

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education**

**REGULAR MEETING MINUTES
April 4, 2011**

I. Call to Order - 7:36 p.m.

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 26, 2010.

II. Roll Call - Raelene Catterson, SBA/BS

K. Weiss, V.Pres.	X_____	P. DiGiambattista	X_____	C. Ewing	X_____
J. Foran	arr. 8:44	K. Lundgren	X_____	R. Masino	arr. 7:44
T. Schultz	X_____	L. Vail	absent	C. Piparo, Pres.	X_____

III. Flag Salute

IV. Diane Morris - NJSBA - Review of Superintendent and Board Evaluations

V. Executive Session - 7:37 p.m.

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, April 4, 2011 for the purpose of discussing Superintendent's evaluation. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved: Mrs. Ewing Second: Mr. DiGiambattista Motion Carried 7-0

VI. Motion to return to Open Public Session at 8:04.

Moved: Mr. DiGiambattista Second: Mrs. Ewing Motion Carried 8-0

Diane Morris reviewed Board Self-Evaluation. Goal Setting will be next and a date will need to be set.

VII. Presentation of Asthma Friendly School Award

The Pediatric/Adult Asthma Coalition of New Jersey applauded the efforts of the Franklin Township School by awarding their efforts to improve air quality and reduce irritants in the air, rendering the school one of 15% of Hunterdon County schools worthy of the asthma friendly school award. Nurse Marylou Findley accepted the award for her diligence in creating this model school environment.

Mr. Piparo welcomed the new Business Administrator, Raelene Catterson.

VIII. Motion to approve the following minutes. The Business Administrator was directed to check the policy regarding recording votes on minutes.

- February 21, 2011 - Regular Meeting
- February 21, 2011 - Executive Session
- March 2, 2011 - Executive Session
- March 28, 2011 - Public Hearing
- March 28, 2011 - Executive Session

Moved: Mr. DiGiambattista Second: Mrs. Ewing Motion Carried

IX. Construction Update

- Timeline - committee to work on a timeline

X. Subcommittee Updates

- A. Building & Grounds
 - Low voltage options - no update
 - Safety gate - no update
 - Flood remediation, long term plan, battery backup, generator, etc. - no update

Mr. Piparo asked committee to come back with a decision, not a split vote
- B. Negotiations - committee is continuing to meet

XI. Correspondence

none

XII. Public Comments

There were no public comments.

XIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

Mr. Foran arrived at 8:44 p.m.

A. EDUCATION

No consent items

B. PERSONNEL

1. Approve the following professional day request:

- Raelene Catterson, School Business Administrator, to attend the NJASBO Spring Conference on June 1-3, 2011 at the registration cost of \$150.00, lodging cost of \$100.00, plus mileage reimbursement in the amount of \$65.10.

C. FACILITIES

No consent items

D. BUSINESS

No consent items

E. POLICY

No consent items

F. OTHER MATTERS

No consent items

G. Motion to approve the above stated consent agenda items.

Moved: Mrs. Lundgren Second: Mr. DiGiambattista Motion Carried 7-0

K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista	<u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Abstained</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

XIV. Discussion & Action Agenda

A. EDUCATION: Superintendent’s Report - Dr. Chrys Harttraft

1. **Informational Items:**

- a. Enrollment - No change 310
- b. Security Drills - required
- c. Artist in Residence Program - Kinobe

Dr. Harttraft thanked the PTA for this music program. They spent a week at the school.

- d. Nick Cannon landed on the property in a hot air balloon on Wednesday. Students were excited to see the celebrity from "America's Got Talent" on site.

B. FACILITIES

No action items

C. BUSINESS

1. **Financial Reports:**

- a. **Treasurer's** Report and **Board Secretary's** Reports, (Funds 10, 20, 30, 40 and 50) for February 2011.

Moved: Mr. DiGiambattista Second Mrs. Ewing Motion Carried 8-0

b. **Motion** to adopt the following resolutions:
 1. **Pursuant to N.J.A.C. 6A:23-2.11(c)3** the board secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) for February 2011.

2. **Pursuant to N.J.A.C. 6A:23-2.11(c)4** the board of education certifies, after review of the board secretary's and treasurer's February 2011 financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

	Moved: Mr. Weiss	Second: Mr. Masino	Motion Carried 8-0	
K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista <u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren <u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail <u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

c. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for February 2011.

