

FRANKLIN TOWNSHIP SCHOOL  
 NEW JERSEY 08868  
 Board of Education  
MINUTES OF THE REGULAR MEETING  
*August 19, 2013 - 6:30 p.m.*

**A G E N D A**

**I. The meeting was called to Order by President Masino at 6:35 pm and the following Open Public Meeting Announcement was read:**  
*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.*

**II. Roll Call - Carol Delsandro, SBA/BS**

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

Also present: Dr. Carol Fredericks Superintendent; Carol Delsandro, Business Administrator

**III. Flag Salute**

**IV. Resolved,** to approve the following minutes:

- July 15, 2013 - Regular Meeting
- July 15, 2013 - Executive Session

Motion Ewing	Second	Burdick	<b>(gray enclosures IV.)</b> Motion Carried 3-0
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**V. Superintendent's Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. PTA Update - None
2. Anticipated Enrollment- 297 Preschool is at 14 **(gold enclosure V.A.2.)**
3. New Programs- Dr. Fredericks gave an overview of new programs: STEM, Instrumental Music and Theater.
4. New Electives- Dr. Fredericks gave an overview of the new electives. It is a pull out program for children who have a grade of A in Math/LA. Parental approval required. Electives will be in Art and PE.
5. Summer Program Summary- Dr. Fredericks reported that all the feedback for the summer program was positive. Mr. Masino commended the children on their final day performance. The program was \$2,000 under budget.

## **VI. Business Administrator Report**

1. Roof Project - C.O.- Mrs. Delsandro reported the roof project was completed and awaiting the CO.
2. Commendation- Mrs. Delsandro commended the custodial staff on the work they completed this summer- painting of 3 classrooms, upper and lower hallways, steps. The conversion of the old science lab to a 3<sup>rd</sup> grade classroom. All floors have been stripped and waxed. Gym bleachers and floors were refinished.
3. Bus Routes - Lebanon/High Bridge run will now be done with the school's new bus.
4. Solar Project- Mrs. Delsandro reported the attorneys are attending a meeting with the DEP on 8/29/13 to discuss the permitting of the project
5. Auditors- Mrs. Delsandro reported the auditors were here for 3 days and the audit went well. Mr. Masino said he spoke to the auditor Mr. Colantano. Mr. Colantano told him what a great job the office staff had done.

## **VII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Ms. Cherubino commented that the 8<sup>th</sup> graders should attend a board meeting as part of a civic project.

Ms. Cullen asked who funds field trips for children who are unable to afford it. The board will look in to it.

Ms. Cullen asked the definition of semester in relation to the new programs. Dr. Fredericks replied two halves of the year.

## **VIII. Subcommittee Updates**

- A. Negotiations- Mr. Masino said information was sent to QEA regarding guides
- B. Policy- Ms. Ewing reported there are updates to various policies for semantic purposes.
- C. Budget & Finance – Mrs. Delsandro was asked to talk about the funding for the new programs. She gave an overview of costs and sources of funds.

## **IX. Correspondence**

None

## **X. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### **A. BUSINESS**

**1. SECRETARY/TREASURER’S REPORTS**

Secretary/Treasurer’s Reports submitted for the months ending June, 2013, which agree with each other and the bank, be approved and filed.

(ivory enclosure X.A.1)

**2. FINANCIAL REPORTS CERTIFICATION**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2013, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2012-2013 school year budget as per the attached list.

(ivory enclosure X.A.3)

4. **Approve** the August 2013 bill list in the amount of \$253,412.20 which includes \$0 out of the Capital Projects account.

(ivory enclosure X.A.4)

5. **Approve** the 2013-2014 CAP Grant Application as follows:

- Pre K-6 - \$948.00 of which \$284.40 is district funded.
- Teen CAP - \$382.00 of which \$114.60 is district funded.

**B. EDUCATION**

**No Consent Items**

**C. PERSONNEL**

1. **Approve** the list of substitute personnel for the 2013-2014 school year at the following rates:

- Short term substitute teacher/secretary - \$80.00 per day (\$11.00 per hour for partial days)
- Substitute School Nurse - \$100.00 per day
- Substitute Administrator - \$250.00 per day

(salmon enclosure X.C.1.)

