

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING**

October 19, 2015 - 6:30 p.m.

A G E N D A

**I. Call to Order – 6:45pm
Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. Roll Call – Bernetta Davis, SBA/BS

G. Burdick, *V.Pres* - absent
C. Cama - present
C. Crielly - present
T. French - present
A. Homulak - absent
F. Yasunas - absent
R. Masino, *Pres.* – *present arrived 6:43pm*

Also present Dr. Carol Fredericks, Superintendent and Bernetta Davis, Business Administrator

III. Flag Salute

IV. Presentations - none

V. Resolved, to approve the following minutes:

- August 13, 2015 - Special Meeting
- August 13, 2015 - Executive Session
- September 21, 2015 - Regular Meeting
- September 21, 2015 - Executive Session

(att. V. - posted on website after approval)

The minutes were tabled until next meeting.

VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Historic Reenactment at Maple Grove School – Video

Dr. Fredericks presented a video of the students and historian, Stephanie Stevens, who participated in a Historic Reenactment and provided a brief synopsis of the event.

2. PTA Update

Mrs French provided the following update:

Book fair was a great event

Website link up and running

New committee chairs are filling up

Family fun, laugh out loud – Nov 15, 2015 is the scheduled date.

8th grade fundraiser – cheese cake

Mayor sends regards to Franklin Township School District

Snowflake ball – 1/29 is the scheduled date.

Next PTA meeting - 10/20/2015 is the scheduled date.

3. Enrollment – 303

(att. VI.A.3)

4. Lion King - Practices Underway

5. HIB Policy 5131.1 - Community Input and Board Training

Section P. Reports to Law Enforcement

Some acts of harassment, intimidation, and bullying may be bias-related acts and potentially bias crimes and school officials must report to law enforcement officials either serious acts or those which may be part of a larger pattern in accordance with the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

VII. Business Administrator Report- None

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

-None-

Executive Session

Adopt the Following Resolution at 7:00 pm

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 – 13 and 10:4 – 12 that said public body hold a closed session on October 19, 2015 for the purpose of discussing the Solar billing issues. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion: Crielly Second: Cama Motion Carried: By voice vote, all in favor.

Resolved, to return to Open Public Session at 7:28pm

Motion: Crielly Second: Cama Motion Carried: By voice vote, all in favor.

IX. Subcommittee Updates – establish dates of meetings

Committee meetings will take place the Monday after the board meeting.
First meeting October 26, 2015.

- A. Negotiations – Mr. Cama, Mr. Masino, Mr. Yasunas (chairperson)
 - Contract submitted to PERC for review and to the QEA
No meeting
- B. Policy – Mr. Burdick (chairperson), Ms. Crielly, Mr. Yasunas
 - Sample policy for sick days requested from NJSBA
Committee meeting Monday, October 26, 2015 at 8:00pm
- C. Budget & Finance – Mr. Burdick (chairperson), Ms. Homulak, Mr. Masino
 - Committee Report
Meeting Monday, October 26, 2015 at 6:00pm
- D. Curriculum – Ms. Crielly (chairperson), Mr. Masino, Appoint Mr. French to replace Mrs. Ewing
Committee meeting Monday, October 26, 2015 at 7:00pm

X. Correspondence - None

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

- 1. **Approve** the October, 2015 bill list in the amount of \$507,387.98.
(att. XI.A.4.)

B. EDUCATION

- 1. **Approve** the following field trips:

- Grade 8, NORWESCAP Food Bank & Civic Theater, to view a production of *A Christmas Carol*, December 9, 2015.

(att. XI.B.1.)

C. PERSONNEL

1. **Approve** the following professional day requests:
 - Jeff Weinhold, 48th Annual Conference on Reading and Writing, October 23, 2015, Registration cost - \$180.00, mileage reimbursement - \$22.60
 - Barry Kramer, Pennsylvania Educational Technology Expo and Conference, February 22 and 23, 2016, Registration cost - \$180.00, Mileage Reimbursement - \$71.02
 - Bernetta Davis, NJSBA Workshop 2015, October 27, 2015, \$250.00, Mileage Reimbursement - \$70.57
2. **Approve** the following daily rates (8:10 a.m. - 3:25 p.m.) for substitute personnel:
 - Short term substitute teacher/secretary - \$90.00 per day (\$12.40 per hour)
 - Substitute School Nurse - \$110.00 per day
 - Substitute Administrator - \$250.00 per day
3. **Approve** the following substitute applications:
 - Melinda Lentine

