

FRANKLIN TOWNSHIP SCHOOL  
 NEW JERSEY 08868  
*Board of Education*  
Minutes of the REGULAR MEETING  
*November 12, 2012- 7:30 p.m.*

**I. The Call to Order was announced at 7:31 p.m.  
 The Open Public Meeting Announcement was read by president Piparo,  
 as follows:**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 27, 2012.*

**II. Roll Call - Dr. Carol Fredericks, SBA/BS**

J. Foran, V. Pres.	<u>absent</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>arrived 7:45</u>	F. Yasunas	<u>x</u>	C. Piparo, Pres.	<u>x</u>

A quorum was achieved.

**III. Attendees saluted the Flag.**

**IV. Resolved,** to approve the following minutes:

- October 15, 2012 - Regular Meeting
- October 15, 2012 - Executive Session

J. Foran, V. Pres.	<u>absent</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>absent</u>	F. Yasunas	<u>abstain</u>	C. Piparo, Pres.	<u>x</u>

By voice vote, motion carried, 6-1-0. (peach enclosures - 10/29)

**V. Interim Superintendent’s Report - Dr. Davis**

**A. Informational/Discussion Items:**

1. PTA Update - Vivian Paulter
  - Open house for library has been changed to Tuesday December 4<sup>th</sup> from 7-9 P.M. The theme will be "give the gift of reading."
  - The holiday shop for the kids is coming December 5<sup>th</sup> to 7<sup>th</sup>.
  - Halloween will not be rescheduled.

2. Construction Update - Dr. Davis/Dr. Fredericks  
The new generator project is ready to be initiated upon receipt of building permits. The generator has been ordered, and purchase order has been issued.
3. Enrollment-288 (goldenrod enclosure)
4. Eighth Grade Trip-students voted and chose to go to Dorney Park, PA. Parents and staff are beginning the planning process.
5. Vandalism & Violence Report (January 1-June 30, 2012)-total of 3 student incidents for the quarter.
6. Miscellaneous items
  - Summary analysis of the Special Education Department, type of placements and process used for classification of students is attached for information purposes
  - Archery summary analysis of other local schools is provided to demonstrate that no local elementary MS archery programs exist.
  - Legal update dealing with the terms and conditions of employment is provided for review. (handouts in folder)
7. New Tenure Law-this new law modification was included as an information item. The board will need to approve a new evaluation tool by board resolution using the approved model of the Danielson instrument. All Teachers, both tenured and non-tenured, will be evaluated more frequently starting with the 13-14 year.
8. Dr. Davis thanked Mrs. Paulter and the union leadership, for their assistance and support during the storm for communicating with parents about changing the calendar. At this point, we only need to make up one day. Thursday the 28<sup>th</sup>, the school is closed for conferences, but Dr. Davis did not want to adjust the calendar at this point and will review after the snow season is taken into consideration.

B. Action Items:

1. **Resolved**, to appoint the following members to the School Improvement Panel (SIP):

- Broadus Davis, Interim Superintendent
- Sophia Van Ess, School Supervisor
- Jaclyn Fedyna, Teacher
- Vivian Paulter, Parent
- Bob Masino, Board Member

Moved:Ewing /Second: Crielly. By voice vote, all in favor. Motion Carried.

2. **Resolved**, to approve the “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.”

Moved:Ewing /Second: Crielly. By voice vote, all in favor. Motion Carried.

## VI. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

None.

## VII. Subcommittee Updates

- A. Negotiations-the meeting was cancelled and will be rescheduled due to storm Sandy. We hope to be able to meet to explore health care savings in the immediate future.
- B. Policy-nothing new to report
- C. Finance- nothing to report

## VIII. Correspondence

- Chris Connors - Bethlehem Township's Family Ski Club has extended an invitation to have Franklin Township School join their ski club
- QEA sent a letter to the board. (pink enclosures - 10/29)

## IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

Secretary/Treasurer's Reports submitted for the months ending September, 2012, which agree with each other and the bank, be approved and filed.

