

**FRANKLIN TOWNSHIP SCHOOL**  
**NEW JERSEY 08868**  
**Board of Education**

**REGULAR MEETING MINUTES**  
***February 22, 2010 - 7:30 p.m.***

**I. Call to Order 7:30 PM**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2009.*

**II. Roll Call - John A. Gomez, SBA/BS**

K. Weiss, V. Pres.	P	A. Burdick	P	P. DiGiambattista	P
J. Foran	Absent	N. Reed	Absent	T. Schultz	P
L. Vail	P	T. Wolak	P	C. Piparo, Pres.	P

All present except Mrs. Reed and Mr. Foran, informed board that he had mandatory training at firehouse would attempt to join meeting as soon as he could.

**III. Flag Salute**

**IV. Motion** to approve the minutes of the following meetings:

- February 8, 2010 - Regular Meeting
- February 8, 2010 - Executive Session

Moved Mr. DiGiambattista                                  Second Mr. Schultz                                  Motion Carried

**V. Correspondence**

- Donna Cook

Received letter from Donna Cook on issue with bus driver from Kensington Bus Company. Mr. Gomez would report back to the board at the next meeting on the outcome of the matter.

**VI. Construction Update**

- Update from Construction Manager
- Communications
- Township Meeting Update

The Construction update was given by Mr. Tillou of DEI. There was a report on the general progress of the project. There were some issues that had arisen and these would be discussed with the construction subcommittee on Thursday February 25<sup>th</sup> and a full report would be given to the board at our next regular meeting. Inappropriateness of direct contact with consultants was discussed. Discussion took place regarding air quality in the computer room school administration will address concern.

The board proceeded to discuss the progress on background checks on contractors. Mr. Tillou said that three out of the five contractors did routine background checks on their employees. The only two that do not are the steel contractor and general Contractor. Mr. Tillou was asked if he was proceeding with the

background checks and he said he would not do them for various reasons. Mr. Gagliardi informed the board that these checks could be done as long as they were done as prescribed by the law. It was recommended that administrative staff could begin doing the checks through the State of New Jersey Sex Offender Registry as soon as Mr. Tillou could provide the information for workers on the site from the General and Steel contractors.

The report on the meeting with the Franklin Township Land Use board was given by Mr. Piparo. He reported that the meeting had gone well and that the Land Use Board had given several suggestions about the project. The Land Use Board would send the full board a full listing of these recommendations as soon as possible. These would only be recommendations and the board would have to prioritize which ones would be addressed and in what order. There would be further discussions regarding these recommendations once they are received. Costs of recommendations would also be considered.

There was a discussion regarding the removal of approximately 1,000 cubic yards from the construction site once excavation was completed. The original plan was to have the soil removed to the DPW site, but the board was informed that the site could not accommodate the soil. An alternative plan would be to dispose of the soil on school property. The area to be used is a parcel of land that is currently being leased to a local farmer. A 251 plan be written in order to proceed, and gain county approval. There was a motion introduced to pay a consultant to draw up this section 251 plan.

**\*\*Motion** to allow the construction manager to seek proposals regarding writing a 251 plan in an amount not to exceed \$3,000.

Moved Mr. Digiambattista

Second Mr. Schultz

Motion Carried

Communication;

The board discussed the proposed town meeting. After discussion it was decided that the meeting would be held on Saturday March 13, 2010 at the Franklin School multipurpose room at 10 AM. The meeting will be advertised by the Board Secretary as required by law. There was a draft of the letter going out to the public distributed to all the members of the board for review and comment. All comments should be made no later than Wednesday February 24<sup>th</sup>. It was decided that when ready all nine members of the board would sign the letter.

## VII. Public Comments

Vigdis Austad spoke to the board in regards to recent book published on the history of Franklin Township. The book contains some historic facts and photographs of the school, and that the book is being sold by the PTA at its book fair.

## VIII. Executive Session

### Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, February 22, 2010 for the purpose of discussing legal contracts related to the construction project. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Moved Mr. Schultz

Second Mr. Weiss

Motion Carried (

## IX. Motion to return to Open Public Session at 10:20 PM.

Moved Mr. Schultz

Second Mrs. Wolak

Motion Carried

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Absent	N. Reed	Absent	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

**X. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**A. EDUCATION**

No consent items.

**B. PERSONNEL**

1. **Approve** the following professional day requests:

- Angela McVerry and Rosalie Mancino, Mandatory Training for Testing Coordinators, 3/16/10, mileage Reimbursement - \$35.65 each
- Angela McVerry, 2010 New Jersey Middle School Association Statewide Annual Conference, 3/19/10, Registration - \$80.00, Mileage Reimbursement - \$28.52
- Marylou Findley, Fourth Annual Nursing Conference, 5/14/10, Registration - \$130.00, Mileage Reimbursement - \$12.40

**C. FACILITIES**

No consent items

**D. BUSINESS**

1. **Approve** the February 2010 bill list in the amount of \$1,253,374.26 which includes \$350,044.68 in the capital projects account.

**E. POLICY**

No consent items

**F. OTHER MATTERS**

No consent items

**G. Motion** to approve the above stated consent agenda items.

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Absent	N. Reed	Absent	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

**XI. Discussion & Action Agenda**

**A. EDUCATION:** Superintendent's Report - Dr. Chrys Harttraft

1. **Informational/Discussion Items:**

- a. Enrollment
- b. Immunization Audit
- c. Staff Attendance
- d. Budget Update
- e. Non-budgeted Field Trips
- f. Lockdown Drill

g. Technology Plan

Enrollment 342  
Immunization Audit completed  
Staff Attendance 94.5%

Dr. Harttraft briefed the board on the budget process and that it is anticipated that there will be a cut in state aid. It was also reported that due to cuts involving the current year there would be a spending freeze on any non-budgeted items. The board was also told that administration is looking at different areas to save money and that the budget is being developed with a list of cuts being prioritized.

Dr. Harttraft spoke about the non-budgeted field trips and that she will work with those involved on coming up with ways to offset the costs.

There was also a report on the recent lockdown drill. This drill will be required to be held once a month beginning with the next school year.

The Technology Plan would be completed after March 4, 2009 original meeting cancelled due to inclement weather.

**B. FACILITIES**  
No action items

**C. BUSINESS**  
No action items

**D. TRANSPORTATION**  
No action items

**E. POLICY**

1. Action Item:

a. **Motion** to approve the first reading of the following revised policies:

- 3541.1 - Transportation Routes and Services
- 4112.8/4212.8 - Nepotism
- 5118 - Nonresidents
- 6142.13 - HIV Prevention Education

Moved Mr. Schultz

Second Ms. Vail

Motion Carried

**F. NEW BUSINESS**

**XII. Board Matters**

- Board Self Evaluation

**XIII. Personnel**

**A. Action Item:**

1. **Motion** to approve the extension of Stacey Viscel's family leave by one month with a return date of May 18, 2010.

Moved Mrs. Wolak

Second Ms. Vail

K. Weiss, V. Pres. Y

A. Burdick Y

P. DiGiambattista Y

J. Foran	Absent	N. Reed	Absent	T. Schultz	N
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

**XIV. Public Comments**

**XV. Motion** to Adjourn from the Public Meeting at 11:12 PM.

Moved Mr. Schultz                      Second Ms. Vail                      Motion Carried

Respectfully Submitted

John A. Gomez  
SBA/Board Secretary