(att. XI.C.3)

D. FACILITIES

1. **Approve** the following use of facility applications:
 - 8th Grade Fundraiser (PTA), Distribution of Pies and Cakes, Lobby, November 16 & 17, 2015, 3:00 – 6:30 p.m.
 - PTA Holiday Workshop, Performing Arts Center, Set up on December 1st, 4:00 – 7:00 p.m., December 2,3,4, 2015, 9:00 a.m. – 2:00 p.m.
 - Jr. Lion Field Hockey (Union Township Rec.), APR, Tuesday, November 10, 2015, 6:30 – 8:00 p.m.

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, <i>V.Pres.</i>	Absent	C. Cama	Yes	C. Crielly	Yes
T. French	Yes	A. Homulak	Absent	F. Yasunas	Absent
R. Masino, <i>Pres.</i>	Yes				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, upon the recommendation of the Superintendent, to approve the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials." (att. XII.A.1.a)

Moved: Crielly Second: Cama Motion Carried By voice vote, all in favor

- b. **Resolved**, to approve the Franklin Township School 2015-2016 Nursing Services Plan, as amended for statute citation. (att. XII.A.1.b.)

Moved: Crielly Second: Cama Motion Carried: By voice vote, all in favor

- c. **Resolved**, to approve the honorarium in the amount of \$250.00 to Stephanie Stevens for teaching typical 1800's lessons to Franklin Township students in the Little Red School House, as arranged through Rural Awareness.

Motion: Crielly Second: Cama Motion Carried: 4-0-0
G. Burdick, *V.Pres. Absent* C. Cama: Yes C. Crielly: Yes
T. French: Yes A. Homulak: Yes F. Yasunas: Absent
R. Masino, *Pres.:Yes*

- d. **Resolved**, to approve the 8th grade trip to Washington DC, to be paid by fundraising by 8th grade families. (att. XII.A.1.d.)

Motion: Crielly Second: Cama Motion Carried: 4-0-0
G. Burdick, *V.Pres.: Absent* C. Cama:Yes C. Crielly: Yes
T. French: Yes A. Homulak: Absent F. Yasunas: Absent
R. Masino, *Pres.:Yes*

e. NJSQSAC Statement of Assurance Resolution

WHEREAS, the Franklin Township Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance for 2015-2016 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby affirms the accuracy of the School District's Statement of Assurance.

(att. XII.A.1.e.)

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, *V.Pres: Absent* C. Cama: Yes C. Crielly: Yes
T. French: Yes A. Homulak: Absent F. Yasunas: Absent
R. Masino, *Pres.: Yes*

- f. **Resolved**, to approve the 2015-2016 Gifted & Talented Program selection and appeal process and to remand the criteria to the curriculum committee for review.

(att. XII.A.1.f.)

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, *V.Pres.:Absent*
T. French: Yes
R. Masino, *Pres.:Yes*

C. Cama:Yes
A. Homulak:Absent

C. Crielly: Yes
F. Yasunas: Absent

B. BUSINESS

1. Action Items:

- a. **Resolved**, to accept the 2015-2016 CAP Grant Application in the amounts as follows:
- Pre K-6 - \$948.00 of which \$284.40 is district funded.
 - Teen CAP - \$550.00 of which \$165.00 is district funded.

Motion: Crielly

Second: Cama

Motion Carried: 4-0-0

G. Burdick, *V.Pres.:Absent*
T. French: Yes
R. Masino, *Pres.:Yes*

C. Cama:Yes
A. Homulak:Absent

C. Crielly: Yes
F. Yasunas: Absent

- b. **Resolved**, to approve the use of nonpublic technology funds pursuant to consultation with the Nonpublic School, as follows:

The following items are requested to supplement current technology equipment in use for the students/staff at **Crossroads Christian Academy** for the school year 2015-2016:

Mimeo Teach (1)- will be used in conjunction with the existing projector and whiteboard (2nd screen) in the classrooms. The Mimeo Teach will permit the students to interact with the whiteboard and allow for continued use of multisensory teaching. \$859.00

Mimeo Wireless Tablet(1)- the tablet will permit the teacher to facilitate and interact with the current technology in the classroom. Students will have better access to use the whiteboard from various locations in the classroom. \$299.00

Chromebook(1)- the Chromebook will allow additional supplemental resources to be available for student use. This will be a supplement to existing technology. \$301.73

