

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING

October 27, 2014 - 6:30 p.m.

A G E N D A

- I. The meeting was Called to Order by President Masino at 6:31pm and the following Open Public Meeting Announcement was made:**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.

- II. Roll Call - Carol Delsandro, SBA/BS**

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	<u>Yes</u>	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Arrived 6:48pm	F. Yasunas	Arrived 6:35pm
R. Masino, <i>Pres.</i>	Yes				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

- III. Flag Salute**

- IV. Presentations - none**

- V. Resolved,** to approve the following minutes:

- October 13, 2014 - Regular Meeting

(att. V. - posted on website after approval)

Motion: Crielly

Second: Cama

Motion Carried: 4-0-2

- VI. Superintendent’s Report - Dr. Carol Fredericks**

A. Information/Discussion Items:

1. PTA Update - Mrs. French and Mrs. Forbes- Mrs. Forbes informed the board that the book fair was very successful. The teachers were able to spend \$2500 in Scholastic Dollars to purchase books and supplies. There were 132 Kid Stuff books sold. The PTA is working with the Girl Scouts to remove books from the back room in the theater. She thanked Ms. Gooditis for spear heading this project. The ski club is looking for more members. Mr. Cama asked if a third grader who is able to ski was eligible. She said she did not think so but he should contact the person running the ski club. Dr. Fredericks informed the BOE that she met with

Mrs. Paulter regarding the 8th grade activities and they are firming up dates and will present when it is finalized.

2. Enrollment (att. VI.A.2.)
3. Calendar Survey Responses (att. VI.A.3.a.)
 - a. Staff - 21 responded
 - b. Parents - 80 responded

Dr. Fredericks informed the BOE that there is a 50/50 split between A and B. B is more articulated with North's calendar. She suggested that the BOE waits until North has its final calendar with the delayed opening days before the BOE approves and distributes to FTS.

4. Lunch Menu Survey Responses (attVI.A.3.b.)

The \$3.25 option was the most popular. 80 responses to the survey. There are a wide variety of comments and Dr. Fredericks has them all printed in a binder for any Board member to review.
5. HIB Policy 5131.1 - Community Input and Board Training
Section C. Pupil Expectations

The Board expects pupils to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other pupils and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Pupil Conduct.

The Board believes that standards for pupil behavior must be set cooperatively through interaction among the pupils, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages pupils to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of pupils, staff, and community members.

Pupils are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Pupil Conduct as opportunities to help pupils learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with pupils shall apply best practices designed to prevent pupil conduct problems and foster pupils' abilities to grow in self-discipline.

The Board expects that pupils will act in accordance with the pupil behavioral expectations and standards regarding harassment, intimidation, and bullying, including

1. Pupil responsibilities (e.g., requirements for pupils to conform to reasonable standards of socially accepted behavior; respect the person, property and rights

of others; obey constituted authority; and respond to those who hold that authority);

2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Pupil rights; and
4. Sanctions and due process for violations of the Code of Pupil Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, pupils, instructional staff, pupil support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for pupil conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for pupil conduct will take into consideration the developmental ages of pupils, the severity of the offenses and pupils' histories of inappropriate behaviors, and the mission and physical facilities of the school district. This Policy requires all pupils in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to pupils and their parents or guardians the rules of the district regarding pupil conduct. Provisions shall be made for informing parents or guardians whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Pupils are encouraged to support other pupils who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to pupils who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the guidance counselor.

VII. Business Administrator Report

A. Information Items:

1. Reminder - Board Goals and Objectives - December 15th meeting- Mr. Cama said he completed the evaluation over the weekend. That leaves one member who has not completed the evaluation.
2. Solar Update- attached
3. Maschio's Food Service- Mrs. Delsandro informed the board that 4 employees from Maschio's came to present meals at the 3 requested price points. Corporate Chef Steve was at the school at 3:30pm and made all of the meals. They made a presentation to the 12 people who attended Dessert with the Superintendent. Mr. Masino commented that he went to the lunch room and believes that the price should remain at \$2.65 but enhancements to the presentation of the food needs to be made. He felt the food in the evening presentation looked much more appetizing even though it was the same price point.