2. **Approve** the following as substitute personnel for the 2013-2014 school year at the following rates:

- Short term substitute teacher/secretary- \$80.00 per day ( \$11.00 per hour for partial days)

Robert Plimpton, III  
Timothy I. Svendsen  
Patricia Ann Pillon

Moved: Ewing

Second: Crielly

Motion Carried 7-0

**D. FACILITIES**

1. **Approve** the following use of facility applications:

- Hunterdon Hoosiers, Gym, Mondays, 7-9 p.m., 9/30/13 - 11/25/13; 1/6/14 - 2/24/14
- Hunterdon Hustle, Gym, Tuesdays, 6:30 - 9:00 p.m., September 2013 - June 2013
- PTA, Book Fair, Library, September 27 & 30, October 1 & 3, 9:00 a.m. - 3:00 p.m.
- Franklin Theatre Works, APR/Stage, Monday - Friday, 3:00 - 9:00 p.m., September 2013 - June, 2014 (contingent upon school activities)

(lavender enclosures X.D.1)

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

**XI. Discussion & Action Agenda**

**A. EDUCATION**

1. **Action Item:**

a. **Resolved**, per QSAC Corrective Action Plan, to approve 40 hours of curriculum writing, in each of the following areas, at the hourly rate of \$30.00, not to exceed a total of \$4,800.00, to be paid from Account # 11-000-221-102-000-000, and completed by December 31, 2013.

- 1 Elementary LAL
- 1 Middle LAL
- 1 Elementary Mathematics
- 1 Middle Mathematics

Motion: Crielly

Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

**B. BUSINESS**

1. **Action Items:**

a. **Resolved**, to approve the 2013-2014 Special Education Tuition Contract Agreement for student #4315866403 for annual tuition of \$26,000 to attend the High Bridge Board of Education Program, from September 1, 2013 through June 30, 2014.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
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a. **Resolved**, to approve the regular education transportation jointure with the Host District North Hunterdon-Voorhees Regional High School District and the Joiner District Franklin Township Board of Education for the 2013-2014 school year, as follows:

A	Franklin Township	First Student	\$22,635.32
B	Franklin Township	First Student	\$24,053.58
C	Franklin Township	First Student	\$22,635.32
D	Franklin Township	Kensington	\$27,074.39
E	Franklin Township	Kensington	\$27,074.39
F06	Franklin Township	First Student	\$19,747.05

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

b. **Resolved**, to approve the receipt of funds and submission of the 2014 NCLB Consolidated grant application through the NJDOE online system as follows:

Title II, Part A	\$8,796
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Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

c. **Resolved**, to approve the receipt of funds and submission of the 2014 IDEA PreSchool and Basic grant application through the NJDOE online system as follows:

Preschool, Ages 3-5	\$ 4,337
Basic, Ages 3-21 (Non-Public share \$6,181)	\$75,718
<b>Total</b>	<b>\$80,055</b>

Motion: Crielly

Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

**E. POLICY**

1. **Resolved**, to approve the first reading of the following revised policy per NJ State Corrective Action Plan:

- 3510 - Operation and Maintenance of Plant (blue enclosure XI.E.1)

Motion: Ewing

Second : Burdick

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

**F. OTHER MATTERS**

**G. NEW BUSINESS**

1. **Resolved**, to develop specifications and to advertise and accept bids to install an irrigation system and to prepare/grade/level/install seed for the purpose of creating additional athletic fields on the district's 20 acre property to be funded with Capital Reserve funds.

Motion: Ewing

Second : Burdick

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

**XII. Board Matters**

**XIII. Personnel**

**A. Action Items:**

1. **Resolved**, to approve the provisions of the following employment contracts for the 2013-2014 school year:
  - Carla Abert
  - Rosemarie Kasperkoski
  - Leslie McCusker
  - Martha Shoudt

(pink enclosures XIII.A.1.)

Motion: Ewing

Second : Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

2. **Resolved**, to appoint Karen Gerth as Pre K Teacher, Step 0 BA \$47,163 from September 1, 2013 through June 30, 2014.

(green enclosure XIII.A.2.)

