FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education

REGULAR MEETING MINUTES February 8, 2010 - 7:30 p.m.

I. Call to Order 7:31 PM

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2009.

II. Roll Call - John A. Gomez, SBA/BS

K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	7:41	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

III. Flag Salute

- **IV.** Motion to approve the minutes of the following meetings:
 - January 25, 2010 Regular Meeting
 - January 25, 2010 Executive Session

Moved Mr. Weiss Second Mr. Foran Motion Carried 8 yes 1 Abstain

V. Correspondence

North Hunterdon Voorhees Regional High School District

Correspondence from North Hunterdon showing Board Meetings for February 2010

VI. Construction Update

- Subcommittee Report/DEI Agenda
- Update from Construction Manager
- GANNT Chart
- Communications
- Safety Report

Mr. Piparo thanked the public for its support of the construction project. He thanked all of the organizations that have helped accommodate the after school functions that have been temporarily halted during the construction project.

Session began with subcommittee meeting update to the board by Mr. Piparo. Mr. Piparo reported that all permits have been approved except for the permit for the administrative trailer. Mr. Piparo also informed the board that the Land Use Board of Franklin Township would be meeting at 8:00 PM on February 10th with representatives of the board, administration and DEI our construction manager. The subcommittee reviewed fifteen questions that had been sent to the construction manager regarding the site plan and other items.

The next item was an update on the progress regarding new boilers. Mr. Tillou told the subcommittee that he would have an estimate in approximately two weeks and he would report to the board. There was also a discussion regarding the length of boiler warranties. The board asked Mr. Tillou if only one model of boiler would be bid on; he reported that there would be multiple bids on different boilers that meet the bid specification. Mrs. Burdick wanted various boilers not just best recommendation by the construction manager.

The subject of the trees taken down previously was discussed by the subcommittee, and it was determined that the trees had been cut too long due to a miscommunication with the organization that was going to use the material. It was determined that the cut trees were still available for pickup.

It was reported by the subcommittee that the fencing containing the work site had been erected and all was in place. Also reported was that the portable toilets were on there way.

The next sets of questions were in reference to the Gantt chart, it was explained that it is not the final schedule. It was felt that it could be used for a high level informational PowerPoint slide to be posted on the website so the public could get an idea of major events during the construction.

Dr. Harttraft spoke again about the need for a third bathroom, Mrs. Burdick stated that the matter had been closed at the prior board meeting. Dr. Harttraft explained that her concern is that not having a third bathroom would affect instruction and to not dismiss the need and that it could be revisited at a later date.

The subcommittee reported that the possible delay from JCP&L Jersey Central Power & Light had been averted and that the time frame to get the transformer would be about four weeks.

The subcommittee reported that concerns regarding the AHERA Asbestos report would be addressed by Mr. Tillou and administrators. Proposals were being sought and a recommendation would be made shortly to the board.

The board asked if the administration had researched what dates heat must be on and can be turned off. The Business administrator reported that there are no dates in statute or administrative code. It was reported that dates only apply to commercial and private landlords.

The next item was the possibility of replacing some of the fixtures on the plan with less costly fixtures. The problem with this is that the engineer would charge to make any changes to the existing plan, which could possibly eliminate any cost savings. The board decided to have Mr. Tillou drop the request and conduct further analysis. The subcommittee also discussed the need for replacing an existing water fountain in the multi purpose room, Mr. Tillou was asked to bring recommendation to the board.

The next meeting of the subcommittee was scheduled for Wednesday February 16, 2010.

Communications:

There was a feeling that the board needs to reach out to the community more. There were several suggestions they included, a new section to the school website with frequently asked questions, letters to parents, and a letter to the entire community addressing updates on the project. The communications subcommittee would develop letter to the community using the bulk rate stamp. There was discussion about the proposed town hall meeting it was felt that this would be an opportunity to reach out to the community at large and open the discussions up to a thr general audience. Projected date is late February.

The next topic was a report presented by Dr.Harttraft indicating efforts for optimal safety and security of students, staff, family members, and construction workers.

VII. Public Comments

Mr. Paul Dahan addressed the board with concerns regarding the construction project and educational concerns. Mr. Dahan wanted to be reassured that the issues concerning the roof, boiler, and windows were being addressed by the project. Mr. Dahan also asked if the board had addressed the concerns regarding asbestos and that he had personal experience regarding asbestosis victims. It was suggested that the agenda go out earlier so the public can see it before the start of the meeting.

Mr. Piparo answered Mr. Dahan with five points:

- 1. We have reports that show we have engaged an asbestos consultant and we report the condition of the facility every year to the state.
- 2. We dedicate a portion of one meeting every month and have members of the school staff do presentations on various educational subjects.
- 3. The agenda does go out via e-mail.
- 4. The boilers will be replaced.

Next Mr. Bob Macino thanked the board for all of its efforts in regards to the construction project.

Mrs. Cathy Piparo commented on how successful the 100 book challenge has been with her child, and how the wonderfully has child her progressed in reading.

VIII. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, February 8, 2010 for the purpose of discussing legal contracts related to the construction project. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Moved Ms. Vail	Second Mr. Digiambattista	Motion Carried
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IX. Motion to return to Open Public Session at 11:05 PM.

Moved Mr. Schultz Second Mr. Foran Motion Carried

X. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

No consent items.

