

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

December 18, 2017

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.
Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, Board Secretary, recorded the roll and determined a quorum was present.

Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Homulak, Mrs. Luciano
Absent: Mr. Yasunas
Also Present: Dr. Davis, Acting Superintendent
Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **Presentations - none**

3. **Minutes**

3.01 November 20, 2017 - Regular Meeting

Resolved, to approve the above listed minutes.

Motion: Crielly Second: Cama By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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4. **Acting Superintendent's Report - Dr. Broadus W. Davis**

- 4.01 PTA Update - no report
- 4.02 Enrollment - 297
- 4.03 Staff Attendance - 96%
- 4.04 School Counselor Introduction - Ms. Karin Stumpf (background and vision)
- 4.05 Report of Violence & Vandalism Incidents - January 1 - June 30, 2017 - 0 incidents
- 4.06 Report of HIB Incidents - January 1 - June 30, 2017 - 11 incidents
- 4.07 HIB Report

Resolved, that the Franklin Township Board of Education, upon the recommendation of the Acting Superintendent, recognizes the Harassment, Intimidation and Bullying report given November 20, 2017, as summarized below:

Incidents Investigated	Confirmed Incidents of HIB
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1	0
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Motion: Crielly Second: Homulak By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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5. **Business Administrator Report**

5.01 Proposed Board Meeting Schedule

5.02 Donation

Resolved, to accept the donation from Mr. Andrew Chervak in the amount of \$420.00 to be used for the Music Education Program.

Motion: Crielly Second: Homulak By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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6. **Public Comments - Privilege of the Floor (3 minutes)**

A resident stated that the concerts were good this year. They were very festive.

Dr. Davis answered a question that Mrs. Sutton had regarding certification.

Dr. Davis - Announced the Teacher of the Year - Ms. Lindsay Gooditis

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas - no meeting

8.02 **Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak - no meeting

8.02.1 Resolution Authorizing Participation in the Somerset County Cooperative Pricing System # 2-SOCCP

WHEREAS, the Franklin Township Board of Education (Hunterdon County) desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective January 1, 2018 and such membership shall be for the period ending December 31, 2018, and each renewal, thereafter of the system, unless the Franklin Township Board of Education elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education and Officers George Burdick, President and Patricia Martucci, Business Administrator/Board Secretary are hereby authorized to execute the attached agreement for such membership.

Motion: Crielly Second: Homulak By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.03 **Communications** – Mr. Burdick, Mr. Cama, Ms. Crielly - no meeting

8.04 **Curriculum & Education** – Mr. Burdick, Ms. Crielly, Mrs. Luciano - no meeting

8.05 **Negotiations** – Mr. Cama, Mr. Yasunas, Mrs. Homulak - no meeting

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 Resolved, to approve, after a second reading, the following revised policies:

3570	District Records and Reports
4231/4231.1	Staff Development; Inservice Education/Visitations/Conferences
5114	Suspension and Expulsion
5120	Assessment of Individual Needs
9250	Expenses and Reimbursements

Motion: Crielly	Second: Homulak	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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There was a discussion regarding Policy #1140 - Distribution of Materials by Pupils and Staff. The policy is silent on donations/fundraisers. The attorney will need to give opinion and guidance.

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending November 2017, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

9.01.4 Bill List

Approve the December 2017 bill list in the amount of \$661,234.36.

9.02 Education

9.02.1 Field Trips

Approve the following field trip:

Group	Location	Date
Grade 8	North Hunterdon High School - Orientation Program	1/9/18

9.03 Personnel

9.03.1 Course Applications

Approve the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Karin Stumpf	Fundamentals of Student Assistance Coordinator	Centenary University	Spring 2018	\$1,909.44
Karin Stumpf	Prevention Planning and Program Evaluation	Centenary University	Spring 2018	\$ 90.56

9.03.2 Substitute Personnel

Approve the following substitute teacher application:

- William Tackett

Approve the following substitute cafeteria aide at the rate of \$50.00 per day (2.5 hours) on an as needed basis, not to exceed \$2,500 for the 2017-2018 school year.

- Melissa Minarik

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
FTS PTA	Snowflake Ball	Gym & Café	Friday, January 19, 2018	4:00 p.m. - 10:00 pm

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Crielly

Seconded by: Homulak

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	6	0	0	1

Motion by: Crielly

Seconded by: Homulak

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	6	0	0	1

12.02 **Resolved**, to approve a request for Child Bearing/Maternity Leave for Jennifer St. Laurent, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2017-2020), commencing on or about April 9, 2018; and

Be It Further Resolved, to approve a request for approximately 6 weeks of unpaid Child Rearing Leave, to run concurrently with the provisions of the Family and Medical Leave Act (FMLA), commencing on or about May 21, 2018 through June 30, 2018.

Motion by: Crielly

Seconded by: Homulak

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	6	0	0	1

12.03 **Resolved**, to approve Mina Nace to work with Lindsay Gooditis and Steven Hunter Timko to complete the mathematics curriculum at the rate of \$35.00 per hour not to exceed a total of 40 hours (total all 3).

Motion by: Crielly

Seconded by: Homulak

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X

Mr. Burdick	X			
Totals:	6	0	0	1

13. **Public Comments- Privilege of the Floor (3 minutes)**

- Dr. Davis thanked the Board of Education for their support with some tough decisions.
- Mr. Burdick, President, thanked Ms. Crielly for her service and mentorship. He also thanked Mrs. Homulak for her service.

14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at 7:58 p.m.

Motion: Crielly	Second: Homulak	By Voice Vote	Yes	No	Abstain	Absent
			6	0	0	1

Respectfully submitted,

Certified by,

Patricia Martucci
Board Secretary

George Burdick
Board President