

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

February 26, 2018

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.
Open Public Meeting Announcement
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.
- 1.01 Roll Call – Patricia Martucci, SBA/BS
- Present: Mr. Burdick, Mr. Cama, Mr. French, Mrs. Luciano, Mrs. Sutton, Mr. Witkowski, Mr. Yasunas
Also Present: Dr. Davis, Acting Superintendent; Ms. Martucci, SBA/BS
- 1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.
1.03 Moment of Silence for Victims of the Parkland, FL school shooting – Mr. Burdick

2. **Presentations**

- 2.01 Presentation of Certificates to the 2018 Championship Girls' Basketball Team
Steven Hunter Timko, Girls' Basketball Coach

Motion to suspend the order of the agenda.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Student Delegate – Hunter Paulter

- "Lock-in" at school overnight – 8th grade activity. Dr. Davis is in support of the activity; it is popular at many schools. Mrs. Sutton asked about ratio of chaperones to students. Mr. Burdick said that we need more chaperones than less.

- Eighth Grade Fundraiser

Student vs. Staff Basketball Game – 3/23, Admission \$3.00/\$5.00; snacks for sale

Motion to return to order of the agenda.

Motion French Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Presentations (Continued)

- 2.02 Trane U.S. - Proposal for Replacement of Honeywell Head End

Vincent DeAngelis, Systems Account Manager

- 2.03 Custodial Services/Outsource or In-House
Dr. Broadus Davis, Superintendent; Ms. Patricia Martucci, Business Administrator.

Motion to accept in-house custodians.

Motion Luciano Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

3. Minutes

- 3.01 January 10, 2018 - Reorganization Meeting
- 3.02 January 22, 2018 - Regular Meeting
- 3.03 January 22, 2018 - Executive Session

Resolved, to approve the above listed minutes.

Motion Yasunas Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0
6 (1/10)	0	1 (French)	0

4. Acting Superintendent's Report - Dr. Broadus W. Davis

- 4.01 Student Delegate - Hunter Paulter
- 4.02 PTA Update
 - Science Fair Gift Cards
 - Middle School Dance
 - Dr. Seuss Breakfast
- 4.03 Enrollment - 298
- 4.04 Staff Attendance - January - 96.5%
- 4.05 Upcoming Events/Activities
Anti Bullying Workshop - Parent Presentation - 3/8/18
- 4.06 Fire/Safety Drills - The police will be assisting and administration will be sweeping the area first.
- 4.07 QSAC Schedule (2018-2019) - New system.
- 4.08 Update Status Report - Superintendent's Goals
- 4.09 Jack Murry - Eagle Scout Project
Motion to approve the Eagle Scout Project by Jack Murry.

Motion Luciano Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

5. Business Administrator Report

- 5.01 RFP - Auditor
- 5.02 Special Education Audit Proposals
- 5.03 FSMC - RFP required for 2018-19 Fixed Price vs. Cost Reimbursable/NSLP
- 5.04 Trane U.S. proposal for Replacement of Honeywell Head End
- 5.05 Cameras (3 additional)
- 5.06 APR/Theater - Permanent Solution - \$100,000 water damage.
- 5.07 Yearbooks orders were offered to Board Members, they declined.

6. **Public Comments**
Nothing at this time.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**
All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski
No meeting

8.02 **Facilities and Finance** - Mr. Burdick, Mr. French, Mr. Yasunas
8.02.1 - RFP - District Audit Services
Resolved, to authorize the Business Administrator to issue and advertise RFP #19-01 for District Audit Services for the fiscal year ending June 30, 2018, with two one-year renewals.

Motion Yasunas Second French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.2 - HVAC System Control Units
Resolved, to approve an agreement between Trane U.S. Inc. and the Franklin Township Board of Education for replacement/upgrade of HVAC system control units as stated in the contract for \$28,458.00. (Copy of contract is on file in the Business Office).

Motion French Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.3 - Educational Facility Management Services
Resolved, to approve a Professional Services Agreement between the Franklin Township Board of Education and Matthew S. O'Brien for Educational Facility Management Services from February 1, 2018 to June 30, 2018 at \$70.00 per hour, not to exceed \$4,900.00. (Copy of contract is on file in the Board Office.)

Motion Luciano Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.4 - Special Education Audit
Resolved, to approve a Professional Services Agreement between the Franklin Township Board

Motion to table this item and request sample report of their findings and recommendations.

Motion Yasunas Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.5 - Strategic Planning Agreement
Resolved, to approve the agreement between the Franklin Township Board of Education and
----- to provide Strategic Planning Services at a cost of -----.

Motion to table this item and set up interviews.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.03 Curriculum & Education
None at this time.

