

Minutes of the Franklin Township Board of Education

FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 *Board of Education*

MINUTES OF THE REGULAR MEETING *March 12, 2012 - 7:30 p.m.*

- I. **Call to Order** The meeting was called to order by President Piparo at 7:33 p.m.
Open Public Meeting Announcement was read by President Piparo:
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 9, 2011.

II. **Roll Call - Dr. Carol Fredericks, SBA/BS**

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|---------------------------|---------------|-------------|----------|-------------------------|----------|
| J. Foran, <i>V. Pres.</i> | <u>Absent</u> | G. Burdick | <u>x</u> | C. Crielly | <u>x</u> |
| C. Ewing | <u>x</u> | K. Lundgren | <u>x</u> | R. Masino | <u>x</u> |
| T. Schultz | <u>x</u> | K. Weiss | <u>x</u> | C. Piparo, <i>Pres.</i> | <u>x</u> |

A quorum was announced.

III. **Flag Salute**-Those present saluted the flag.

A letter was read by President Piparo, regarding the donation of two presentation columns to the school. Mr. Jay Kjar, Head Custodian, hand-made the columns from wood, to be used at graduation. Mr. Piparo expressed thanks.

Mr. Piparo also announced that this was the first meeting with a Certificate of Occupancy issued to the school.

IV. **Presentation on Full Day Kindergarten Program** - Dr. Anita Petersen

Dr. Petersen reported that out of 30 total districts in Hunterdon Co., 14 have full day Kindergarten programs. Next year Bethlehem will have an extended day until 2 p.m., and Lebanon and Franklin will go to Full Day.

Dr. Peterson presented research that indicates full day programs accelerate reading and math outcomes for students. Additional time for socialization allows time for extra problem solving, interaction with peers, and extended play for creativity or growth. Qualitative interviews with teachers revealed that many felt that all day classes allow more time for in-depth theme explorations, more 1 to 1 teacher instruction and assessment, additional time for writing, play, cooperative learning and social interaction.

Dr. Davis wishes to write a policy to address Kindergarten class size limits between 18-25 students, with an aide possible with larger numbers. We already have 25 students potentially enrolled to attend. A fiscal positive is the elimination of the mid-day bus

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route, but it is offset by the loss of K-wrap revenue. Questions followed, and the presentation ended at 8:07

V. Resolved, to approve the following minutes:

- February 27, 2012 - Regular Meeting
- February 27, 2012 - Executive Session

(cherry enclosures)

Moved: Crielly Second: Schultz By voice vote, all in favor. Motion Carried.

VI. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Paulter commented students are ready for full day K.

Mr. Dahan supported full day K programs, and questioned where we stand on the invoices for the school addition.

Board President Piparo commented that full day K is positive for Choice Students, and we will review the invoice issue later in the meeting.

Mr. Burdick noted that more students will bring more aid.

Mr. Sharp questioned why we do not get as much aid as surrounding districts.

Mr. Yasunas commented that he is preparing research on funding and Franklin student performance, which he would like to present at the next meeting.

Mr. Burdick discussed the funding formula and the DOE response to his requests for information, noting that when Choice students leave, aid leaves.

Public comment ended at 8:40

VII. Subcommittee Updates

A. Negotiations-Mr. Weiss reported no update was available; a planned joint event about the SHBP will be held next Monday the 19th at 6:30 with the QEA.

B. Policy—Ms. Ewing reported that 2nd readings are on the agenda, but nothing new.

C. Finance – Mr. Burdick led a discussion of Maschio donation (green enclosure)

D. Discussion of Inter-local Agreement with Franklin Township Municipality- Mr. Masino met with Allen Dilley of the Franklin DPW; they discussed the BOE purchasing a mower which we would share, and they would provide a worker, based on an hourly rate. We will consider the town proposal, and include lawn maintenance services in the Custodial re-bid. (salmon enclosure)

VIII. Correspondence-none

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IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. Resolved, to approve the revised March 2012 bill list in the amount of \$100,000.00 out of the capital projects account. This was tabled until later in the meeting. (white enclosure)

The payment was recommended for approval to comply with the provisions of the Contractor prompt payment act for services rendered. Final payment will be contingent upon proper documentation of claims, and recommendation of board attorney.

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|---------------------------|---------------|-------------|-----------|-------------------------|----------|
| J. Foran, <i>V. Pres.</i> | <u>Absent</u> | G. Burdick | <u>no</u> | C. Crielly | <u>x</u> |
| C. Ewing | <u>x</u> | K. Lundgren | <u>x</u> | R. Masino | <u>x</u> |
| T. Schultz | <u>no</u> | K. Weiss | <u>x</u> | C. Piparo, <i>Pres.</i> | <u>X</u> |

Motion: Ewing/Second: Masino Roll call vote, 6-0-2. Motion Carried.