Position Number	Position Title/Subject	Employee Name	FTE Assigned	Expense Account	Guide	Position Salary	Total Salary

PRE-SCH-TEAC-PK-01	Teacher/Spec. Ed	Gerth, Karen	0.1	11-105-100-101-001-000	BA/0	\$4,716.30	
PRE-SCH-TEAC-PK-01	Teacher/Spec. Ed	Gerth, Karen	0.4	60-105-100-100-000-000	BA/0	\$18,865.20	
PRE-SCH-TEAC-PK-01	Teacher/Spec. Ed	Gerth, Karen	0.5	11-216-100-100-000-000	BA/0	\$23,581.50	\$47,163

Motion: Crielly                      Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

3. **Resolved**, to appoint Paricia Ann Pillon as part time (.4) S.T.E.M. Teacher, Step MA/0 \$19,685 from September 1, 2013 through June 30, 2014. (cherry enclosure XIII.A.3.)

Position Number	Position Title/Subject	Employee Name	FTE Assigned	Expense Account	Guide	Position Salary	Total Salary
TCH-SCH-STEM-MG-01	Teacher/S.T.E.M.		0.2	11-120-100-101-001-000	MA/0	\$9,842.50	
TCH-SCH-STEM-MG-01	Teacher/S.T.E.M.		0.2	11-130-100-101-001-000	MA/0	\$9,842.50	\$19,685.00

Motion: Crielly                      Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

4. **Resolved**, to appoint Timothy Svendsen as part time (.4) Instrumental Music Teacher, Step BA/0 \$18,865.20 from September 1, 2013 through June 30, 2014.

(cherry enclosure XIII.A.4.)

Position Number	Position Title/Subject	Employee Name	FTE Assigned	Expense Account	Guide	Position Salary	Total Salary
TCH-SCH-INST-MG-01	Teacher/Inst. Music		0.2	11-120-100-101-001	BA/0	\$9,432.60	
TCH-SCH-INST-MG-01	Teacher/Inst. Music		0.2	11-130-100-101-001	BA/0	\$9,432.60	\$18,865.20

Motion: Crielly                      Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

5. **Resolved**, to appoint \_\_\_\_\_ as part time (.4) Theatre Arts Teacher, Step \_\_\_\_ \$\_\_\_\_\_ from September 1, 2013 through June 30, 2014.

(cherry enclosure XIII.A.5.)

Position Number	Position Title/Subject	Employee Name	FTE Assigned	Expense Account	Guide	Position Salary	Total Salary
TCH-SCH-THEA-MG-01	Teacher/Theatre Arts		0.2	11-120-100-101-001	Not to exceed MAO	\$9,842.50	
TCH-SCH-THEA-MG-01	Teacher/Theatre Arts		0.2	11-130-100-101-001	Not to exceed MAO	\$9,842.50	\$19,685.00

Motion tabled  
Resolved to allow for emergent hiring

Motion: Crielly                      Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent

F. Yasunas X R. Masino, *Pres.* X

6. **Resolved**, to approve Rhonda Pellegrino to be the substitute caller for 2013-2014 school year at the stipend of \$3,200.

Motion: Ewing Second : Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

7. **Resolved**, to approve Leslie McCusker to provide additional non-contracted technology services on a per diem and/or hourly basis, based on her salary, not to exceed \$10,000 from July 1, 2013 - June 30, 2014.

Motion: Crielly Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

8. **Resolved**, to appoint Deborah Slack as School Bus Assistant (Position Number BUS-SCH-ASST-MG-01) at a rate of \$8.50 per hour. Not to exceed 29 hours per week. (Exp. Acct. 11-000-270-106-000-000) for the 2013-2014 school year.

Motion: Ewing Second : Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	X
C. Crielly	X	J. Foran	absent	K. Weiss	absent
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

#### XIV. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

NONE

**XV. Executive Session at 7:42pm  
Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 19, 2013 for the purpose of discussing the negotiations with the QEA and personnel schedules. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time 20 minutes. No action will be taken*

Motion: Ewing

Second: Crielly

Motion Carried: 6-0

**XVI. Resolved, to return to Open Public Session at 8:23pm.**

Motion: Crielly

Second: Ewing

Motion Carried: 6-0

**XVII. Resolved, to Adjourn from the Public Meeting at 8:24pm.**

Motion: Burdick

Second: Crielly

Motion Carried : 6-0

Meeting Adjourned.

Respectfully Submitted,

Certified

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Carol Delsandro  
Business Administrator/Board Secretary

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Robert Masino  
Board President