

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING**

February 22, 2016 - 6:30 p.m.

A G E N D A

I. The meeting was called to order by President Crielly at 6:30pm and the following Open Public Meeting Announcement was made:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.

II. Roll Call – Bernetta Davis, SBA/BS

T. French, *V.Pres.: Absent* G. Burdick: present C. Cama: present
 A. Homulak: present R. Masino: present F. Yasunas: present
 C. Crielly, *Pres.:* present

III. Flag Salute

IV. Presentation – Mr. Cama reviewed use of Board shared Google calendar.

V. Resolved, to approve the following minutes:

- January 11, 2016 – Regular Meeting
- January 11, 2016 – Executive Session 1 and 2

(att. V. - posted on website after approval)

Motion Masino Second Yasunas By Voice Vote,
 Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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Comments: Approved with noted changes.

VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update – The PTA will swear in their new members at its upcoming meeting in May. The PTA proposed to have Quilts and Art show to find a home for the quilts. The Historical Society adopted a quilt. Items will be consolidated in the storage room and shelves added. March 3rd will be the booster’s club sport event. Two students, George Furino and Taylor Simms, were presented an award during the PTA meeting in February. George volunteered seven hours at the Snowflake Ball and Taylor wrote an essay for Dr. King’s Day performance. Parents had questions regarding power outage, solar, and generator.

2. Enrollment **(att. VI.A.2)**

3. Staff Attendance – 95.8
4. Take your Child to Work Day – Conflict with Testing – not approving our staff bringing own children.
5. Snowflake Ball – The event was well attended and planned.
6. Little Mermaid Tryouts – January 20th and 21st
7. Mrs. Caccavale Residency Appeal – continued employment was granted
8. HIB Policy 5131.1 - Community Input and Board Training

Section B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

- 1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability; or*
- 2. By any other distinguishing characteristic; and that*
- 3. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils; and that*
- 4. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a pupil or damaging the pupil’s property, or placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or*
- 5. Has the effect of insulting or demeaning any pupil or group of pupils; or*
- 6. Creates a hostile educational environment for the pupil by interfering with a pupil’s education or by severely or pervasively causing physical or emotional harm to the pupil.*
“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or pager.

Motion: To suspend the order of the agenda, move to settlement agreement page 6, 1B and then move to Executive session.

Motion Burdick Second Yasunas By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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VII. Business Administrator Report

VIII. Public Comments - Privilege of the Floor (3 minutes) - None

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Masino, Mr. Yasunas – (as needed; no meeting held in February)
- B. Policy – Mr. Burdick, Ms. Crielly, Mr. French – 2/8/16 - discussed various building security strategies
- C. Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Masino - 2/8/16 – discussed and prioritized projects for the 2016-17 school year and budget
- D. Curriculum – Ms. Crielly, Mr. Masino, Mr. French – 2/8/16 – Next Gen Science Curriculum distributed for review.
- E. Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak - 2/8/16 – discussed GPS and door locks and parent notification
- F. Appeal – Mr. Burdick, Ms. Crielly, Mr. French - (as needed; no meeting held in February)
- G. Ad Hoc – Goals & Objectives – Ms. Crielly, Mr. French, Mr. Yasunas - 2/10/16 – discussed and reviewed Superintendent’s goals and objectives. Released from committee for Board approval.

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Approve the Secretary/Treasurer’s Reports submitted for the months ending December 2015, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December 31, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over

expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list.

(att. XI.A.3.)

4. Approve the February, 2016 bill list in the amount of \$450,715.52.

(att. XI.A.4.)

B. EDUCATION

1. Approve the following field trips:

- Grade 3, Hugh Moore Park, April 25, 2016
- Grade 4, Pequest Trout Hatchery, April 14, 2016
- Grade 5, Washington Crossing State Park, Bike Ride, April 22, 2016
- Grade 5, Sterling Mineral Mine Museum, June 13, 2016
- Grade 6, Camp Bernie, June 6, 2015; with staff stipend for additional time, estimated @ 5.5 hours X \$30/hour X 5 staff.
- Grade 7, Liberty State Park, May 16, 2016
- Grade 8, Great Wolf Lodge, June 7, 2016 (Rain date 6/8/16); with staff stipend for additional time, estimated @ 1.5 hours X \$30.00/hour X 3 staff.

(att. XI.B.1.)

C. PERSONNEL

1. **Approve** the following professional day request:

- Leslie McCusker & Angela McVerry, PARCC 2016 Training, March 7, 2016, at no cost.

2. **Approve** the following course application:

- Minga Cullen, Motivation: The Art of Science of Classroom Success, Regional Training Center/The College of New Jersey, Spring 2016 – Amount of Reimbursement - \$1,200.

