

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*

REGULAR MEETING MINUTES  
*June 21, 2010- 6:30 p.m.*

**A G E N D A**

**I. Call to Order 6:35 PM**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 26, 2010.*

**II. Roll Call - John A. Gomez, SBA/BS**

K. Weiss, V.Pres.(7:38PM)	P	P. DiGiambattista	P	C. Ewing	P
J. Foran	P	K. Lundgren	P	R. Masino	P
T. Schultz	P	L. Vail (7:03 PM)	P	C. Piparo, Pres.	P

**III. Flag Salute**

**IV. Motion to approve the following minutes:**

- May 24, 2010 - Regular meeting
- May 24, 2010 - Executive session
- June 7, 2010 - Regular meeting
- June 7, 2010 - Executive session

Moved Mr. Foran

Second Mrs. Ewing

Motion Carried 7-0

The first order of business was the approval of minutes; the regular and executive minutes of May 24<sup>th</sup>, 2010 and June 7<sup>th</sup>, 2010 were approved with changes to June 7<sup>th</sup>'s regular minutes.

**V. Board Goal Setting - Jane Kershner, NJSBA (90 Minute working session)**

Jane Kerschner from New Jersey School Boards Association was present to facilitate the board planning session. The focus of the session was establishing District goals for the next 18 months. Mrs. Kerschner recommended not setting more than three District goals. The other two types of goals were discussed namely the superintendents goals and board goals. There was a discussion concerning the board self evaluation and what direction that could give the board in establishing district goals. At the end of the session three preliminary goals had been discussed and it was decided that another session would be needed to finish.

The goals that had been developed by the end of the session were;

Develop strategies to ensure the financial viability of the school.

Continue to provide a high quality educational program.

At this point there was a 5 minute recess.

## VI. Construction Update

### • Subcommittee Update

Mr. Foran updated the board on the status of construction. The sub committee had held its meeting on June 15<sup>th</sup> 2010.

The committee reported that many tasks had been accomplished since the last update. The work included carpet removal, electrical work by JCP& L, underground water, bar joist, pouring of concrete pads, and firewall poured. The emergency preparedness drill was discussed June 28<sup>th</sup>. It was being planned for prior to the demolition of the wing. Asbestos abatement was scheduled to begin on June 29<sup>th</sup> and is scheduled to be completed July 5<sup>th</sup>. The board asked for copies of the minutes of the subcommittee meeting on June 15<sup>th</sup>.

### Action Items:

1. Change Order Proposals - This information has been reviewed by the Building and Grounds committee on June 15, 2010 and recommends to the board approval of said changes.

Moved Mr. Schultz Second Mr. Masino

**Motion** to approve the following change orders proposals:

- Tekton Development for new windows in rooms 211 & 212 for \$27,832.77.
- Power With Prestige and Tekton Development for reinstalling hand dryers for a total of \$4,020.55.
- Tekton Development for various additional roofs for \$95,000.

K. Weiss, <i>V.Pres.</i>	Y	P. DiGiambattista	Y	C. Ewing	Y
J. Foran	Y	K. Lundgren	Y	R. Masino	Y
T. Schultz	Y	L. Vail	Y	C. Piparo, <i>Pres.</i>	Y

## VII. Correspondence

- North Hunterdon-Voorhees Regional High School District

Correspondence North Hunterdon meeting schedule:

## VIII. Communication Update

- REPAIR Committee

Mr. Piparo reported on the first meeting of the REPAIR committee. Reviewed objectives of first meeting and what was accomplished.

## IX. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Ruth Fletcher:

Had a couple of questions for the board even though her son is being home schooled. Wanted to know what grades were being combined and where they would be housed for the next school year.

Paul Dahan:

Stated that his attempts at fund raising money's for the school would be ending due to field trips already being paid for by parents. Wanted to know why hand dryers were back in plans.

**X. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, June 21, 2010 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mr. Foran

Second Ms. Vail

Motion Carried Unanimous

**XI. Motion to return to Open Public Session at 9:34 PM.**

Moved Mr. Foran

Second Ms. Vail

Motion Carried Unanimous

**XII. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**A. EDUCATION**

No consent items

**B. PERSONNEL**

1. Retroactively **approve** the following professional day request:
  - Becky Richards, TieNet Presentation, 6/9/10, at a mileage reimbursement of \$38.44.
2. **Approve** the substitute teachers for the 2010-2011 school year.

**C. FACILITIES**

No consent items

**D. BUSINESS**

1. **Approve** the June bill list in the amount of \$948,787.56 which includes \$446,569.64 in the Capital Projects account.
2. **Approve** to authorize the Business Administrator to pay the remaining financial obligations for the 09-10 school year through June 30, 2010.
3. **Approve** the 2010-2011 CAP Grant Application as follows:
  - Pre K-6 - \$428.00 of which \$128.40 is district funded.
  - Teen CAP - \$382.00 of which \$114.60 is district funded.
4. **Accept** the donation of \$50.00 from the Quakertown Fire Company to go toward the language arts program.
5. **Accept** the donation of \$300 from Mr. Paul Dahan to be used for student educational purposes.

