

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education**

**REGULAR MEETING MINUTES
*January 25, 2010***

I. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2009.

Mr. Pipparo opened the meeting at 7:30 PM

II. Roll Call - John A. Gomez, SBA/BS

K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	ABSENT
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Pipparo, Pres.	Y

III. Flag Salute

IV. Motion to approve the minutes of the following meetings:

- December 14, 2009 - Regular Meeting
- December 14, 2009 - Executive Session
- January 11, 2010 - Regular Meeting

Moved Mr. Foran Second Mr. Weiss Motion Carried unanimous with modifications.

Dr. Harttraft Reiterated to the board that the last couple of board minutes have gone into greater detail than is normally included in board minutes due to the importance of construction. Generally board minute's focus on statements that require some type of action to be taken by the board or by the schools administrators. Dr. Harttraft stated that at some point the minutes need to return back to what is a more reasonable practice.

V. Presentation of Spanish Curriculum - Sunday Bradlee

Mrs. Bradlee reviewed the importance of the curriculum standards for world languages and went over the benchmarks used for world languages. She also went over how often students are scheduled for world language by grade levels. Mrs. Vail thanked Mrs. Bradlee for her exceptional presentation.

VI. Public Comments

Public Comment: except for construction issues
No one from the public made any comments.

VII. Construction Update

- Subcommittee Report/DEI Agenda
- Update from Construction Manager
- Updated Organizational Chart
- Bill Payment Process
- Communications Committee

Mr. Piparo reiterated at how rapid the pace of the project had been in the past month, and how there had been a need to slow it down. Mr. Piparo thanked everyone for their hard work to include the administration, Mr. Tillou, and the sub committee. He expressed how ambitious we have been and that we have had some issues. Mr. Piparo acknowledged that the last couple of meetings had been at times heated and that he apologized to the board for getting maybe too excited at those meetings. He emphasized the need to end the meetings sooner.

A discussion took place regarding the subcommittee report and DEI Agenda, the Role of the Subcommittee, Matters requiring full board input, matters that the Superintendent owns, and Communications chains.

After discussion it was decided that the construction subcommittee will meet the Wednesday before the full board meeting and will report out to the board in open public session. The subcommittee would not keep separate minutes as the report to the board would be incorporated into the regular board meeting minutes. The policy will be amended to reflect this practice.

The communication chart was reviewed and amended. Increased communication efforts were further discussed, so that the board could be better informed regarding permits and the like. The communications subcommittee indicated that they met with Dr. Harttraft to help increase communication to the public.

The board was reminded of their role in the construction process and that it was not within the board's purview to walk the site and check on the progress, as this could be deemed as inappropriate.

Subcommittee report:

Mr. Piparo reviewed the documents regarding the subcommittee point by point, including the bill payment process.

Mrs. Reed asked about the change order process and Mr. Tillou explained that process. He explained that the architect and construction manager could disapprove and had the authority to disapprove change orders. Mr. Vito Gagliardi board attorney stated that all change orders must be pre-approved by the board before they are accepted.

The discussion moved to the issue of asbestos abatement. Mr. Tillou had received a proposal from the district's asbestos consultant AHERA Consultants and that their proposal went beyond the scope of what is necessary. Mr. Tillou explained that the affected area is small, and he explained that AHERA associates said they needed 15 days for all areas, even those not in question. Mr. Tillou said that he would be soliciting bids and proposals from other consultants.

Mr. Tillou stated that we have a consultant that reviewed several proposals for the boilers and that a recommendation had been given by the consultant.

These recommended boilers are oil fired and have an efficiency rating of somewhere in the range of 85%. Mr. Tillou informed the board that with this design he could go out to bid and have proposals back in about four weeks for the board to review. The board authorized Mr. Tillou to go ahead and seek bids and proposals on the boilers

Mr. Tillou explained that there had been six items had been holding up the issuance of permits. Mr. Tillou explained that three had been completed before the board meeting and that three were pending resolution. Mr. Piparo informed the board that he had received a call from the Mayor of Franklin Township and that a meeting was scheduled for Tuesday January 26th.

9:32 Mr. Foran had to leave the meeting, due to an emergency.

Discussion took place regarding the placement of the stop work order on the building.

Discussion took place regarding safety during construction.

Mr. Gagliardi also stated that the board's level of involvement in the project is unusual.

Dr. Harttraft explained that she was researching ways to increase security measures within the building and would have inside safety information for the next board meeting on February 8th.

Discussion topics then included color selection for the project interior and exterior, and the question of a possible third bathroom. The limit of \$17,000 was discussed. Mr. Piparo asked if the board would authorize Mr. Tillou to look at more price proposals. The board agreed that no further action would be taken in regard to a third bathroom.

Public Comment (construction)

Mrs. Vivian Paulter addressed the board. Mrs. Paulter wanted to know if the work site had a designated safety office and who that person was. She also said that her husband was in construction and who would be responsible for enforcing OSHA standards at the site and about welding permits. She also asked about electrical safety and what standards would be enforced in regards to tagging. Mr. Schultz said the appropriate contractor would need welding permits and that electrical procedures are developed by the electrical contractor.

The next member of the public to speak was Robin Ehrmann. She stated she had a fourth and second grader at the school and stated that she felt that the lack of communication with the community was the biggest issue. She requested that a general timeline be posted on the schools website so the public would know what to expect as the project proceeds.

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. **Approve** the following professional day requests:
 - Barbara Egge, NJMEA Conference, February 18, 2010, Registration - \$180.00, mileage reimbursement - \$24.18
 - Diane Meyer, NJMEA Conference, February 19, 2010, Registration - \$130.00, mileage reimbursement - \$24.18

B. PERSONNEL

1. **Approve** the following substitute teacher:
 - Maggie Bell
 - Rebecca Zielinski
 - Lindsay Klesney

C. FACILITIES

No consent items

D. BUSINESS

1. **Approve** the January 2010 bill list in the amount of \$701,637.95 which includes \$9,815.53 in the Capital Projects account.

E. POLICY

No consent items

F. OTHER MATTERS

No consent items

G. Motion to approve the above stated consent agenda items.

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	ABSENT
J. Foran	Absent (left 9:34)	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

IX. Discussion & Action Agenda

A. EDUCATION: Superintendent’s Report - Dr. Chrys Harttraft

1. Informational/Discussion Items:

- a. Enrollment
- b. QSAC update
- c. Communications

Dr. Harttraft went over enrollment figures. She then proceeded to go over QSAC and that policies in place were reviewed. She also reviewed areas where points were lost in the area of Highly Qualified teachers not due to any issues with the actual HQT’s but by the letter informing the parents that all of our teachers being HQT not sent in a timely fashion. Dr. Harttraft also went over the effectiveness of the schools I& RS program.

Mr. Piparo asked if we would be getting a score form the QSAC. Dr. Harttraft said we would get a score but there was still one more QSAC session during the coming week.

Mr. Piparo said that time would need to be set-aside during one of the future board meetings to review the findings of the QSAC.

The issue of parents dropping and picking up students was discussed and the administration was instructed to reiterate our established policy to the parents.

B. FACILITIES

No action items

C. BUSINESS

1. Action Item:

- a. **Motion** to appoint John A. Gomez as purchasing agent for the 2009-2010 school year pursuant to 18A:18A:2 with a bid threshold of \$21,000.

Moved	Ms. Vail	Second	Mrs. Wolak	Motion Carried: Roll Call Vote	
K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	ABSENT
J. Foran	Absent (left 9:34)	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

D. TRANSPORTATION

No action items

E. POLICY

No action items