D. FACILITIES

1. **Approve** the following use of facility applications:

- PTA, Mothers Day Plant Sale, Lawn Area - between main and library entrance (indoors in case of rain), Friday, May 6, 2016, 8:30 a.m. – 3:00 p.m.
- Rural Awareness, Open House – Old Schoolhouse, Saturday, May 21, 2016, 10:00 a.m. – 2:00 p.m.; Monday, May 30, 2016, 9:30 a.m. – 12:00 p.m.
- PTA, Fun Fair, Lawn Behind School, Friday, June 10, 2016 (Rain date Monday, 6/13/16), 8:00 a.m. – 3:00 p.m.

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion Masino	Second Homulak	By Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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T. French, <i>V.Pres.</i>	yes arrived @ 8:20pm	G. Burdick	yes	C. Cama	yes
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes

C. Crielly, *Pres.* Left @ 8:00pm

President Crielly left the meeting at 8:00 pm and Mr. Burdick took the chair at 7:56 pm.

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, to approve the 2015-2016 Superintendent’s Goals and Objectives for the school year as attached. **(att. XII.A.1.a.)**

Motion Masino Second Yasunas By Voice Vote,
Motion Carried

Yes 5	No 1	Abstain 0	Absent 1
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- b. **Resolved**, to approve the New Jersey Department of Education Equivalency Application which will allow the district to complete an abbreviated Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) and abbreviated QSAC monitoring. The district successfully met the requirements to be eligible for the Equivalency Process.

(att. XII.A.1.b.)

Motion Masino Second Yasunas By Voice Vote,
Motion Carried

Yes 5	No 1	Abstain 0	Absent 1
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- c. Summer Program - July 25 – August 5, 2016, 8:30 a.m. – 12:30 p.m.
After Care will be offered 12:30 p.m. – 4:30 p.m.

Resolved, to approve the 2016 Summer Program calendar and posting and advertisement of stipends at \$30.00 per hour for Program Coordinator and Program Instruction and \$25.00 per hour for Paraprofessional Support.

Be it further resolved, to advertise and post for program proposals and teachers, courses to be determined.

Motion: Masino Second: Yasunas By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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- d. **Resolved**, to approve the Affirmative Action Officer, Dr. Carol A. Fredericks, and the Affirmative Action Team, Sophia Van Ess, Angela McVerry to conduct a needs assessment in order to develop the Comprehensive Equity Plan (CEP) covering the 2016-2019 school years.

Motion: French Second: Yasunas By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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- e. **Resolved**, to approve the following students from Hunterdon County Polytech to be placed with the following teachers:

Sarah D’Amore - Mr. Valencia, Spanish

Aly Arach – Mrs. McVerry, Guidance Counselor

Maddie Freeman, Dr. Petersen, Kindergarten
 Emily Hansen – Mrs. Cullen, Resource Center
 Amaly ElMenshawy – Mr. Weinhold, Grade 4
 Lily Battell – Mrs. Kot & Mrs. Yancey, Grade 2

Motion French	Second Yasunas	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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f. **Resolved**, to approve the following students from Raritan Valley Community College to be placed with the following teachers:

Britini Fricke – Mr. Weinhold, Grade 4
 Sophia Russo – Mrs. Lahman – Grade 1
 Trisha Chatterjee – Ms. Browning – Grade 1
 Brianna Norcross – Mrs. Johnson – Grade 5
 Denise Garcia – Mrs. Nace – Grade 6,7,8 Math

Motion Yasunas	Second Homulak	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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g. **Resolved**, to approve the K-8 Gifted and Talented Curriculum as reviewed by the staff and subcommittee. **(att. XII.A.1.g)**

Motion Masino	Second Cama	By Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes
C. Crielly, <i>Pres.</i>	absent				

B. BUSINESS

1. Action Items:

a. Waiver of Requirements for Special Education Medicaid Initiative Program- SEMI **Resolved**, upon the recommendation of the Superintendent of Schools that the Board approve the following Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year. Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year, and Whereas, the Franklin Township Board of Education desires to apply for this waiver due to the fact that it projects having no classified students who may be eligible to participate in SEMI based on the projection of the District’s available SEMI reimbursement for the 2016-2017 budget year.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-2017 school year. **(att. XII.B.1.a.)**

Motion Cama Second Masino By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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b. Settlement Agreement

Resolved, to approve the Settlement Agreement between the Quakertown Education Association and the Franklin Township Board of Education in the amount of \$6,184.58 as attached.
(att. XII.B.1.b.)

Motion Masino Second Yasunas By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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c. **Resolved**, to approve the split funding of salary for 2016 NCLB Title IIA, Improvement of Instruction as follows:

Name	Position Control #	Funding Source	Amount
Sophia Van Ess	ADM-SC-SUP-NA-01	20-271-100-100-000-000	\$8,173 Salary \$2,871 Benefits
	ADM-SC-SUP-NA-01	11-000-221-104-000-000	\$73,627
	ADM-SC-SUP-NA-01	11-000-240-103-000-000	\$10,000

Motion Homulak Second Yasunas By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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d. **Resolved**, to approve the NCLB Title III Consortium Memorandum of Understanding for the period of July 1, 2015 – June 30, 2016 in the amount of \$473.00 as attached.
(att. XII.B.1.d.)

