

FRANKLIN TOWNSHIP BOARD OF EDUCATION
 226 QUAKERTOWN ROAD, P.O. BOX 368
 QUAKERTOWN, NEW JERSEY 08868
 908-735-7929



REGULAR MEETING MINUTES
March 13, 2023

For the Regular Meeting of the Franklin Township Board of Education
 Monday, March 13, 2023 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER

President Sutton called the meeting to order at 6:33p.m.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on March 10, 2023.

IV. ROLL CALL

<i>Mrs. Karen Sutton, Pres.</i>	<i>Present</i>	<i>Mrs. Allison Luciano, V. Pres.</i>	<i>Present</i>	<i>Mr. Ronald Falcon</i>	<i>Absent</i>
<i>Mrs. Shana Frondorf</i>	<i>Present</i>	<i>Mr. James Giordano</i>	<i>Present</i>	<i>Mrs. Carolyn Licwinko</i>	<i>Present</i>
<i>Mrs. Erin Tomasini</i>	<i>Present</i>	<i>Dr. Nicholas Diaz, CSA</i>	<i>Present</i>	<i>Mrs. Lori Tirone, SBA/BS</i>	<i>Present</i>

V. PRESENTATION - None

VI. MINUTES

MOTION by Mrs. Luciano, seconded by Mr. Giordano to approve the February 21, 2023 Regular and Executive meeting minutes.

RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

February 21, 2023 - Regular Meeting
 February 21, 2023 - Executive Meeting

On a roll call vote, all present were in favor and the motion carried.

VII. CORRESPONDENCE - None

VIII. SUPERINTENDENT REPORT

Dr. Diaz discussed:

SSDS - Twice per year, school districts are required to report incidents of Violence, Vandalism, Substance Abuse, Weapons, and alleged and confirmed incidents of Harassment, Intimidation, Bullying. There were 0 incidents in any of these categories during reporting period 1 which was from September 2022 - December 2022.

1. Security and Fire Drills – 2022-2023

Type of Drill	Date
Fire Drill	8/26/22
Shelter-in-Place (security)	9/1/22

Fire Drill	9/16/22
Fire Drill	10/6/22
Lockdown (security)	10/17/22
Fire Drill	11/4/22
Bus evacuation	11/4/22
Shelter-in-Place (security)	11/30/22
Fire Drill	12/14/22
Active Shooter (security)	12/22/22
Fire Drill	1/17/23
Evacuation (security)	1/30/23
Fire Drill	2/10/23
System Test	2/23/23
Lockdown (security)	2/28/23

IX. SCHOOL BUSINESS ADMINISTRATOR REPORT

Mrs. Tirone discussed the budget.

X. ADOPTION OF THE 2023-2024 Proposed Budget

MOTION by Mrs. Luciano, seconded by Mrs. Frondorf to approve the Proposed Tentative Budget for the 2023-2024 school year.

BE IT RESOLVED that the Franklin Township Board of Education hereby adopts the following proposed budget for the 2023-2024 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is compliant with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

REVENUE

Fund 10: Operating Budget

Local Tax Levy	\$ 6,342,228
W/D Capital Reserve	\$ 200,000
W/D Maintenance Reserve	\$ 200,000
E/O Aid (Est)	\$ 300,000
State Aid	\$ 549,627
Tuition and Miscellaneous	\$ 746,766

Fund 20: Special Funds

Grant Entitlements (Est)	\$ 94,000
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Fund 40: Debt Service

Tax Levy	\$ 648,800
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TOTAL REVENUE: \$ 9,081,421

APPROPRIATIONS

Fund 10: Operating Budget

Current Expense	\$ 7,848,162
Capital Outlay*	490,459

Fund 20: Special Funds

ESEA/IDEA Grants	\$ 94,000
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Fund 40: Debt Service

Repayment of Debt	\$ 648,800
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TOTAL APPROPRIATIONS: \$ 9,081,421

(*Capital Outlay includes the State Assessment for Debt Service on SDA Grant Funding and Lease Purchase Loan Principal.)

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum appropriation amount of \$20,000.00 that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs ensuring the maximum amount is not exceeded.

The 2023-2024 budget does not include the use of all automatic adjustments enrollment adjustment.(i.e. enrollment and pre budget year tax levy), if applicable.

The 2023-2024 budget includes a withdrawal from the Capital Reserve in the amount of \$200,000.00. The use of these funds is for the lease purchase, video management server, and cameras including architect and engineering fees. If all funds are not used by the end of the 2023-24 budget year, they must be returned to the Capital Reserve Fund by June 30, 2024.

Discussion:

Public Comments on Budget

- Eliminating the second preschool class and did not understand cuts.
- Class III officer.
- Small class size (are they comparable to the state), will 2% cover future years and the Class III officer.
- Student enrollment and taxes.

