

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education

REGULAR MEETING MINUTES
March 8, 2010 - 7:30 p.m.

A G E N D A

I. **Call to Order 7:32 PM**
Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 28, 2009.

II. **Roll Call - John A. Gomez, SBA/BS**

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

III. **Flag Salute**

IV. **Motion** to approve the minutes of the following meetings:

- February 15, 2010 - Special Meeting
- February 15, 2010 - Executive Session
- February 22, 2010 - Regular Meeting
- February 22, 2010 - Executive Session (Tabled for further discussion)

Moved Vail

Second

Weiss

Motion Carried 7-2

2 Abstentions (Reed, Weiss)

V. **Correspondence**

- Kensington Bus Company

Mr. Gomez informed the board that the matter regarding the driver from Kensington Bus Company had been resolved. The driver would be transferred to another bus route at another school and we would have a new driver assigned no later than Wednesday March 10th. Mr. Gomez would inform the complainant of the resolution.

VI. **Construction Update**

- Subcommittee Report/DEI Agenda
- Update from Construction Manager
- Communications

Report on the March 3rd construction subcommittee meeting was done by the Chairman Mr. Schultz. The subcommittee met with Mr. Tillou of DEI enterprises and Mr. Kelly of Direct Digital

our HVAC contractor. Mr. Kelly reported to the subcommittee on the alternates in his contract and what they represented. The front end for our HVAC system, which exists as an alternate on the contract, was discussed at length including cost, training and advantages of having such a system. Discussed was the new township lighting ordinance which is not yet in effect, cutting across county road for water discharge, and the issue of the sand filters in the water management system that is being installed as part of the project. Mr. Tillou was asked by the subcommittee to analyze if it is cost effective to replace the sand filters so a cost benefit analysis can be done. The subcommittee also instructed the construction manager that the storage shed behind the gymnasium can be moved to the baseball field. There was discussion of having the fuel oil tanks be inspected and having the construction manager get quotes for such work. Also discussed was having the electrical contractor look at light fixture prices. Several items that were recommended by the Franklin Township Land Use Board were also discussed by the subcommittee. It was decided that once the board receives the recommendations from the land use board in writing it would respond to them formally. Updates were received on asbestos testing, boiler bid, drainage system, and the temporary walkway to the playing fields.

There was a discussion about having the construction manager get quotes to have the fuel tanks tested.

Updates were received on asbestos testing, boiler bid, drainage system, and a temporary walkway to the playing fields. Dr. Hartraft reported that the asbestos results were not in.

Communications:

The board discussed the status of the meeting scheduled for March 13th and that the letters had gone out to town residents. The board discussed the agenda for the meeting and that all items to be discussed are submitted for review and comment. Mr. Piparo suggested that each person presenting prepare a bulleted outline for inclusion in the meeting agenda.

VII. Public Comments

Christine Crielly inquired about the status of the 2010-2011 school budget. Mrs. Crielly was informed that the board would discuss the budget at the regular board meeting on March 22, 2010 and that the public hearing on the budget would be conducted on Friday March 26, 2010.

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. EDUCATION

1. Approve the following field trips:
 - Grade 7 and 8, Teen Arts at Deer Path Park, May 18, 2010
 - Grade 7, Metropolitan Museum of Art, April 9, 2010

B. PERSONNEL

1. **Approve** the following substitute teachers:
 - Jennifer Apesa
 - Karen Brokaw

C. FACILITIES

1. **Approve** the following use of facility request:
 - PTA, Gym, Laughing Lay-Up Fundraiser, 3/19/10, 6:00 - 9:00 p.m.

D. BUSINESS

No consent items

E. POLICY

No consent items

F. OTHER MATTERS

No consent items

G. Motion to approve the above stated consent agenda items. Items B and C

Moved Ms. Vail

Second Mr. Schultz

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

Discussion regarding item A field trips then separate motion and vote

Motion to approve the above stated consent agenda items. Item A only

Moved Ms. Vail

Second Mr. Weiss

K. Weiss, <i>V. Pres.</i>	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, <i>Pres.</i>	Y

IX. Discussion & Action Agenda

A. EDUCATION: Superintendent’s Report - Dr. Chrys Harttraft

1. Informational/Discussion Items:

- a. Enrollment
- b. Progress on Three-Year Technology Plan
- c. School calendar
- d. School plans relative to construction project
- e. Budget update
- f. Superintendent's evaluation

Dr. Harttraft discussed progress on the 2010-2011 budget and informed the board of some items discussed at the Hunterdon County Superintendents’ meeting. She informed the board that state aid and other figures were scheduled to be released on March 18, 2010.

Enrollment figures were 343.