B. PERSONNEL

- 1. Approve the following substitute teachers:
 - Torie Esposito
 - Maria Volk

C. FACILITIES

No consent items

D. BUSINESS

No consent items

E. POLICY

No consent items

F. OTHER MATTERS

No consent items

G. Motion to approve the above stated consent agenda items. Moved Mrs. Wolak Second Mr. Schultz

K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Υ	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, Pres.	Y

XI. Discussion & Action Agenda

A. EDUCATION: Superintendent's Report - Dr. Chrys Harttraft

1. Informational/Discussion Items:

- a. Enrollment
- b. QSAC
- c. Contract Audit by Department of Treasury
- d. County Department of Health Inspection
- e. Haiti Initiative
- f. Assessment
- g. Staff Attendance

Enrollment 341

QSAC final visit was conducted end of January would have results in approximately two to three weeks. This included a facility review in addition to documentation review.

The NJ Treasury Department division of Affirmative Action Compliance was reported to be in good order conducted a contract audit.

Department of health-conducted inspections of the school regarding asbestos and the kitchen and all were found to be satisfactory.

The Haiti initiative started by four students had raised 700 dollars for Haiti relief this will be sent to the Red Cross.

Assessments are being worked on in conjunction with the resource teachers.

Report on staff attendance;

September	98.2%
October	95.4%
November	96.9%
December	96.1%

B. FACILITIES No action items

C. BUSINESS

- 1. Financial Reports:
 - a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for December 2009.

Moved Mr. Foran	Second Mr. Schultz	Motion

Motion Carried Unanimous

b. Motion to approve the line item transfers dated 12/31/09.

Moved Mr. Foran	Second Mr. Weiss	Motion Carried

- c. **Motion** to adopt the following resolutions:
 - 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for December 2009.
 - Pursuant to N.J.A.C. 6A:23-2.11(c)4 the board of education certifies, after review of the board secretary's and treasurer's December 2009 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved Mr. Foran Second Ms.			
K. Weiss, V. Pres.YA. BurdickJ. ForanYN. ReedL. VailYT. Wolak	Y	P. DiGiambattista	Y
	Y	T. Schultz	Y
	Y	C. Piparo, <i>Pres.</i>	Y

d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for December 2009.

Moved Mr. Weiss		Second Mr. Digiambattista	Motion Carried
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2. Action Items:

a. **Motion** to approve the proposal for contract administration of structural engineering services from E2 Project Management LLC in accordance with the terms therein.

TABLED

b. **Motion** to adopt the attached resolution to appoint John A. Gomez as Fund Commissioner to the School Alliance Insurance Fund.

Moved Mr. Fora	เท	Second Mr. Schultz			
K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, Pres.	Y

- c. Waiver of Requirements for Special Education Medicaid Initiative Program
 - **Motion**, upon the recommendation of the Superintendent of Schools that the Board approve the following Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program for the 2010-2011 school year.
 - Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the distict's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2010-2011 school year, and

Whereas, the Franklin Township Board of Education desires to apply for this waiver due to the fact that it projects having no classified students who may be eligible to participate in SEMI based on the projection of the Distict's available SEMI reimbursement for the 2010-2011 budget year.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Eduation hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2010-2011 school year.

Moved Ms. Vail		Second Mr. Foran			
K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres</i> .	Y

D. TRANSPORTATION

- E. POLICY
 - 1. Action Items:
 - a. Motion to approve the first and second reading of the revised policy (bylaw) 9130, Committees.

b. Motion to adopt the revised policy (bylaw) 9130, Committees.

Moved Mr. Foran S	econd Mr. Schultz	Motion Carried 8 to 1
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F. NEW BUSINESS

Board has been asked to work with little league for dual use of playing fields. Township has proposed that they will work to create new access to baseball fields.

There was a discussion about who plows the property for the school. The grounds are plowed by the township at no direct cost to the school.

The board discussed the Superintendents evaluation as well as the board's self-assessment, Mr. Piparo had given all handouts for further review in preparation for aforementioned evaluations.

XII. BOARD MATTERS

- 1. Informational Item:
 - a. Budget and Election Dates
 - Nominating petitions due by 4:00 p.m., March 1, 2010.
 - Annual School Election April 20, 2010.

2. Action Item:

- a. Motion to approve the following election items:
 - The election will be held on Tuesday, April 20, 2010 from 7:00 a.m. to 9:00 p.m. at the Quakertown Firehouse.
 - Drawing for position on the ballot will take place Wednesday, March 10, 2010 at 10:00 a.m. at the Franklin Township School in the office of the Board Secretary.
 - The Public Hearing on the Budget will be held on Friday, March 26, 2010.
 - The Reorganization meeting will be held on Monday, April 26, 2010 at 7:00 p.m.

Moved Mr. Foran

Second Mr. Schultz

Motion Carried

- 3. Discussion/Informational Items:
 - a. Superintendent Evaluation
 - b. Board Evaluation

The board wanted to know if asbestos inspections are conducted and at what intervals. The administration reported that a report is submitted to the state annually known as the AHERA report.

The board discussed preparing a mailing to the residents of Franklin Township concerning the progress of the construction project. The board authorized the administration to prepare the mailing using the most economical and efficient method. The board also discussed having a town meeting on February 27th. This meeting would be advertised under the sunshine laws.

XIII. PERSONNEL

No action items

XIV. Public Comments

XV. Motion to Adjourn from the Public Meeting at 11:19 PM

Moved Mr. Foran

Second Mr. Schultz

Motion Carried

Respectfully Submitted

John A. Gomez SBA/Board Secretary