

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING
February 25, 2013 - 6:30 p.m.

A G E N D A

- I. The meeting was called to Order by President Masino at 6:30 p.m., and the following Open Public Meeting Announcement was read:**

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.

- II. Roll Call - Dr. Carol Fredericks, SBA/BS**

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	xarrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

Also present: Dr. Broadus Davis Superintendent; Dr. Carol Fredericks, BA. A quorum was achieved

- III. Flag Salute-attendees saluted the flag.**

- IV. Presentation - Technology Update - Leslie McCusker**

Ms. McCusker provided a power point presentation of the district's progress in implementing the whole-school ipad program. All grades are now using the ipad3s, with various "apps" provided for each grade level. Ms. McCusker showcased the Reading Rover program, Raz Kids, Letter Quiz and Spelling Bug apps. Board members asked clarifying questions; Dr. Davis commended Ms. McCusker for doing an outstanding rollout of such an ambitious undertaking.

- V. Resolved,** to approve the following minutes:

- February 11, 2013 - Regular Meeting

(ivory enclosure)

Motion : Crielly Second: Ewing. By voice vote, all in favor(Foran Abstention);
Motion Carried.

- VI. Interim Superintendent's Report - Dr. Davis**

A. Informational/Discussion Items:

1. Student Delegate- Our student delegate, Sean Swider, reported that students are very encouraged that the district is re-instating the baseball program and informed the board that students and families would appreciate a bus for transportation to games. When questioned by the board, he noted that students are still satisfied with the lunch program.
2. PTA Update - Vivian Paulter
3. Update on Facilities- Dr. Davis/Dr. Fredericks
4. Enrollment-295 for month of February (goldenrod enclosure)
5. QSAC- Dr. Davis informed the board that the QSAC visitation by the Hunterdon County DOE went well, although the district is still deficient in LAL curriculum. The district was commended by the County for making great progress over the last QSAC visit.
6. Teacher of the Year- Dr. Davis announced to the board and public that Ms. Angela McVerry has been named the Teacher of The Year for Franklin Township, and he commended her for her exemplary service and programs provided to the students of our school.

VII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

No Comments at this time.

VIII. Subcommittee Updates

- A. Negotiations-none
- B. Policy-none
- C. Finance - Mr. Burdick informed the board that the committee met and reviewed the proposed budget, and deliberated over proposed staffing and benefits costs for the coming year.
- D. Community Park- The board will meet with members of the Farm preservation agency and the Hunterdon County CADC as well as Green Acres, and Municipal open space committee to discuss potential uses of our 20 acre field and possible revenue streams in conjunction with preservation.

Mr. Weiss noted that volunteers may be interested in helping to fix the ball fields.

IX. Correspondence

None

X. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

- 1. **Approve** the February 2013 bill list in the amount of \$799,655.64 which includes \$233.05 out of the Capital Projects account.

(white enclosure)

B. EDUCATION

- 1. Approve the following field trips:

- Grade 8 - Raritan Valley Community College, "The Learning Through Experience Program," 5/22/13
- Grade 2 - Green Meadows Native Lands, June 5, 2013 (rain date 6/6/13)

(green enclosures)

C. PERSONNEL

- 1. **Approve** the following professional day request:

- Joan Murray, NJ Speech Language Hearing Associations 2013 Annual Convention, April 25 & 26, 2013, at a registration cost of \$250.00, plus mileage reimbursement of \$44.64.

D. FACILITIES

No Consent Items

Resolved, upon the recommendation of the Interim Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

Motion: Crielly Second : Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0 with abstention by Burdick on Check 10 635 and 10 659.

Addendum:

To approve the recycling of obsolete audio/visual equipment and the disposal and recycling of obsolete textbooks, according to the attached schedule.

Motion: Crielly Second : Foran

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0

XI. Discussion & Action Agenda

A. EDUCATION

No Action Items

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the split funding of salary for 2013 NCLB Title IIA, Improvement of Instruction as follows:

NAME	POSITION CONTROL NUMBER	FUNDING SOURCE	AMOUNT
Sophia Van Ess	ADM-SC-SUP-NA-01	20-271-100-100-000-000	10,436.00
	BENEFITS	20-271-200-200-000-000	2,087.00
	ADM-SC-SUP-NA-01	11-000-221-104-000-000	67,839.00

Motion: Crielly Second : Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0 .

- b. **Resolved**, to ratify the split funding of salary for 2012 NCLB Title IIA, Improvement of Instruction as follows:

NAME	POSITION CONTROL NUMBER	FUNDING SOURCE	AMOUNT
Sophia Van Ess	ADM-SC-SUP-NA-01	20-271-100-100-000-000	7,000.00
	BENEFITS	20-271-200-200-000-000	859.00
	ADM-SC-SUP-NA-01	CO20-271-200-100-000-000	1,000.00
	ADM-SC-SUP-NA-01	11-000-221-104-000-000	69,500.00

Motion: Crielly Second : Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0.