The three year technology plan was still being developed and that one more meeting would be necessary to complete the work. Lori Vail was thanked for her participation on the Technology Committee, and she shared some positive insights regarding the experience.

The school calendar needed to be extended by two days for both staff and students. The staff was being given April 5th as a day that they could come in to make up one of the two days in the extended school year.

The board discussed the Superintendent's evaluation t completed through the New Jersey School Boards Association. It was noted that the evaluation was available online and that each member should go in and complete the process.

Next there was a discussion for the need to have motion to enter into executive session to discuss the Executive session minutes of February 22, 2010 and possible construction contract matters.

Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, March 8, 2010, for the purpose of discussing possible construction contract matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Moved Mr. Foran Second Mr. DiGiambattista Motion Carried

Motion to return to Open Public Session at 10:35 P.M..

Moved Mr. Foran Second Mr. Schultz Motion Carried:
Unanimous

B. FACILITIES
No action items

C. BUSINESS

1. Financial Reports:

a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for January 2010.

Moved Ms.Vail Second Mr. Schultz Motion Carried Unanimous

b. **Motion** to approve the line item transfers for January 2010.

Moved Mr. Schultz Second Mr. Foran Motion Carried Unanimous

c. **Motion** to adopt the following resolutions:

1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for January 2010.

2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's January 2010 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved Ms. Vail Second Mr. Weiss

K. Weiss, V. Pres.	Y	A. Burdick	Y	P. DiGiambattista	Y
J. Foran	Y	N. Reed	Y	T. Schultz	Y
L. Vail	Y	T. Wolak	Y	C. Piparo, Pres.	Y

- d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for January 2010.

D. TRANSPORTATION
No action items

E. POLICY

1. Action Item:
- a. **Motion** to adopt, after a second reading, the following revised policies:
 - 3541.1 - Transportation Routes and Services
 - 4112.8/4212.8 - Nepotism
 - 5118 - Nonresidents
 - 6142.13 - HIV Prevention Education

Moved Mr. Foran Second Mr. Schultz Motion Carried Unanimous

F. NEW BUSINESS

X. Board Matters

A. Information Items:

1. Report on Board Membership Petitions:
 - James Foran
 - Kimberly Lundgren
 - Robert Masino
2. Drawing for position on the ballot - March 10, 2010 at 10:00 a.m.
3. Reminder - Public Hearing on the Budget - March 26, 2010 at 7:30 p.m.
4. School Ethics Commission Financial Disclosure Statements - need to be filed by April 30, 2010.

B. Discussion Item:

1. Reduction of Board membership
2. Board Self Evaluation

The board discussed the idea of changing the number of members on the board from the current nine members to seven members. Mr. Piparo presented to the board how many members some of the surrounding communities have on their boards and that nine members might be excessive considering the size of the school. Mr. Piparo asked the members how they felt. The results were as follows;

Mr. Foran: the board has its hands full with the construction project and should remain at nine members.

Mrs. Reed felt that now is not the time, it's too rushed and the issue would need to be discussed further.

Mr. Schultz felt that we need nine right now.

Ms. Vail felt that seven members is a good option.

Mrs. Burdick felt that we need nine members until the construction project is completed.

Mr. Weiss felt that seven would be better than the current nine.

Mrs. Wolak felt that nine is necessary due to the construction.

Mr. Piparo felt nine members extends the debate unnecessarily and seven would be more efficient. This would not go into effect until the following year, but a community vote was needed to set in motion.

Mr. DiGiambattista said its better to stay with nine members.

The board finished the discussion and said the matter would be closed for now.

XI. Personnel

A. Action Item:

1. **Motion** to accept, with regret, the resignation of Patricia Quick, Fifth Grade Teacher, to begin her retirement on July 1, 2010.
Moved Mr. Foran Second Mr. Schultz Motion Carried Unanimous

XII. Public Comments

XIII. Motion to Adjourn from the Public Meeting at 10:36 PM.

Moved Ms. Vail Second Mrs. Wolak Motion Carried Unanimous

Additional motions.

Motion to

Motion to authorize the construction manager to seek Tank Inspection Services in an amount not to exceed \$1,000.

Moved Mr. Schultz Second Mr. Foran Motion Carried Unanimous

Motion to establish a special purpose Budget Subcommittee.

Moved Mr. Weiss Second Mrs. Wolak Motion Carried Unanimous

Motion to approve the minutes of the following meeting:

- February 22, 2010 - Executive Session

Moved Ms. Vail Second Mrs. Wolak Motion Carried 7-2
2 Abstentions (Reed, Weiss)

Respectfully Submitted

John A. Gomez
SBA/Board Secretary