(white enclosure 10/29)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 30, 2012, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2012-2013 school year budget as per the attached list.

(white enclosure 10/29)

- 4. **Approve** the October 2012 bill list in the amount of \$511,314.14, which includes \$0 in the capital projects account. (white enclosure 10/29)

5. **Approve** the November 2012 bill list in the amount of \$251,041.02, which includes \$0 in the capital projects account. **(white enclosure)**

**B. EDUCATION**

No consent Items

**C. PERSONNEL**

1. **Approve** the following substitute teachers:

- Robert Plimpton
- Kenneth Muzyka

**(blue enclosures 10/29)**

2. **Approve** the following professional day requests:

- Jennifer Larsen, Help Your Students Meet the Rigorous Common Core State Standards in Writing, 12/18/12, at a registration cost of \$225.00, plus mileage reimbursement at a cost of \$26.04.
- Dawn Stubing, New Jersey Association of School Librarians Conference, November 30, 2012 at a registration cost of \$135.00, plus mileage reimbursement at a cost of \$43.40.
- Dawn Stubing, Young Adult Literature Seminar, December 4, 2012 at a registration cost of \$229.00 plus mileage reimbursement of \$22.93 at the state rate of .31 per mile
- Minga Cullen, North Hunterdon Regional High School to observe current programs and in session special education classes, November 13, 2012, at a mileage reimbursement cost of \$4.96
- Minga Cullen, Best, New Strategies for Using iPads, Phones, Mobile Devices and Other Cutting-Edge Technology to Strengthen Classroom Content Learning, November 28, 2012, at a registration cost of \$225.00, plus mileage reimbursement at a cost of \$31.00.

**D. FACILITIES**

1. **Approve** the following use of facilities:

- Girl Scouts, New APR, December 14, 2012, 4:30 p.m. - 9:00 p.m. (includes set up and clean up)
- FTS Booster Club, Student/Faculty Volleyball Game, November 16, 2012 (new date), New APR 6:00 - 7:00 p.m., and Gym, 7:00 - 9:00 p.m.
- Franklin Township Recreation, New APR, Monday, Tuesday, Wednesday, 7:00 -9:00 p.m., 11/26/12 - 3/13/13; Gym, Saturdays, 9:00 a.m. - 3:00 p.m., 12/8/12 - 3/16/13

**(purple enclosures 10/29)**

**Resolved**, upon the recommendation of the Interim Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

**Motion: Crielly/Second: Ewing**

Moved:Ewing /Second: Crielly

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried 8-0-0.

## X. Discussion & Action Agenda

### A. EDUCATION

#### 1. Approval of NJSQSAC Statement of Assurance Resolution

WHEREAS, the Franklin Township Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance for 2012-2013 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

Motion: Ewing                      Second: Crielly

J. Foran, <i>V. Pres.</i>	absent	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried by roll call vote, 8-0-0.

#### 2. QSAC District Performance Review Submission:

RESOLVED, the Franklin Township Board of Education attests to the accuracy of the District Performance Review;

BE IT FURTHER RESOLVED, the Franklin Township Board of Education approves the electronic submission of the Statement of Assurance and the District Performance Review for the Quality Annual Assurance Report to the New Jersey Department of Education by November 15, 2012.

Motion: Ewing                      Second: Crielly

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried by roll call vote, 8-0-0.

### B. BUSINESS

#### 1. Action Item:

- a. **Resolved**, as a result of the township declining to service the board, to approve the 2012-2013 snow plowing agreement with Peragrin LLC Co, 289 Whitebridge Road, Quakertown, NJ 08868, at the rate of \$95 per hour for snow plowing, time and materials; and \$225 per salting of the entire lot.

Estimated not to exceed \$3000 for plowing (31.58 hours) and salting x 4 = \$900, for a total not to exceed of \$3,900.

In the event of additional severe or multiple snowstorms, costs could exceed estimates.

