

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES of the REGULAR MEETING  
*March 25, 2013 - 6:30 p.m.*

**A G E N D A**

- I. The meeting was Called to Order at 6:55 p.m. by President Robert Masino immediately following the Public Budget Hearing. The following Open Public Meeting Announcement was read;**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.*

- II. Roll Call - Dr. Carol Fredericks, SBA/BS**

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

A quorum was achieved. Also present, Dr. Broadus Davis, Interim Superintendent and Dr. Carol Fredericks, Business Administrator

- III. Attendees saluted the Flag.**

- IV. Violin Performance - Mary Grace Drwal, Eighth Grade Student, performed several musical selections for the Board. The Board applauded her performance, and President Masino commended her talent and study of music.**

- V. Resolved,** to approve the following minutes:

- March 11, 2013 - Regular Meeting
- March 11, 2013 - Executive Session

**(pink enclosure)**

Motion: Ewing      Second: Crielly      By voice vote, 5 in favor, abstention by Crielly. Motion Carried.

- VI. Interim Superintendent’s Report - Dr. Davis**

**A. Informational/Discussion Items:**

1. Student Delegate - Sean Swider reported that the students are excited that we will have teams this year, and he thanked the board for approving the coaches. He said that the students

would like to have a “Basketball Club”. As this was Sean’s last meeting, he thanked the board for providing an education that prepared him well for high school. He will be taking Honors classes in English, American History and Physics. He also thanked the board for allowing him to be a delegate, and his mother expressed her appreciation for the opportunity for Sean to learn leadership skills.

2. PTA Update - Vivian Paulter reported the following event results:

The Clothing Drive is scheduled for April 28, Sunday, Rain or Shine—Susan Doering is looking for help.

The Giving Tree was successful, and a check for \$1500 from the PTA coordinated effort was donated for new library books.

The 8<sup>th</sup> Grade had a wellness night and raised \$800.00.

3. Update on Athletic Fields-both the baseball and softball fields will be refurbished and renovated in time for the new season.

4. Enrollment-293

(goldenrod enclosure)

Dr. Davis commended the students who were involved in the Wizard of Oz production, and the Theatre works; he expressed support for enhanced music and drama programs in addition to the restoration of sports. President Masino also commended the students and the program’s return to Franklin Township School after completion of construction.

## VII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mr. Kevin Johnson, cub scout Master, volunteered to paint the baseball dugouts. Mr. Weinhold will coordinate the effort.

## VIII. Subcommittee Updates

A. Negotiations--Mediation is scheduled for April 29, 2013.

B. Policy—Nothing at this time.

C. Budget & Finance –The Budget was adopted at the last meeting and is now final.

D. Community Park—meetings have been held and planning is moving along; the RFP was published for the solar project, and bids will be opened April 17, 2013. The amount of land needed for the solar project will not increase substantially over the initial estimates. Quotes are being requested from 4 playground equipment vendors. The recreation and township subcommittees have not yet met with the Board of Education.

Ms. Ewing is scheduled to attend the County Meeting on April 30, 2013. The focus topic will be special education and it will be held in the JP Case Middle School in Flemington.

**IX. Correspondence** - nothing at this time

**X. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**A. BUSINESS**

**1. SECRETARY/TREASURER'S REPORTS**

Secretary/Treasurer's Reports submitted for the months ending January, 2013, which agree with each other and the bank, be approved and filed.

**(white enclosure)**

**2. FINANCIAL REPORTS CERTIFICATION**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of January 31, 2013, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2012-2013 school year budget as per the attached list.

**(white enclosure)**

- 4. Approve** the March 2013 bill list in the amount of \$552,106.78 which includes \$0 out of the Capital Projects account.

**(white enclosure)**

**B. EDUCATION**

- 1. Approve** the following field trips:

- Grade 7 - Philadelphia Zoo, May 29, 2013

**(green enclosure)**

- 2. Accept** the donation of geography books and a rabbit suit from Frank Yasunas.

**C. PERSONNEL**

- 1. Approve** the following professional day request:

- Angela McVerry, Hunterdon County School Counselor Association, Spring Meeting, 4/12/13, mileage reimbursement of \$9.10

**D. FACILITIES**

**1. Approve** the following use of facilities requests:

- Cherryville Baptist Church, Softball Field, Mondays & Thursdays, 6:00 - 7:30 p.m., April 22 - July 8, 2013
- Franklin Township Recreation, Summer Program, APR, Gym, Classroom, Fields, M-F, July 15-26, 2013, 8:30 a.m. - 12:30 p.m.
- Franklin Township Police Department, Test Response to "Active Shooter" Scenario, 4-5 classrooms, hallways, front office, April 13, 2013, 9:30 - 11:30 a.m.

(purple enclosures)

**Resolved**, upon the recommendation of the Interim Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

**XI. Discussion & Action Agenda**

**A. EDUCATION**

No Action Items

**B. BUSINESS**

**1. Action Items:**

- a. 2013-2014 Travel and Related Expense Reimbursement

WHEREAS, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and

unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.8 and- 7.13 to a total annual maximum expenditure of \$4,000 for all staff and board members.