8.04 Policy

8.04.1 Resolved, to approve, after a second reading, the following revised policies:

(posted 1/22)

5145.4	Equal Educational Opportunity
6121	Non Discrimination/Affirmative Action
6142.2	English as a Second Language; Bilingual Programs
6142.12	Career Education
6172	Alternative Educational Programs

Motion Yasunas Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.04.2 Resolved, to approve the first reading of the following revised policies:

2224	Non Discrimination/Affirmative Action
4111.1/4211.1	Non Discrimination/Affirmative Action
4131/4131.1	Staff Development; Inservice Education/Visitations/Conferences
6164.2	Guidance Services
6171.1	Remedial Instruction

Motion Yasunas Second French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending January 2018, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of January, 2018 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our

knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

9.01.4 Bill List

Approve the February, 2018 bill list in the amount of \$1,237,034.17.

9.02 Education

9.02.1 Field Trips

Approve the following field trips:

Group	Location	Date
Grade 6	Camp Bernie	May 24, 2018
Grade 1	Crayola Factory	June 6, 2018

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

9.03 Personnel

9.03.1 Professional Day Requests

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
3/1/18	Lindsay Gooditis	Mandatory PARCC Training	\$0	\$25.42
3/12/18	Kate Paquette	2018 NJASC Advisors	\$30.00	\$16.43
3/9/18	Leslie McCusker	NJSBA Technology Conference 21 st Century Classroom Solutions	\$99.00	\$ 0.00
4/13/18	Karin Stumpf	2018 Annual School Counselor Conference	\$35.00	\$28.58
4/13/18	Katrina Mani	2018 Annual School Counselor Conference	\$35.00	\$28.58

9.03.2 Substitute Personnel

Approve the following substitute applications:

- Elizabeth Turek (Substitute Nurse)

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA /8 th Grade	Staff/Student	Gym	Friday, March 23, 2018	6:00 - 9:00 p.m.

Fundraiser	Basketball Game			
PTA	Dr. Seuss Breakfast	Cafeteria/ Kitchen	Friday, March 2, 2018.	6:30 - 8:20 a.m.
Quakertown Fire Co.	Memorial Day Observance	Front Lawn (Gym if raining)	Monday, May 28, 2018	8:30 - 11:00 a.m.

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Yasunas

Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mr. French	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

10. Board Matters/New Business

10.01 Mr. French announced that he will be resigning in April due to work commitments. Board vacancy will be advertised.

10.02 Mr. Cama suggested cell phone used by students to record; keep in locked pouch. (Yondr)

10.03 Board Goals need to be completed (Mr. Burdick).

11. Personnel - All resolutions are upon the recommendation of the Acting Superintendent.

11.01 Resolved, to accept, with regret, the resignation of Lauren Chrisman, Gifted and Talented Science Teacher, effective February 13, 2018.

Motion Yasunas Second French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

11.02 Resolved, to approve the first reading of the following job descriptions:

- Building and Grounds Coordinator
- Custodian - with Black Seal License
- Custodian - without Black Seal License
- Media Aide
- Cafeteria Aide

Motion Yasunas Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

11.03 Resolved, to approve the posting of the following anticipated positions, until filled:

- Building and Grounds Coordinator
- Custodian(s) - With and Without Black Seal License

Motion Yasunas	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

11.04 Resolved, to accept, with regret, the resignation of Adriana Coney-Miller, Child Study Team Secretary, effective April 20, 2018.

Motion French	Second Yasunas	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

12. Public Comments- Privilege of the Floor (3 minutes)

Mrs. French asked about the location of the middle school dance. Dr. Davis said that it will be held in the cafeteria.

13. Executive Session - 9:18 p.m.

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on February 26, 2018 for the purpose of discussing the Superintendent Search and Shared Services. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The Board expects to return to public session in approximately 1 hour.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

13.02 Resolved, to return to Open Public Session at 10:52 p.m.

Motion: Cama	Second: Sutton	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

Motion to terminate the shared business services agreement with Hampton School District, effective June 30, 2018, or earlier, if a replacement can be found, contingent upon written affirmation of all FTS employees affected that such termination will result in a salary reduction of approximately 20%.

Motion: Yasunas	Second: Luciano	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

Motion to direct the Machado Law Group to prepare and convey a contract for Dr. Broadus W. Davis as Acting Superintendent for Franklin Township School District for the period of July 1, 2018 through June 30, 2019, at an annual salary of \$138,375 (all other terms and conditions unchanged from current employment agreement) to the Hunterdon Executive County Superintendent for approval.

Motion: French	Second: Luciano	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

14. Adjournment

14.01 Resolved, to Adjourn from the Public Meeting at 10:58 p.m.

Motion: Luciano Second: Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Certified by,

Patricia Martucci
Board Secretary

George Burdick
Board President