40 in-LED T.V.(1)-for use in the computer lab to serve as a secondary screen for projection of lessons. \$298.00

Total available funds to purchase:	\$1924.00
HCESC Administrative fee 5%:	\$ 96.20
Total Available Remaining:	\$1827.80
Total of Order:	<u>\$1757.73</u>
Remaining amount available:	\$ 70.07

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, *V.Pres.:Absent* C. Cama:Yes C. Crielly: Yes
T. French: Yes A. Homulak:Absent F. Yasunas: Absent
R. Masino, *Pres.:Yes*

c. **Resolved**, to amend the agreement of the 2016 service contract from the Commission For the Blind and Visually Impaired for the amount of \$1,900 for SID # 5160271548 and \$1,900 for SID # 1821266702 beginning September 1, 2015 through June 30, 2016.

Motion: Crielly Second: French Motion Carried: 4-0-0

G. Burdick, *V.Pres.:Absent* C. Cama:Yes C. Crielly: Yes
T. French: Yes A. Homulak:Absent F. Yasunas: Absent
R. Masino, *Pres.:Yes*

d. **Resolved**, to rescind the Contract between the Franklin Township Board of Education and Mrs. Kathleen Nace for LDT-C services for the 2015-2016 school year; and be it further resolved to approve LDT-C services through the Education Services Commission (ESC).

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, *V.Pres.:Absent* C. Cama:Yes C. Crielly: Yes
T. French: Yes A. Homulak:Absent F. Yasunas: Absent
R. Masino, *Pres.:Yes*

C. FACILITIES
No Action Items

D. TRANSPORTATION
No Action Items

E. POLICY
No Action Items

F. OTHER MATTERS – Mr. Masino stated that it is proposed for the next contract period 2016-2019 to change Dr. Fredericks' contract from 0 to 3 personal days and 15 vacation days to 20 vacation days, as it was previously in her Business Administrator's contract; to add language permitting buyback of 50% sick days upon retirement up to amount capped by law.

G. NEW BUSINESS

XIII. Board Matters

XIV. Personnel

A. Action Items:

All resolutions are upon the recommendation of the Superintendent.

1. **Resolved**, to approve the 2015-2016 substitute calling stipend at \$3,950 per year.

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, <i>V.Pres.:Absent</i>	C. Cama:Yes	C. Crielly: Yes
T. French: Yes	A. Homulak:Absent	F. Yasunas: Absent
R. Masino, <i>Pres.:Yes</i>		

2. **Resolved**, to approve the payment to Carol Delsandro for 13.5 unused vacation days at the per diem rate of \$360.14 for a total of \$4,861.89, as per her contract.

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, <i>V.Pres.:Absent</i>	C. Cama:Yes	C. Crielly: Yes
T. French: Yes	A. Homulak:Absent	F. Yasunas: Absent
R. Masino, <i>Pres.:Yes</i>		

3. **Resolved**, to increase the rates of pay as follows and to post and advertise for same.

Grass Cutting - \$25.00 per hour
Snow Removal/Blowing - \$25.00 per hour

Motion: Crielly Second: Cama Motion Carried: 4-0-0

G. Burdick, <i>V.Pres.:Absent</i>	C. Cama:Yes	C. Crielly: Yes
T. French: Yes	A. Homulak:Absent	F. Yasunas: Absent
R. Masino, <i>Pres.:Yes</i>		

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Dawn Kneller: discussed G & T criteria selection and continued her discussion in closed session.

Maria: Commented upon the proposed trip to Washington, DC.

Anna: Suggested that more time to fundraise for trips be allowed in the future.

Mrs French: Suggested longer time line for big trips, such as Washington, D.C., preferably 2 years.

XVI. Executive Session

Adopt the Following Resolution at 9:00 p.m.

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on October 19, 2015 for the purpose to continue discussing concerns with the G & T selection process. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion: Crielly Second: Cama Motion Carried: By voice vote, all in favor.

XVII. Resolved, to return to Open Public Session at 10:44 pm.

Motion: Crielly Second: French Motion Carried: By voice vote, all in favor.

XVIII. Resolved, to Adjourn from the Public Meeting at 10:45 pm.

Motion: Crielly Second: French Motion Carried:4-0-0

Respectfully submitted,

Certified by:

Bernetta Davis
Business Administrator/Board Secretary

Robert Masino
Board President