- c. Resolution of The Franklin Township Board Of Education Authorizing The Issuance Of A Request For Proposals Pursuant To The Public Schools Contracts Law (N.J.S.A. 18a:18a-4.1(K)) In Connection With The Franklin Township Board Of Education’s Renewable Energy Project

WHEREAS, the Franklin Township Board of Education (“Franklin BOE”) desires to undertake the development and implementation of a Renewable Energy Project (the “Project”) Request for Proposals (“RFP”) for the financing, installation, operation and maintenance of photovoltaic energy systems; and

WHEREAS, under the Project, solar panels, including any related electrical modifications or other work required or convenient for the installation of the Project will be installed on lands adjacent to Franklin BOE-owned and/or controlled buildings, structures, lands or other properties (collectively, the “BOE Facilities”); and

WHEREAS, among other benefits, the Project will reduce energy costs for the BOE Facilities; and

WHEREAS, pursuant to the Department of Community Affairs Division of Local Government Services’ Local Finance Notices 2008-20, dated December 3, 2008, and 2009-10, dated June 12, 2009, the Project may be procured through competitive contracting provisions of the Public Schools Contracts Law (N.J.S.A. 18A:18A-4.1(k)), and

WHEREAS, pursuant to law, specifically, N.J.S.A. 18A:18A-4.3a, the Franklin BOE must adopt a resolution authorizing the use of competitive contracting in the procurement of the Project, and the issuance of the RFP.

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Board of Education, as follows:

1. The aforesaid recitals are incorporated herein as if set forth at length.
2. The President, Vice President, or their designee, or at their direction, the Franklin BOE’s consulting energy engineer and/or the Franklin BOE’s special counsel for the Project, are hereby authorized to issue the RFP utilizing the competitive contracting process under the Public Schools Contracts Law, and from time to time may issue any addenda thereto as deemed necessary.
3. The Franklin BOE’s Secretary or her designee shall advertise the RFP in the official newspapers and cause the RFP to be posted on the Franklin BOE’s website.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

Motion: Burdick

Second : Ewing

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0.

C. FACILITIES

No Action Items

D. TRANSPORTATION

1. Action Item:

a. Resolution for Participation in Coordinated Transportation

WHEREAS, the Franklin Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Franklin Township Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

1. The HCESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by HCESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation as requested on the formal written request; and

It is further agreed that the Franklin Township Board of Education will provide the HCESC with the following;

- a. requests for special transportation on approved forms to be provided by the HCESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personal; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- I. Additional Cost – all additional costs generated by unique requests such as mid – day runs or early dismissals will be borne by the district. All such costs must first be approved by the Franklin Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2013 and June 30, 2014.
- IV. Entire Agreement – this agreement and constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

Motion: Ewing Second : Crielly

C. Ewing, <i>V.Pres.</i>	x	G. Burdick	x	C. Cama	x
C. Crielly	x	J. Foran	x	K. Weiss	x arrived at 7:44 p.m.
F. Yasunas	x	R. Masino, <i>Pres.</i>	x		

By roll call vote, motion carried 8-0-0.

E. POLICY

1. **Resolved**, to adopt, after a second reading, the following revised policies:
 - 1330 - Use of School Facilities
 - 3327 - Relations with Vendors
 - 5113 - Attendance, Absences and Excuses (new language)
 - 6172 - Alternative Educational Programs
 - 9270 - Conflict of Interest (new language)
 - 4121 - Certificated Substitute Personnel
 - 9326 - Minutes

(buff enclosures distributed 2/11)

Motion: Foran Second: Ewing By voice vote, all in favor. Motion carried.

It was noted that we need new indices with the policies, as they have not been updated for board members.

F. **OTHER MATTERS-** Mr. Burdick requested discussion of 2 Reorganizations for Boards, and it was discussed that professionals should be appointed in the spring for the succeeding fiscal year. Mr. Burdick requested the board approve issuance of RFPs for all professional services at the next meeting, and it was board consensus to include the approval for the RFPs on the next agenda.

G. **NEW BUSINESS**

XII. **Board Matters-** Mr. Burdick cancelled his attendance at the Annual meeting for the Delegate Assembly.

XIII. **Personnel**

XIV. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen addressed the board, and asked if the potential bus would be able to do sports and Special Education. Dr. Fredericks replied that it will be reviewed based upon student schedules for OOD schools in the fall.

XV. **Executive Session**

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on February 25, 2013 for the purpose of discussing negotiations with the QEA and personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.* At 8:37 p.m. the resolution was adopted. Estimated time is 20 minutes.

Motion : Ewing Second: Crielly By voice vote, all in favor. Motion carried.

XVI. **Resolved, to return to Open Public Session at 9:15 p.m..**

Motion : Foran Second: Burdick By voice vote, all in favor. Motion carried.

XVII. Resolved, to Adjourn from the Public Meeting at 9:16 p.m..

Motion : Foran Second: Burdick By voice vote, all in favor. Motion carried.
Meeting adjourned.

Respectfully Submitted,

Certified

Carol A. Fredericks
Business Administrator/Board Secretary

Robert Masino
Board President