2. Discussion/Action Items:

a. **Motion** to approve, upon the recommendation of the Superintendent and Business Administrator, an extension of the Management Services Agreement with Aramark Management Services, LLP for the period of July 1, 2011 through June 30, 2012. The Renewal Term fee will be \$282,146.87 which is a 1% increase from the 2009-10 year and the addition of a .5 FTE custodian.

The Building and Grounds Committee recommended waiting until after the budget vote to extend the agreement with Aramark Management Services.

Motion to table this item until after the budget vote.

	Moved: Mr. Piparo	Second: Mr. Schultz	Motion Carried 8-0	
K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista <u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren <u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail <u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

b. **Motion** to reject the following quotes for lawn maintenance as they are too high and request new quotes.

<u>Landscaper</u>	<u>Lawn Maintenance</u>	<u>Field Maintenance</u>	<u>Total</u>
Green Piece Landscaping	\$ 9,000.00	\$ 1,500.00	\$10,500.00
Weiss Landscaping	\$ 9,000.00	\$ 2,100.00	\$11,100.00
Rolfe Brothers	\$ 9,480.00	\$ 1,500.00	\$10,980.00

Authorization was given to Mr. Foran and Mr. Masino to negotiate on behalf of the Board.

Moved: Mr. Foran Second: Mrs. Ewing Motion Carried: 8-0

K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista	<u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

- c. **Motion** to approve the contract with Therapeutic Intervention, Inc. to provide occupational services for two out of district students for the 2011-2012 school year as per the terms of the agreement.

(enclosure)

Moved: Mrs. Ewing Second: Mr. Weiss Motion Carried: 8-0

- d. **Motion** to rescind the motion made on March 28, 2011 to approve Graziella Woodruff for no more than 2 days per week as the Child Study Team Social Worker at the per diem rate of 360.00 prior to shared services contract.

Moved: Mr. Schultz Second: Mrs. Ewing Motion Carried: 8-0

K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista	<u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

- e. **Motion** to approve Graziella Woodruff for no more than 2 days per week as the Child Study Team Social Worker at the per diem rate of 245.44 prior to shared services contract.

Moved: Mr. DiGaimbattista Second: Mr. Foran Motion Carried: 8-0

K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista	<u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

- f. **Motion** to approve the Business Administrator's contract for the period of April 1, 2011 - June 30, 2012 subject to final review by the Board President. The contract has been approved by the County Superintendent

Moved: Mr. Foran Second: Mr. Schultz Motion Carried: 8-0

K. Weiss, <i>V.Pres.</i>	<u>Yes</u>	P. DiGiambattista	<u>Yes</u>	C. Ewing	<u>Yes</u>
J. Foran	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	L. Vail	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

D. TRANSPORTATION
No action items

E. POLICY

1. **Motion** to approve the first reading of the revised Use of Facility Policy.

Moved: Mr. Foran Second: Mr. Masino Motion Carried 8-0

The Board was updated on the progress of the use of facility regulations. Fees for use need to be determined.

F. OTHER MATTERS

Dr. Harttraft reported on the snow plow. It was a \$2,500 investment toward a fee for service for one season. It would have cost an estimate of \$4,050 - \$7,500. It was an issue with Aramark. Currently the township plows our snow at no cost.

G. NEW BUSINESS

Mrs. Lundgren needs to know what the school looks like if the budget passes and needs more information on the budget.

Mr. Weiss wanted to know what would be different in middle school.

Dr. Harttraft stated that the budget we put out looks at what is best for all students in the school as a whole based on educational mandates and curriculum requirements.

Differentiation and interdisciplinary instruction are goals and not because of budget.

XV. Board Matters

A. Information Items:

1. Subcommittee Meetings
2. Introduction of Write-In Board Candidates
 - Christine Kreilly
3. Budget Communication Timeline
 - Clean-Up day - this Saturday, April 9th
 - Meeting with the Township - April 11th
 - PTA Meeting - April 12th
 - Meeting with Seniors - April 13th, 2:00 p.m.

Mr. Schultz left at 9:50 p.m.

XVI. Executive Session - 9:54 p.m.

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, April 4, 2011 for the purpose of discussing contract negotiations and personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mrs. Ewing Second Mr. DiGiambattista Motion Carried 7-0

XVII. Motion to return to Open Public Session at 10:27 p.m.

Moved: Mr. Foran

Second: Mr. Masino

Motion Carried 7-0

XVIII. Personnel

XIX. Motion to Adjourn from the Public Meeting at 10:28 p.m.

Moved: Mr. Foran

Second: Mr. Masino

Motion Carried 7-0

Certified by:

Board President

Respectfully submitted,

Raelene M. Catterson
Business Administrator/
Board Secretary