

**FRANKLIN TOWNSHIP SCHOOL  
QUAKERTOWN, NEW JERSEY 08868  
BOARD OF EDUCATION**

ORGANIZATION MEETING MINUTES

**April 26, 2010 – 7:30 p.m.**

**I. Call to Order 7:34 PM**

**Open Public Meeting Act**

Notice of this organization meeting has been advertised in the Hunterdon Democrat, posted on the bulletin board of the Franklin Township School, sent to the Township Clerk, The Express-Times and to all Board of Education members.

School Business Administrator/Board Secretary John A. Gomez opened the meeting.

**II. Election Results**

Election results certified by the county clerk were read into the record by Mr. Gomez

Kimberly V. Lundgren - 449	Alba Burdick (write-in) - 27
Robert J. Masino - 415	Colleen Ewing (write-in) - 87
James J. Foran- 470	Tim Anderson (write-in) - 55

Budget:     Yes – 250     No – 480

**III. Oath of Office**

School Business Administrator/Board Secretary John A. Gomez administered the Oath of Office for school board members to James J. Foran, Kimberly V. Lundgren, Robert J. Masino and Colleen Ewing.

**IV. Roll Call**

**Mr. Gomez called the roll.**

Members:

P. DiGiambattista	P	C. Ewing	P	J. Foran	P
K. Lundgren	P	R. Masino	P	C. Piparo	P
T. Schultz	P	L. Vail	P	K. Weiss	P

**V. Nomination of President**

Mr. Gomez opened the floor to nominations for President.

**Motion** to nominate Christopher Piparo for President.

**Motion** to close nominations for President and call for a roll call vote.

Members:

P. DiGiambattista	Y	C. Ewing	Y	J. Foran	Y
K. Lundgren	Y	R. Masino	Y	C. Piparo	Y
T. Schultz	Y	L. Vail	Y	K. Weiss	Y

Mr. Gomez congratulated Mr. Piparo on his election and turned the meeting over to him.

**VI. Nomination of Vice-President**

**Motion** to nominate Kenneth Weiss for Vice President.

**Motion** to close nominations for Vice President and call for a roll call vote.

Members:

P. DiGiambattista	Y	C. Ewing	Y	J. Foran	Y
K. Lundgren	Y	R. Masino	Y	C. Piparo	Y
T. Schultz	Y	L. Vail	Y	K. Weiss	Y

**VII. Motion** for Determination of Meeting Dates and Times:

Regular Meetings will be held semi-monthly on Monday evenings commencing at 7:30 p.m. During July, August, and December there will only be one regular meeting held each month. Special and emergency meetings will be scheduled on an as needed basis. Below are exact dates.

<u>Regular Meeting</u>	<u>Regular Meeting</u>
May 10, 2010	May 24, 2010
June 7, 2010	June 21, 2010
-----	July 19, 2010
-----	August 16, 2010
September 13, 2010	September 27, 2010
October 4, 2010	October 18, 2010
November 1, 2010	November 15, 2010
December 13, 2009	-----
January 10, 2011	January 24, 2011
February 7, 2011	February 21, 2011
March 7, 2011	March 21, 2011
April 4, 2011	April 18, 2011
May 9, 2011	

**Moved Ms. Vail Second Mr. Weiss Carried 9-0**

**VIII. Motion** to appoint the following:

School Bus. Adm./Bd. Sec.	John A. Gomez
Treasurer of School Monies	Ronald Mathews
Attorney	Porzio, Bromberg & Newman, P.C.
Bank Depositories	Bank of America MBIA Municipal Investor Service Corporation Wachovia State of New Jersey Cash Management Fund
Auditor	William M. Colantano
Newspapers	Hunterdon County Democrat The Express-Times The Star Ledger The Hunterdon Review Courier News
Labor Relations Consultants	Taylor, Whalen & Hybbeneth
Attendance Officer	Chrys Harttraft
Affirmative Action Officer	Chrys Harttraft

Public Agency Compliance Officer	John A. Gomez
District Insurance Agent	Wells Fargo Insurance Services Northeast, Inc.
Student Accident Insurance Carrier	Bollinger, Inc.
Financial Advisory Services	Capital Financial Advisors, Inc.
Authorized Purchasing Agent Set Bid Threshold at \$21,000	John A. Gomez
Architect of Record	Frank Bell, Architect
Construction Manager	DEI, Inc.
School Physician	Ronald M. Frank

**Moved Mr. DiGiambattista      Second Ms. Vail**

The Board President asked the business administrator if any of appointments could be changed during the year. Mr. Gomez explained that if the board chooses to it can change any of the appointments during the year. One example that can be changed at any time during the year would be the bank depositories. Any changes would be made through board motion. As for those with contracts the contract can be terminated as long as the provisions for termination of the contract are followed.

Members:

P. DiGiambattista	Y	C. Ewing	Y	J. Foran	Y
K. Lundgren	Y	R. Masino	Y	C. Piparo	Y
T. Schultz	Y	L. Vail	Y	K. Weiss	Y

- IX. Motion to rescind** all previous policies, textbooks, procedures, regulations, curriculum, and programs effective June 30, 2010.

**Moved Mr. Foran    Second Mr. Schultz    Carried 9-0**

- X. Motion to adopt** all Board policies, procedures, regulations, curriculum and programs, and basic textbooks and resources employed in the operation of the district in accordance with state law and regulations, effective July 1, 2010.

**Moved Mr. Foran    Second Mr. Weiss    Carried 9-0**

- XI. Be it resolved** that Bank of America be designated as the depository of record for the Franklin Township Board of Education accounts and further resolved that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and further resolved that all checks drawn against the General Current Account are signed by the following (3 signatures):

President:      Mr. Christopher Piparo  
or  
Vice-President: Mr. Kenneth Weiss  
and countersigned by the  
Board Secretary \_\_\_\_\_ John A. Gomez \_\_\_\_\_  
and countersigned by the  
Treasurer \_\_\_\_\_ Ron Mathews \_\_\_\_\_

**Be it further resolved** that all checks drawn against the school account, petty cash account and the cafeteria account are signed by two of the following signatures:

Superintendent /Principal Chrys Harttraft  
Business Administrator/Board Secretary John A. Gomez  
Accounts Payable/Bookkeeper Carla Abert

**Moved Ms. Vail Second Mr. Foran Carried 9-0**

- XII. Motion to designate** the Business Administrator/Board Secretary as School Funds Investor pursuant to 17:12B-241.

**Moved Mr. Foran Second Mr. Weiss Carried 9-0**

- XIII. Motion to authorize** maintaining the following petty cash accounts:

Petty Cash Account	\$1,500.00
Petty Cash	\$ 50.00

**Moved Ms. Vail Second Mr. Schultz Carried 9-0**

- XIV. Motion to approve** that the Business Administrator/Board Secretary and Superintendent/Principal shall make the necessary budget transfers, each month, and will be included in the financial reports approved by the Board.

**Moved Mr. Foran Second Mr. Weiss Carried 9-0**

- XV. Motion to elect** Kimberly Lundgren as the delegate to N.J.S.B.A.

**Moved Mr. DiGiambattista Second Ms. Ewing Carried 9-0**

- XVI. Motion to appoint** Christine Harttraft as the representative to Educational Services Commission.

**Moved Mr. DiGiambattista Second Mr. Weiss Carried 9-0**

- XVII. Motion to adjourn**

**Moved Mr. Foran Second Ms. Vail Carried 9-0**

**Time 7:54 PM**

Respectfully submitted,

John A. Gomez  
SBA/Board Secretary