Mr. Cama asked if the \$3.25 option was made on sight. Yes as all price points are made on sight. Mr. Yasunas was pleased with the number of responses from the lunch survey and asked if the people who responded currently purchased school lunch. The surveys were anonymous therefore that was not possible to tell. He asked when the BOE needed to decide about changing the food service program. Mrs. Delsandro told him by March 2015, before the contract needs to be renewed.

Mrs. Crielly said she felt the BOE had spent a very long time on the food service topic and asked to move on to the next topic on the agenda.

Mr. Burdick asked when North would have its delayed openings scheduled. Dr. Fredericks said last year they had it done in March.

Mr. Burdick suggested the BOE ask people who buy lunch. Dr. Fredericks said we currently sell about 100 lunches.

Mr. Weiss said he believes the profit from the lunch program is immaterial. Profit should be secondary to making the lunch program better.

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Sharp- 305 Quakertown Road, Quakertown
She read a prepared statement asking the BOE to pay her retroactive pay.

Ms. Wechsler- Bethlehem
She read a prepared statement asking the BOE to pay her retroactive pay. She stated that three board members embrace my position.

Minga Cullen FTS teacher, QEA President

She said she saw a child's lunch in the nurse's office and the carrots were white on the ends, the celery was brown and the hot dogs looked pasty.

Mary Beth Forbes PTA president- She said she was in attendance at the Maschio presentation and all the food was very good. She said her children's issue with lunch is the lack of time to go back in line to get food. She said the \$3.75 lunch was too fancy for her children.

IX. Subcommittee Updates

- A. Negotiations
- B. Policy – Policy list has been downloaded and will be ready for review.
- C. Budget & Finance- Would like to schedule a meeting for November 13th
- D. Curriculum – Would like to schedule a meeting for November 13th.
- E. Communications- Mr. Yasunas reported that the 1st meeting was productive. Survey Monkey was successful. Topics discussed were timing of communications, Logo for emails, grade specific emails, using Voice Memo for more important information. He thought future Dessert with the Superintendent meetings should be held at 6pm on the same day as the BOE meetings. Mrs. Crielly commented that she believes Genesis has a blast feature.

X. Correspondence

None

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the month ending September 2014, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 30, 2014, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2014-2015 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the October 2014 bill list in the amount of \$714,954.70.
(att. XI.A.4.)

B. EDUCATION

1. **Approve** the following Honorary Student Board of Education Members, as non-voting members:
- Caroline Thompson - November, December and January
 - Casey Vitiello - February, March and April
 - Jonathan Murry - April, May and June

Mr. Masino thanked the three children for participating.

C. PERSONNEL

1. **Approve** the following professional day requests:
- Angela McVerry, NJ Core Curriculum Content Standard 9.2 and Career Ready Practices Regional Workshops, 11/18/14, Registration cost - \$0, Mileage reimbursement - \$0
 - Dr. Fredericks and Karen Gerth, Curriculum Showcase for Pre-K (High Scopt, Tools of the Mind, and Creative Curriculum) 11/10/14, Registration cost - \$0, Mileage reimbursement - \$0

D. FACILITIES

No Consent Items

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

XII. Discussion & Action Agenda

A. EDUCATION

1. Action Items:

- a. **Resolved**, to approve the 2014-2015 Franklin Township School District Dyslexia Screening Procedures per PL 2013, Chapter 210 and 18A:40-52 et.seq. to be posted on the District Website under parent's section. (att. XII.A.1.a)

Motion: Crielly Second: Burdick Motion Carried: 6-0-0

b. NJSQSAC Statement of Assurance Resolution

WHEREAS, the Franklin Township Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single

Accountability Continuum Statement of Assurance for 2014-2015 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby affirms the accuracy of the School District's Statement of Assurance.

(att. XII. A.1.b.)

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

c. **Resolved**, to approve participation of Franklin Township School PK in the NJDOE Race to the Top Early Learning Challenge for the 2014-2015 school year, at no cost to the district.