Motion French Second Homulak By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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e. **Resolved**, to approve NCLB 2015 carryover funds in the amount of \$2,260, be it further resolved to submit an amendment to the 2016 NCLB application to request reimbursement for the 2015 carryover funds.

Motion Cama Second Homulak By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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f. **Resolved**, to approve the receipt of the following bids for custodial services as outlined in the Custodial Bid Specifications for Franklin Township, opened publicly at 2:00 p.m., February 9, 2016:

Vendor	Bid Proposal Form Year 1 Base	Bid Proposal Form Year 2 Base	Alternate 1
The Clean Sweep and Associate, LLC 1145 Zonolite Road #4 Atlanta, GA 30306	\$195,000	\$200,000	\$50/Per Trade Per Hour
Pritchard Industries, Inc. 147 Columbia Turnpike Suite 207 Florham Park, NJ 07932	\$198,875.38	\$198,875.38	\$125.00/Per Trade Per Hour
ABM Onsite Services 708 W. Colfax Avenue, Suite B Kenilworth, NJ 07033	\$185,689.36	\$185,689.36	\$50.00/Per Trade Per Hour

Now Be It Further Resolved, to award the bid to the lowest responsible bidder, ABM Onsite Services, 708 West Colfax Ave., Kenilworth, NJ 07033 in the amount of \$185,689.36 Base bid year one and year two.

Motion Masino	Second Homulak	By Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes	
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes	
C. Crielly, <i>Pres.</i>	absent					

**C. FACILITIES
No Action Items**

**D. TRANSPORTATION
No Action Items**

E. POLICY

1. **Resolved**, to approve the first reading of the following revised policy/regulations:

- 1330/1330R – Use of Facilities
- 6145.1/6145.2 – Intramural Competition; Interscholastic Competition

(att. XII. E.1.)

Motion Cama	Second Homulak	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1

2. **Resolved**, to approve the first reading of the following policy:

- 5145.7 – Gender Identity and Expression (att. XII. E.2.)

Motion Cama	Second Homulak	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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F. **OTHER MATTERS - None**

G. **NEW BUSINESS - None**

XIII. Board Matters

- A. Governance Training Reminder
- B. Financial Disclosure Statements must be completed.

Resolved, for the remainder of 2016, to record votes as follows: yes-no-abstention

Motion Cama	Second Yasunas	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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XIV. Personnel

A. **Action Items:**

All resolutions are upon the recommendation of the Superintendent.

- 1. **Resolved**, to rescind the appointment of Stephanie Yque as Substitute Child Study Team Secretary, and to pay her for per diem service (1 day) upon completion of required district paperwork.

Motion Masino	Second Yasunas	Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes
C. Crielly, <i>Pres.</i>	absent				

- 2. **Resolved**, to appoint Susan Adair as Substitute Child Study Team Secretary beginning January 20, 2016 through June 30, 2016 at the per diem rate of \$90.00 for the first 60 days, increasing to \$120.00 per day on the 61st day through the remainder of the school year. (att. XIV. A. 2.)

Motion Homulak	Second Yasunas	Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes
C. Crielly, <i>Pres.</i>	absent				

3. **Resolved**, to approve Jason Lembo to provide 20 hours of curriculum work at the negotiated rate of \$35.00 per hour, to complete the district's Science Curriculum, following his attendance and participation on the North Hunterdon Science Consortium for the 2015-2016 school year.

Motion French	Second Homulak	Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes	
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes	
C. Crielly, <i>Pres.</i>	absent					

4. **Resolved**, to approve David Giantisco to be the boys' baseball coach for the spring 2016 season at the stipend of \$1,877.00.

Motion Homulak	Second Masino	Roll Call Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
T. French, <i>V.Pres.</i>	yes	G. Burdick	yes	C. Cama	yes	
A. Homulak	yes	R. Masino	yes	F. Yasunas	yes	
C. Crielly, <i>Pres.</i>	absent					

XV. Public Comments- Privilege of the Floor (3 minutes) - None

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session – 7:12pm

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on February 22, 2016 for the purpose of discussing contract matters relating to power purchase procurement agreement and changes to battery. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time 30 minutes, no action will be taken.*

Motion Masino	Second Homulak	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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XVII. Resolved, to return to Open Public Session at 7:55pm.

Motion Masino	Second Homulak	By Voice Vote, Motion Carried	Yes 6	No 0	Abstain 0	Absent 1
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XVIII. Resolved, to Adjourn from the Public Meeting at 9:28pm.

Motion Homulak Second Masino By Voice Vote,
Motion Carried

Yes 6	No 0	Abstain 0	Absent 1
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Respectfully submitted,

Certified by:

Bernetta Davis
Business Administrator/Board Secretary

Christine Crielly
Board President