretary/Business Administrator