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

B. BUSINESS

1. **Resolved**, to ratify the approval of the following outdated or obsolete textbook series that have already been replaced at the Franklin Township School:

- Harcourt Brace Social Studies " Communities", Copyright 2002, 31 copies
- Prentice Hall " American Nation," Copyright 2002, 94 copies
- Scott Foresman Social Studies, "The World", Copyright 2005, 29 copies
- Harcourt Science, Copyright 2002, 36 copies grade 4
- Harcourt Science, Copyright 2002, 40 copies, grade 5

These textbooks, along with others previously approved for disposal, are being recycled for use in developing countries through a partnership with TCNJ service organizations.

Motion: Crielly Second: Burdick Motion Carried: 6-0-0

2. **Resolved**, to approve the 2014-2015 Special Education 1:1 Aide Contract Agreement for student #1412098401 for the annual amount of \$19,466.00 to attend the High Bridge Board of Education Program, from September 1, 2014 through June 30, 2015.

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

3. **Resolved**, to approve the 2014-2015 Special Education 1:1 Aide Contract Agreement for student #[4315866403](#) for annual amount of \$19,466 to attend the High Bridge Board of Education Program, from September 1, 2014 through June 30, 2015.

Motion: Crielly Second: Cama

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

4. **Resolved**, to amend the current 2014-2015 Legal RFP scope of services to include General Counsel Services.

Motion: Crielly Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

C. FACILITIES

No Action Items

D. TRANSPORTATION

No Action Items

E. POLICY

No Action Items

F. OTHER MATTERS

No Action Items

G. NEW BUSINESS

XIII. Board Matters

Mr. Burdick said he has a problem with the Superintendent’s Goals and Objectives that were approved at the 10/13/14 meeting. He said they are not measurable. He understands that there will be a mid year review in January and he will have more to say then.

Mrs. Crielly said that anything left to the next board should be quantitative not just qualitative.

Mr. Weiss said in other avenues measurable goals are set.

Mr. Masino asked what is the quantitative method and how would the members like to change the goals.

A sub committee was formed to address this. Mr. Burdick, Mrs. Crielly, Mr. Yasunas. They will meet to put measurements on the goals.

Mr. Weiss said his previous comment was made in fairness to the evaluator and evaluate.

XIV. Personnel

A. Action Item:

1. **Resolved**, to approve the sick leave of Sophia Van Ess from September 26-October 30, 2014.

Be it further resolved, per 18A:30-6. Prolonged absence beyond sick leave period. When absence, under the circumstances described in section 18A:30-1 of this article, exceeds the annual sick leave and the accumulated sick leave, the board of education may pay any such person each day's salary less the pay of a substitute, if a substitute is employed or the estimated cost of the employment of a substitute if none is employed, for such length of time as may be determined by the board of education in each individual case. A day's salary is defined as 1/200 of the annual salary.

Therefore, be it further resolved to approve payment to Sophia Van Ess at the per diem rate of \$450 less the substitute per diem rate of \$250.00 which equals \$200 per day for the period of October 31 through December 5, 2014 for a total of \$4,400.00.

Motion: Crielly

Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	Yes	C. Cama	Yes
C. Crielly	Yes	K. Weiss	Abstain	F. Yasunas	Yes R.
Masino, <i>Pres.</i>	Yes				

Mr. Weiss said it complicates it when vacation is commingled with sick leave. He also said how vacation used is precedence setting. Mr. Burdick asked if the district can afford it. Mrs. Delsandro said it was not budgeted for but there was money available. Mr. Burdick asked to have the language changed so that there was no vacation days granted.

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mary Beth Forbes

She informed the BOE that she and Lynn French met with Dr. Fredericks about how FTS communicates with the parents. They shared that information at the PTA meeting and people were thrilled with the website capabilities. She also said that she is involved with the FTS and Theaterworks and let the BOE know how well things are running with both productions.

XVI. Resolved, to Adjourn from the Public Meeting at 7:43pm.

Motion: Crielly

Second: Burdick

Motion Carried: 6-0-0

Respectfully submitted,

Certified by:

Carol Delsandro
Business Administrator/Board Secretary

Robert Masino
Board President