B. EDUCATION

No Consent Items

C. PERSONNEL

1. **Approve** an amendment to add a reimbursement for fees for parking, not to exceed \$16.00, to the following resolution that was approved on 1/9/12:
 - Meredith Schwartz, Introduction to Applied Behavior Analysis, February 10, 11, 2012, No Cost for Registration, mileage reimbursement - \$34.10 , total amended amount not to exceed \$50.10.

D. FACILITIES

1. **Approve** the following use of facility applications:
 - 8th Grade Fundraiser (PTA), Dodge Ball Night, Gym, Tuesday, April 17, 2012, 5:00 - 10:00 p.m.
 - Hunterdon United Basketball, Gym, Tuesdays and Thursdays, March 27 - June 7, 2012 (purple enclosures)

- E. **Resolved**, upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

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|---------------------------|---------------|-------------|----------|-------------------------|----------|
| J. Foran, <i>V. Pres.</i> | <u>Absent</u> | G. Burdick | <u>x</u> | C. Crielly | <u>x</u> |
| C. Ewing | <u>x</u> | K. Lundgren | <u>x</u> | R. Masino | <u>x</u> |
| T. Schultz | <u>x</u> | K. Weiss | <u>x</u> | C. Piparo, <i>Pres.</i> | <u>x</u> |

Moved: Crielly Second: Weiss By roll call vote, 8-0-0. Motion Carried.

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X. Discussion & Action Agenda

- A. **EDUCATION:** Acting Superintendent's Report - Dr. Davis asked Ms. Paulter to give her update.

1. Informational/Discussion Items:

a. PTA Update - Vivian Paulter-

- The 5k Race "FTS Fall Frolic" is tentatively scheduled for October 14, with T-shirt contest entries due by April 5, 2012. Planning continues
- Scholastic Book Fair was a huge success with 5,400 books sold, a 20% increase over last year. Over \$3,000 in scholastic dollars were earned.
- Over \$100 was saved for books for Africa relief, a great increase over last year's \$18.
- Soup/Bread Fundraiser: 40 gallons of Black Bean and 40 gallons of lobster bisque were sold for a \$750 profit
- Gertrude Hawk orders are due 3/12/12 for the class of 2012
- Beautification committee met with over 10 attendees discussing school needs. The top 2 projects are improving both entrances to the school
- The picnic table on its side and loose bricks will be addressed
- A butterfly garden will be the girl scout silver project proposal
- A Saturday workday is proposed
- A 5 phase plan to improve the library is being developed, and Dr. Davis, the BA, and Mrs. Paulter will tour and inventory disposal items next week
- Fall review and Talent Show to support music is being planned along with an Art Show

Mr. Weiss requested that more information be given to parents and the community about the library goals for fall 2012.

- b. Enrollment -303 (gold enclosure)
- c. Staff Attendance-94.9% December; 96.3% January; 96.2% February
- d. District's Governor's Teacher Recognition Award - Mr. Jason Lembo was named teacher of the year. On behalf of the Board, Mr. Piparo congratulated Mr. Lembo.
- e. Construction Update-The Certificate of Occupancy was received; we are at a juncture where the board needs to get the project in order and close it out (red enclosure)
- f. Curriculum, Instruction, Technology Update—Thanks to Dr. Petersen for her presentation. The next meeting will include a summary of curriculum changes. Dr. Davis requested 3 Board members to sit on the Curriculum/ Instruction/Assessment Committee and noted that he will be visiting Trenton to meet with the DOE regarding residency waiver request.

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Today, professional development on Classroom Differentiation for teachers and Behavior Management for Aides was presented. Many good developments are occurring in the school, to keep the district thriving.

- g. Eighth Grade Trip/Policy – Dr. Davis noted that Dorney Park has been recommended. The current policy can be modified to reflect an 8th grade end-of-year trip. The trip is at no cost to the BOE, and Dr. Davis will ride on the bus and chaperone the trip. Safety will be addressed.

Resolved, to add to the agenda, and vote upon approving the 8th grade Class trip to Dorney Park.

Motion: Schultz Second: Ewing By voice vote, All in favor. Motion carried.