**E. POLICY**

No consent items

**F. OTHER MATTERS**

No consent items

Moved Ms. Vail Second Mr. Foran

**G. Motion** to approve the above stated consent agenda items.

K. Weiss, <i>V.Pres.</i>	Y	P. DiGiambattista	Y	C. Ewing	Y
J. Foran	Y	K. Lundgren	Y	R. Masino	Y
T. Schultz	Y	L. Vail	Y	C. Piparo, <i>Pres.</i>	Y

**XIII. Discussion & Action Agenda**

The board thanked the 8<sup>th</sup> grade for the new mats for the gym.

**A. EDUCATION:** Superintendent’s Report - Dr. Chrys Harttraft

**1. Informational Items:**

- a. Enrollment
- b. Summer Calendar
- c. Pay to Play
- d. *The Dot and the Line* Movie Production
- e. Staff Attendance

Enrollment 341

Dr. Harttraft informed the board of the summer work schedule at the school. The schedule is 8:00 AM to 4:00 PM Monday thru Thursday.

There was a discussion concerning pay to play and would a school wide activity fee be appropriate or not.

Staff attendance was 97.3%.

**B. FACILITIES**

No Action Items

**C. BUSINESS**

**1. Financial Reports:**

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for May 2010.  
 Moved Mr. Foran      SecondMr. Schultz      Motion Carried
- b. **Motion** to approve the line item transfers for May 2010.  
 Moved Mr. Weiss      Second Mr. Foran      Motion Carried
- c. **Motion** to adopt the following resolutions:
  - 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for May 2010.

2. Pursuant to N.J.A.C. 6A:23-2.11(c)4 the board of education certifies, after review of the board secretary's and treasurer's May 2010 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved Mr. Foran Second Mr. Schultz

K. Weiss, <i>V.Pres.</i>	Y	P. DiGiambattista	Y	C. Ewing	Y
J. Foran	Y	K. Lundgren	Y	R. Masino	Y
T. Schultz	Y	L. Vail	Y	C. Piparo, <i>Pres.</i>	Y

d. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for May 2010.

2. Action Items:

a. **Approve** the placement of one special education student at the Midland School for the 2010-2011 school year at a total tuition cost of \$49,098.

Moved Mr. Foran Second Mrs. Ewing Motion Carried

b. **Approve** the placement of one disabled student at the Allegro School extended year program and ten month program for the 2010-2011 school year at a total tuition cost of \$82,320.

Moved Mr. Foran Second Mrs. Lundgren Motion Carried

c. **Motion** to approve the following stale dated checks from the following accounts to be cancelled and recorded as prior year refunds to the appropriate accounts in the 2009-2010 school year.

Check Number	Account	Date	Amount	Payee
7429	Current	06/23/08	\$10.10	Robert Bradley
7974	Current	01/26/09	\$11.76	Joanne Durham
N0250	Current	06/30/09	\$12,561.00	NJ Pension & Ben
4117	Agency	09/1/07	\$35.00	United Way
4130	Agency	10/1/07	\$35.00	United Way
13189	Payroll	01/14/05	\$45.96	Cynthia Reilly
13455	Payroll	06/20/05	\$67.81	Leslie McCusker
13856	Payroll	5/16/09	\$32.17	Whitney Parker-Klimpel

Moved Mr. Foran Second Mr. Masino Motion Carried

d. **Motion** to approve an extension of the Management Services Agreement with Aramark Management Services, LLP for the period of July 1, 2010 through June 30, 2011. The Renewal Term fee will be \$255,662.59 which is no increase from the previous year as per the terms of the agreement.

The board discussed the extended contract with Aramark services for 2010-2011, and plans for the 2011/2012 bid for custodial services.

K. Weiss, <i>V.Pres.</i>	Y	P. DiGiambattista	Y	C. Ewing	Y
J. Foran	Y	K. Lundgren	Y	R. Masino	Y
T. Schultz	N	L. Vail	Y	C. Piparo, <i>Pres.</i>	Y

**D. TRANSPORTATION**  
No action items

**E. POLICY**  
No action items

**F. NEW BUSINESS**

**XIV. Board Matters**

A discussion concerning the number of board members occurred; the board was reminded that if the number of members were to be reduced the discussion would have to occur by the first week in March it would need to be on the ballot for voters in 2011, and would not be implemented until the following year.

**XV. Personnel**

**A. Action Item:**

- Motion** to rehire Ron Mathews as Treasurer of School Monies from July 1, 2010 to June 30, 2011 at the annual salary of \$7,303, a 0% increase over the 09-10 salary, upon the recommendation of the Superintendent.

Moved Mr. Foran                      Second Ms. Vail

K. Weiss, <i>V.Pres.</i>	Y	P. DiGiambattista	Y	C. Ewing	Y
J. Foran	Y	K. Lundgren	Y	R. Masino	Y
T. Schultz	Y	L. Vail	Y	C. Piparo, <i>Pres.</i>	Y

**XVI. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to personal complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XVII. Motion to Adjourn from the Public Meeting at 9:45 PM.**

Moved Mr. Foran                      Second Mrs. Ewing                      Motion Carried

Certified by:

Board President

Respectfully submitted,

John A. Gomez  
SBA/Board Secretary