Motion: Crielly/ Second: Ewing

J. Foran, <i>V. Pres.</i>	abs	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

**C. FACILITIES**

No Action Items

**D. TRANSPORTATION**

No Action Items

**E. POLICY**

No Action Items

**F. OTHER MATTERS- Finance committee will need to meet**

**G. NEW BUSINESS-NJ ASK scores will be presented in December**

**XI. Board Matters**

A. Discussion of Board President Succession- Mr. Piparo believes that a planned succession would ease the transition to new leadership. There is no extra power or voting rights for the president. He or she needs to be in attendance, keep the meeting flowing, allow for exchange of viewpoints, and keep in touch with the administration. Mr. Masino added that the president needs to work smoothly, efficiently, and effectively with the administration. Mr. Masino would be happy to serve at the pleasure of the board, and believes that he already has a good working relationship with the administration and he is available during the day. Mr. Weiss commented that he values how things get done, how people go about getting work done and communicating effectively with all stakeholders. Ms. Crielly believes that a senior board member would be most effective. Dr. Davis noted that challenges arise constantly. Once the board chooses a president, the board needs to recognize that they work through the president, not individually. Trust is important in the working relationship and constant communication with the Board president is essential. The president directs all comments through the chain of command.

Motion: Ewing/ Burdick to nominate Bob Masino as President (elect for one month.)By voice vote, all in favor. Motion carried.

Motion Ewing/ Second: Burdick to nominate Colleen Ewing as Vice President. By voice vote, all in favor. Motion carried.

- B. Hampton is scheduled for Thursday at 6:30 p.m., November 15, 2012 to discuss sharing services.

## XII. Personnel

### A. Action Items:

1. **Resolved**, to approve the attached terms and conditions of employment for teaching aides/paraprofessionals effective September 1, 2013, as follows; with the understanding that current salaried aides will continue current schedule (student schedule) for remainder of the school year. Hourly aides will need to work 7.25 hours to be paid for 7.25 hours.

(salmon enclosure 10/29)

Motion: Ewing/ Second: Crielly

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

2. **Resolved**, to rescind the motion made on October 15, 2012, approving the employment contract between Carol Fredericks and the Governing Board of the Hoboken School District.

Motion: Crielly/ Second: Ewing

J. Foran, <i>V. Pres.</i>	abs	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

3. **Resolved**, to approve the amendment to the 2012-2013 employment contract between the Franklin Township Board of Education and Dr. Carol Fredericks. (green enclosure 10/29)

Motion: Crielly/ Second: Weiss

J. Foran, <i>V. Pres.</i>	abs	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

4. **Resolved**, to approve the revised Business Services Agreement for subcontracting School Business Administrator Services between Franklin Township Board of Education and Hoboken Board of Education effective October 22, 2012, according to the terms and conditions of the agreement approved by the County Business Administrator. (grey enclosure 10/29)

Motion: Crielly/ Second: Ewing

J. Foran, <i>V. Pres.</i>	abs	G. Burdick	<u>No</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 7-1-0.

5. **Resolved**, to accept, with regret, the resignation of Meredith Schwartz as full time instructional aide effective November 19, 2012. (cherry enclosure 10/29)

Moved: Ewing / Second: Weiss. By voice vote, all in favor. Motion Carried.

6. **Resolved**, to approve a monthly stipend of \$500 per month for Carla Abert from 11-000-251-100-1xx-xxx for additional duties assumed as a result of the shared Business Administrator position. The stipend shall remain in effect for 90 days or until such shared contracted service arrangement shall exist in the 2012-3013 Fiscal Year.

Motion: Ewing/ Second: Masino

J. Foran, <i>V. Pres.</i>	abs	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

### XIII. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

None.

### XIV. Executive Session --NONE Necessary

### XV. Resolved, to Adjourn from the Public Meeting at 8:50 p.m.

Moved: Ewing/ Second: Crielly. By voice vote, all in favor. Motion Carried ; meeting adjourned.

Respectfully submitted,

Certified:

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 Carol A. Fredericks  
 Interim Business Administrator/Board Secretary

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 Christopher Piparo  
 Board President