B. FACILITIES

- 1. Discussion of the following use of facility requests:
 - a. Use of Facility Request from St. Catherine's of Siena Church- The organization requests weekly use of the Cafeteria and 17 classrooms. Discussion was held. Dr. Davis will reach out for a cost proposal from the church, and reach out to other schools for feedback. The Board requested this information before voting.
 - b. Cherryville Baptist Church Softball Team- Discussion was held, and no problems were noted with the use of the softball field, as was done last year. (blue enclosures)

C. BUSINESS

Upon recommendation of the Acting Superintendent, Dr. Broadus Davis, the following Resolutions are submitted for approval:

- 1. **Resolved**, to retroactively approve the tuition contracts for 2 special education students who attended High Bridge's extended school year program in July and August 2011 in the amount of \$3,600 per student. (white enclosure)

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|---------------------------|---------------|-------------|------------------------|-------------------------|----------|
| J. Foran, <i>V. Pres.</i> | <u>Absent</u> | G. Burdick | <u>x</u> | C. Crielly | <u>x</u> |
| C. Ewing | <u>x</u> | K. Lundgren | <u>recess for vote</u> | R. Masino | <u>x</u> |
| T. Schultz | <u>x</u> | K. Weiss | <u>x</u> | C. Piparo, <i>Pres.</i> | <u>x</u> |

Moved: Ewing/Second: Crielly By roll call vote, 7-0-0. Motion Carried.

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2. **Resolved**, to authorize the Board Secretary to enter into a lease agreement with Henry Verity to lease 18 acres for the purpose of farming at an annual rate of \$800.00. July 1, 2012-June 30, 2013
(pink enclosure)

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|---------------------------|---------------|-------------|----------|-------------------------|----------|
| J. Foran, <i>V. Pres.</i> | <u>Absent</u> | G. Burdick | <u>x</u> | C. Crielly | <u>x</u> |
| C. Ewing | <u>x</u> | K. Lundgren | <u>x</u> | R. Masino | <u>x</u> |
| T. Schultz | <u>x</u> | K. Weiss | <u>x</u> | C. Piparo, <i>Pres.</i> | <u>x</u> |

Moved: Ewing/Second: Crielly By roll call vote, 8-0-0. Motion Carried.

3. **Resolved**, to accept the donation from Maschio's Food Service in the amount of \$3,057.00.

Moved: Ewing Second: Schultz By voice vote, all in favor.
Motion Carried

D. TRANSPORTATION

No Action Items

E. POLICY

Upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, the following resolutions are submitted for approval:

1. **Resolved**, to adopt, after a second reading, the following regulations:

- 5142 Student Safety
- 5145.4 Anti Discrimination/Equal Educational Opportunity
- 6140 Curriculum Adoption
- 6160 Instructional Services
- 6161.1 Guidelines for the Evaluation and Selection of Instructional Materials
- 6161.2 Complaints Regarding Instructional Materials
- 6162.5 Research
- 7110 Long-Range Facilities Planning
- 9322 Public and Executive Sessions: Public Participation
(distributed 2/27)

Moved: Ewing Second: Crielly By voice vote, all in favor.
Motion Carried

2. **Resolved**, to adopt, after a second reading, the following revised regulations:

- 1120 Board of Education Meetings
- 1312 Community Inquiries and Complaints (distributed 2/27)

Moved: Ewing Second: Crielly By voice vote, all in favor.
Motion Carried

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3. **Resolved**, to adopt, after a second reading, the following revised policy:
- 5131.6 Drugs, Alcohol, Steroids, Tobacco (distributed 2/27)

Moved: Ewing

Second: Crielly

By voice vote, all in favor.
Motion Carried

F. OTHER MATTERS

1. Mr. Burdick asked what happened to our John Deere mower-Mr. Piparo responded that it was previously sold.

G. NEW BUSINESS-none

XI. Board Matters

A. Bethlehem/Franklin Alliance- The meeting is Thursday, the 15th at 7:30 in the All Purpose room. It will be a joint meeting, and has been advertised. The agenda is a “meet and greet”, and the job description for shared service/contracting will be discussed.

XII. Personnel

- A. **Resolved**, to accept, with regret, upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, the resignation of Marjorie Sharp, third grade teacher, to begin her retirement on July 1, 2012. (peach enclosure)

Moved: Ewing Second: Crielly By voice vote, all in favor. Motion Carried.

XIII. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mr. Dahan requested an auction of library items to be disposed. The Board requested an inventory, and estimated value, prior to voting on disposal.

Mrs. Paulter asked for an April PTA presentation of the budget by Dr. Davis and Dr. Fredericks.

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XIV. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED, *by the Franklin Township Board of Education pursuant to N.J.S.A.10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, March 12 2012 for the purpose of discussing personnel, contract negotiations with the QEA and construction contracts. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. 10:55 p.m. Estimated time, 1 hour.*

Moved: Ewing Second: Crielly By voice vote, all in favor.
Motion Carried

XV. Resolved, to return to Open Public Session at 12:10 p.m..

Moved: Ewing Second: Crielly By voice vote, all in favor.
Motion Carried

XVI. Resolved, to Adjourn from the Public Meeting at 12:11 p.m.

Moved: Ewing/Second: Crielly By voice vote, all in favor. Motion Carried.

Respectfully submitted,

Certified:

Dr. Carol A. Fredericks
School Business Administrator/
Board Secretary

Mr. Christopher Piparo
Board President