

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REORGANIZATION MEETING
January 7, 2019

A G E N D A

1. **Call to Order** – Mrs. Luciano called the meeting to order at 6:04 p.m.
Open Public Meeting Announcement
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.
2. **Flag Salute** - Mrs. Luciano led all assembled in the Pledge of Allegiance.
3. **Presentation:** FY 2018 Audit - William Colantano and Laura Atwell, BKC Certified Public Accountants
4. **Board Secretary administered the Oath of Office to Newly Elected Members of the Board of Education:**

Cyrus Cama
Erin Tomasini
5. **Roll Call – Patricia Martucci, SBA/BS**
Present: Mr. Cama (arrived at 6:20 p.m.), Mrs. Evans, Mrs. Luciano, Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski
Absent: Mr. Yasunas
Also Present: Dr. Davis, Acting Superintendent, Ms. Martucci, SBA/BS
6. **Nomination of Officers**
6.01 Ms. Martucci, Board Secretary, called for nominations for President

Resolved, to nominate Mr. Cama for President.

Motion: Luciano Second: Tomasini

Resolved, to close nominations for President and call for a roll call vote.

Motion: Luciano Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			

Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

Ms. Martucci turned the meeting over to the newly elected President, Mr. Cama.

6.02 Mr. Cama, President, called for nominations for Vice-President

Resolved, to nominate Allison Luciano for Vice President.

Motion: Tomasini Second: Witkowski

Resolved, to close nominations for Vice President and call for a roll call vote.

Motion: Tomasini Second: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

7. Public Comments - None

8. Adopt Code of Ethics - 2001 Version

RESOLVED that the Board of Education adopts the New Jersey School Boards Association Code of Ethics as read;

BE IT FURTHER RESOLVED each Board of Education Member will sign the documentation that he/she has received a copy of the code and it is understood.

Motion: Mrs. Evans Second: Mrs. Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			

Mr. Yasunas				X
Totals:	6	0	0	1

9. Board of Education Accounts/Banking Resolution

Resolved, that the following Financial Institutions be designated as approved depositories for the Franklin Township School District and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank

And Be it Further Resolved, that the following warrant signatures be approved:

- General Account – (3) President, Secretary, Treasurer
- Payroll/Agency Account & Summer Pay – (2) Secretary, Treasurer
- Student Activity Account – (2 of 3) Secretary, Treasurer, Superintendent
- Capital Reserve – (3) President, Secretary, Treasurer
- Unemployment – (2) Secretary, Treasurer
- Food Service – (2) Secretary, Treasurer

Motion: Sutton Second: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

10. Designate Official Newspapers/Meeting Schedule Resolution

Whereas, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

Resolved, that for purposes of compliance with the Open Public Meetings Act, the Board of Education of Franklin Township School hereby makes the following designations:

The Hunterdon Democrat (primary) and The Express Times (secondary) are hereby designated as the two newspapers to receive notification of meetings as required by any and all sections of the Open Public Meetings Act.

Notices of meetings shall be posted on the bulletin board in the main entrance of the school, and sent to the Township Clerk.

Be it Further Resolved, to approve the annual board meeting calendar as follows:

The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held at 6:30 p.m. on the following dates. Meetings will be held in the Media Center/Library at Franklin Township School located at 226 Quakertown Road, Quakertown, NJ 08868.

January 28, 2019
 February 25, 2019
 March 18, 2019 Adoption of Tentative Budget 2019-20
 April 29, 2019 (6:00 p.m.) Public Budget Hearing & Adoption 2019-20
 May 20, 2019
 June 17, 2019
 July 22, 2019
 August 26, 2019
 September 16, 2019
 October 21, 2019
 November 18, 2019
 December 16, 2019
 January 6, 2020 6:00 p.m. Reorganization Meeting

Motion: Evans Second: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

11. Readoption of Policy Manual

Resolved, to readopt all current written policies, by-laws and rules/regulations of the Franklin Township School District for the period from the date of this Reorganization Meeting until the Reorganization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

Motion: Luciano Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			

Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

12. **Parliamentary Procedures**

Resolved, to adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians until the next Reorganization Meeting on January 6, 2020.

Motion: Luciano Second: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

13. **Appointment of Delegates and Representatives**

Resolved, to appoint the following delegates/representatives:

- A. Hunterdon County Educational Services Commission Virginia Evans
- B. Hunterdon County School Boards Association Cyrus Cama
- C. New Jersey School Boards Association Allison Luciano
- D. Township Committee Liaison James Witkowski

Motion: Luciano Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

14. **Resolved**, to appoint members of the following subcommittees.

- A. Negotiations F. Yasunas, C. Cama, K. Sutton
- B. Policy V. Evans, E. Tomasini, J. Witkowski

- C. Facilities & Finance J. Witkowski, E. Tomasini, V. Evans, & R. MacKinnon (Facilities)
- D. Curriculum A. Luciano, C. Cama, E. Tomasini
- E. Communications K. Sutton, A. Luciano, F. Yasunas & M. Forbes
- F. Ad Hoc A. Luciano, J. Witkowski, E. Tomasini
- G. Strategic Plan K. Sutton, F. Yasunas, V. Evans
- H. Superintendent Search C. Cama, K. Sutton, E. Tomasini

Motion: Luciano Second: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Totals:	6	0	0	1

This concludes the Reorganization Meeting of the Franklin Township Board of Education

15. Public Comments - None

16. New Business

- Discussion of Preschool Tuition discount for FTS employees.
- Special Meeting - 1-23-19 at 6:30 p.m. at Union Township Elementary School Library. Communication will be sent to parents prior to meeting notice and also sent to township to disseminate to residents.

17. Facilities & Finance

Resolved to accept the following proposals received in response to RFP #19-03 on December 20, 2018 for an Executive Search Firm, Consultant, or Individual for the Purpose of Conducting a Comprehensive Search for a Superintendent:

Vendor Name/Address	Flat Fee	Incidental Expenses	Extra Ordinary Expenses
Hazard Young Attea Associates 1475 E. Woodfield Rd Ste 1400 Schaumburg, IL 60173	\$24,000.00	3.0% of Consulting Fee	At cost with prior Board approval.
NJSBA 413 West State Street Trenton, NJ 08618	\$12,500.00	Included, except for advertising costs.	Included, except for Strategic Planning.

Tabled

BE IT FURTHER RESOLVED to award the contract to _____ for \$_____.

The motion was tabled.

18. Resolved, to Adjourn from the Public Meeting at 7:30 p.m.

Motion: Luciano Second: Evans By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Respectfully submitted,

Patricia A. Martucci
Board Secretary