Motion: Ewing                      Second: Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

b. Rescinding of Colonial Life Resolution

WHEREAS, on February 11, 2013, the Franklin Township Board of Education passed a motion which read as follows: "RESOLVED to approve the offer of Colonial Life products to all employees, including the provision of a Wellness Card to all employees for access of 24/7 Tele-med services and discounts on pharmacy products, vision and hearing products, etc. These products are at no cost to the Board and are optional employee-selected programs"; and

WHEREAS, on March 11, 2013, the QEA filed a grievance which alleged that this proposed benefit was an improper modification of the existing contract without negotiations and sought to have the Board "eliminate the above-mentioned Colonial Life products for healthcare as an option for union members"; and

WHEREAS, this grievance was submitted to the Superintendent of Schools; and

WHEREAS, to avoid the expense and distraction of an arbitrated grievance, the Superintendent recommended that the Board grant the QEA grievance request,

NOW, THEREFORE, BE IT RESOLVED that the QEA grievance of March 11, 2013 be and hereby is resolved by rescinding the February 11, 2013 board resolution, honoring the requested remedy to "eliminate the above-mentioned Colonial Life products to healthcare as an option for union members."

Motion: Crielly                      Second: Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x

F. Yasunas                    x            R. Masino, *Pres.*            x

By roll call vote, 6-0-0, motion carried.

c. Annual Lawn Maintenance

**Resolved**, to approve the annual lawn maintenance contract per the lowest quote received @ \$235 per cut of the school lawn and baseball field area to lowest responsible vendor, Cedar Ridge Lawn Maintenance, LLC, 24 West Grand Street, Hampton, NJ 08827.

Motion: Ewing                    Second: Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

d. Miscellaneous Property Maintenance

**Resolved**, to approve the upgrade and refurbishment of the baseball and softball fields per the lowest quote received of \$1800 labor and \$3,036 infield mix delivered cost, not to exceed a total of \$4,846; and mulching/pruning /weeding, not to exceed \$945; and cutting bamboo, pruning shrubs and trees, not to exceed \$530 for the growing season; TOTAL not to exceed \$6,321.00, to Weiss Landscaping, Inc., 117 Pittstown Road, Pittstown, NJ 08867.

Motion: Ewing                    Second: Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

e. Lease Purchase Financing

**Resolved**, to approve the lease purchase financing and advertisement of same, of the following equipment MRESC Cooperative Bid dated 1/23/2013, as follows:

1. Purchase of a Type B-29 Passenger Gasoline powered Bus for the sum of \$48,770.00, with lease purchasing financing through the MRESC 65-MCESCCPS;
2. Purchase of Language Arts Literacy Textbooks for \$25,000 with lease purchasing financing through the MRESC 65-MCESCCPS;
3. Purchase of Playground Playstructure age range 5-12, to be installed on 20-acre park, adjacent to ball field area and proposed solar installation and soccer/lacrosse field for a not to exceed price of \$42,400.

Total lease purchase principal and interest payments estimated at \$24,163.18 per year, for 5 years to be funded with allocation in 13-14 Budget line 11-190-100-640 Textbooks for

\$25,000.

Motion: Ewing                      Second: Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

**C. FACILITIES**

No action items

**D. TRANSPORTATION**

No action items

**E. POLICY**

No action items

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XII. Board Matters**

A. Superintendent Evaluation/Board Self-Evaluation

**XIII. Personnel**

**A. Action Item:**

1. **Resolved**, to approve the request of Micki Wechsler to be granted unpaid leave from work under the provisions of NJ Family Leave Act and Federal Medical Leave Act, running concurrently, for up to 12 weeks, per QEA 2009-2011 contract provision E.1-2, page 14. The effective leave date shall be April 8, 2013, until the end of the school year. Benefits will continue throughout the leave, with employee contribution of \$71.02 per pay period.

**(blue enclosure)**

Motion: Crielly                      Second: Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	absent
C. Crielly	x	J. Foran	absent	K. Weiss	x
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, 6-0-0, motion carried.

2. **Resolved**, to cancel the meetings scheduled for April 15, 2013 and April 29, 2013 and replace both with one meeting to be scheduled and advertised for 6:30 p.m. April 22, 2013, due to a scheduled negotiations mediation session on April 29, 2013.

Motion:            Burdick            Second: Crielly            By voice vote, all in favor. Motion carried.

**XIV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XV. Executive Session**

**Adopt the Following Resolution at 8:30 p.m. Estimated time 45 minutes. No action will be taken.**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 25, 2013 for the purpose of discussing negotiations with the QEA and personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion: Crielly            Second: Ewing            By voice vote, all in favor. Motion Carried.

**XVI. Resolved, to return to Open Public Session at 9:49 p.m.**

Motion: Weiss            Second: Yasunas            By voice vote, all in favor. Motion Carried.

**XVII. Resolved, to Adjourn from the Public Meeting at 9:50 p.m..**

Motion: Burdick            Second: Weiss            By voice vote, all in favor. Motion Carried.  
Meeting adjourned.

Respectfully Submitted,

Certified

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Carol A. Fredericks  
Business Administrator/Board Secretary

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Robert Masino  
Board President