Board Member Comments on Budget

- Tx Levy Increase
- Enrollment
- Para professionals hired by district vs. using a provider.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				x
Mrs. Frondorf	x			
Mr. Giordano	x			
Mrs. Licwinko	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	6	0	0	1
The motion carried				

XI. PUBLIC COMMENTS - None

XII. AD HOC (Board Goals, Supt Goals/Personnel)/**STRATEGIC PLANNING** – Mrs. Luciano, Mrs. Tomasini, Mrs. Frondorf
No meeting this month.

XIII. FINANCE AND FACILITIES- Mrs. Sutton, Mr. Falcon, Mr. Giordano
MOTION by Mrs. Luciano, seconded by Mrs. Licwinko to approve Finance and Facilities items A through B.

A. Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period of February 1, 2023 through February 28, 2023 in the amount of \$1,307,384.17 .

B. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
Quakertown Fire Company	Memorial Day Observance	Front Yard	Monday May 29, 2023	8:30am - 11:00am

FTS	Parent SEL night	Library	Monday March 13, 2023	5:30pm - 7:30pm
FTS	Dad Day Tea	Cafeteria	Thursday June 8, 2023	8:40am - 10:30am
FTS	Mom Day Tea	Cafeteria	Friday May 12, 2023	8:40am - 10:30am
FTS	PreK-4 Graduation	Gymnasium	Tuesday June 13, 2023	12:30pm - 1:30pm
PTA	Family & FTS community building event	Cafeteria	Friday April 28, 2023	4:00pm - 9:30pm
PTA	Fun Fair	Playground, grass area and driveway behind school	Friday June 9, 2023 Monday June 12, 2023	8:00am - 3:00pm 8:00am - 3:00pm

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				x
Mrs. Frondorf	x			
Mr. Giordano	x			
Mrs. Licwinko	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	6	0	0	1
The motion carried.				

- XIV. CURRICULUM AND EDUCATION** - Ms. Tomasini, Mrs. Luciano, Mrs. Licwinko
MOTION by Mrs. Luciano, seconded by Mr. Giordano to approve Curriculum and Education item A.

A. Approval of Field Trips

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following field trips:

Group	Location	Date
6-8th Art club	Hunterdon Art Museum	April 2023

(attachment)

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				x
Mrs. Frondorf	x			
Mr. Giordano	x			
Mrs. Licwinko	x			
Mrs. Luciano	x			

Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	6	0	0	1
The motion carried				

XV. POLICY - Mrs. Tomasini, Mr. Falcon, Mrs. Frondorf - None

XVI. NEGOTIATIONS – Mrs. Luciano, Mr. Giordano, Mrs. Licwinko - None

XVII. EXECUTIVE SESSION - None

XVIII. PERSONNEL

MOTION by Mrs. Luciano, seconded by Mrs. Frondorf to approve Personnel items A through E and G through H.

A. Approve Substitute Bus Driver Rate

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Shaun Pidnay as a substitute bus driver, as needed, at an hourly rate of \$50.00 per hour, effective March 1, 2023.

B. Approve Home Instruction

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Joan Colognato as a Home Instructor, at the rate of \$30.00 per hour for the 2022-2023 school year.

C. Approval of Student Intern

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Emma Robinson as a student intern from Ithaca College for 12 weeks during the 2022-2023 school year.

D. Approve Summer Intervention Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following Summer Intervention teachers for the 2023-2024 school year, at the rate of \$30.00, not to exceed 12 hours per week, from July 5, 2023 to July 27, 2023:

- Jon Huber
- Courtney Panerali

E. Approve Substitute Teachers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Cindy DePillo as a substitute teacher for the 2022-2023 school year at the rate of \$135.00 per day.

F. Shared Services Agreement - Class III Officer

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a Shared Services Agreement between the Franklin Township Board of Education and Franklin Township for a Class III officer for the period July 1, 2023 to June 30, 2024. (**Administratively withdrawn**)

G. Approve Paraprofessional for Theater

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jeanette McArdle as a Theater Paraprofessional at a per diem rate, not to exceed 30 hours.

H. Approve Retirement

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, accept, with regret, the retirement of Mina Nace, Middle School Math Teacher, effective June 30, 2023.

Discussion: Item F was administratively withdrawn

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				x
Mrs. Frondorf	x			
Mr. Giordano	x			

Mrs. Licwinko	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	6	0	0	1
The motion carried				

XVIX. BOARD MATTERS/NEW BUSINESS

- Basketball court (outdoor) - move benches to other recess equipment, meet with PTA
- To allow FTS participation in the Infact study from the USDOE (coding stipend)
- The impact of the state aid decrease to Hunterdon County Schools. - small amount of NJDOE funds
 - Request to adopt a resolution and send a letter to local representatives - all in favor of letter, resolution at next Board meeting

XX. PUBLIC COMMENTS

A parent commended Mrs. Nace.
Discussion of Class III officer and mental health components.

XXI. OTHER BUSINESS - None

XXII. NOTEWORTHY DATES - None

XXIII. ADJOURNMENT

MOTION TO ADJOURN by Mrs. Licwinko, seconded by Mrs. Luciano to adjourn the meeting at 7:51pm.

On a voice call vote, all present were in favor. The motion carried.

Respectfully submitted,

Lori A. Tirone
Board Secretary