

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES OF THE REGULAR MEETING

*February 10, 2014 - 6:30 p.m.*

**A G E N D A**

**I. The meeting was called to Order by President Masino at 6:34pm and the following Open Public Meeting Announcement was made:**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.*

**II. Roll Call - Carol Delsandro, SBA/BS**

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

Also present were Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

**III. Flag Salute**

**IV. Presentations - none at this time**

**V. Resolved,** to approve the following minutes:

- January 13, 2014 - Regular Meeting
- January 13, 2014 - Executive Session
- January 27, 2014 - Special Meeting
- January 27, 2014 - Executive Session

(att. V. - posted on website after approval)

Motion: Crielly

Second:Ewing

Motion Carried: 6-0 -0

**VI. Superintendent's Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. Student Delegate - Introduction of Matthew Cherubino- Matthew told the board how he started a chess club at lunch. They meet twice a week and his goal is to start a league with other surrounding communities. He is using the iPad to record the progress of the members. There are currently 6 students participating in the club. Mr. Masino welcomed him to the board.

2. PTA Update- Mrs. Paulter gave the following report.
  - a.) The music chairs and carts the PTA funded were delivered to the school last week.
  - b.) The tricky tray raised \$1,913 and the snowflake ball raised \$430
  - c.) There will be 5 PTA officers seats open for next year. At this time no one has said yes to fill them if they can not be filled the PTA will have to dissolve or go on hiatus. She asked for the board to get the word out to parents. There are also 13 committees that need to have chairs for next year.
  - d.) She gave President Masino a letter from the PTA which he read in public (attached)
3. Enrollment (att. VI.A.3)
4. Staff Attendance - December
5. 2013-2014 Calendar - Make Up Snow Days - Survey Results- She said of the 46 staff members 16 responded and 8 in favor of Spring Break, 8 in favor of the end of the year. She also recommended making Friday February 14<sup>th</sup> a full day of school because of the impending storm.

## **VII. Business Administrator Report**

### **A. Information/Discussion Items:**

1. Park Meeting- Mrs. Delsandro reported that an interlocal agreement was being worked on between the township and the BOE for maintenance services in exchange for use of the fields after school hours. Also the township is planning on sending out a recreation survey to all residents. Franklin Township School will be sending the survey to the students' families paper copy as to help the township save money in postage. The Township will be mailing surveys to the other residents.

## **VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Nicole Braun- She wanted to know what the interlocal agreement was and if it was finalized. Dr. Fredericks explained that it is an agreement to share services.

Vivian Paulter- asked how come the rec uses it's own scoreboard and not the school's scoreboard during rec events. Dr. Fredericks said that no one from rec has asked if they could use the school's scoreboard. Mrs. Paulter asked if the school secured a baseball coach. The answer was no.

## **IX. Subcommittee Updates**

- A. Negotiations – The QEA agreement has been ratified
- B. Policy – NJHS in the packet discussion about the requirements and if they were too easy
- C. Budget & Finance- Meeting was held earlier today. Preliminary budget 14-15 was discussed

## X. Correspondence

- North Hunterdon-Voorhees Regional High School District

(att. X.)

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending December, 2013, which agree with each other and the bank.

(att. XI.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December 31, 2013, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2013-2014 school year budget as per the attached list.

(att. XI.A.3.)

### B. EDUCATION

#### 1. Approve the following field trip:

- Grade 5, Sterling Mineral Mine Museum, June 11, 2014

(att. XI.B.1 - confidential/student security)

- #### 2. Ratify approval of 2 Franklin Township students to participate in the NJ Secondary School Theatre Competition on February 1, 2014 at Rutgers University, under the guidance of Jennifer Luong.

### C. PERSONNEL

#### 1. Approve the following professional day requests:

- Carol Fredericks, NJ Teachscape Best Practice Workshop, 2/12/14, no cost for registration or mileage reimbursement.
- Sophia Van Ess, District Test Coordinator Training NJASK, 3/19/14, no cost for registration or mileage reimbursement.
- Leslie McCusker, Hunterdon County Technology Meeting, 2/11/14, no cost for registration or mileage reimbursement.

- Jeff Weinhold, Athletic Directors Meeting, 2/12/14, no cost for registration or mileage reimbursement.
- Leslie McCusker and Ranae Pellegrino, Genesis Planner/Gradebook Training, 2/24/14, no cost for registration or mileage reimbursement.

2. **Ratify** approval of the following professional day request:

- Barbara Suozzo, Informational Literature and the New Rubric, 1/31/14

**D. FACILITIES**

1. **Approve** the following use of facility requests:

- Franklin Township Recreation, Gym, Wednesdays, 6:00 - 9:00 p.m., April 2014 - June 2014; Wednesdays, 6:00 - 9:00 p.m., July and August 2014 (subject to availability of a custodian)
- Hunterdon United Basketball, Gym, April 26 & 27, 2014, 7:00 a.m. - 9:00 p.m.
- PTA, Middle School Dance, Lower Level APR, February 28, 2014 (snow date 3/7/14), 3:00 - 10:00 p.m., (includes set up/clean up)
- PTA, Tennis Clinic during gym classes, June 2 - 6, 2014

(att. XI.D.1.)

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second : Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				Abstained from D1b facilities

**XII. Discussion & Action Agenda**

**A. EDUCATION**

1. **Resolved**, to approve the Franklin Township School Extended School Year (ESY) Program to be held Monday - Thursday, July 7 - August 14, 8:30 a.m. - 12:30 p.m. Also approve posting for ESY teacher(s) at \$25.00 per hour and ESY paraprofessional(s) at \$15.00 per hour, as needed per IEPs.

Motion: Ewing

Second : Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				



2. Fund 30 Capital Reserve Interest

**Resolved**, to approve the transfer of interest in the amount remaining as of June 30, 2013, of \$866.07 in Fund 30, to Fund 40 Debt Service, for the purpose of debt reduction in the FY 14-15 budget.

Motion: Ewing

Second: Crielly

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X

3. Award of Custodial Services

**Resolved**, to approve the receipt of the following bids for custodial services as outlined in the Custodial Bid Specifications for Franklin Township, opened February 4, 2014

Vendor	Year 1 Base	Year 2 Base	Prevailing Wage work	Lawn Services	Comments
Temco Building Maint. One Madison Street Bldg. D East Rutherford, NJ 07073	\$165,522.00	\$165,522.00	HVAC 59.04	NO BID	Disqualified Bid documents received after the bid opening
			ELEC 87.41		
			MECHANICAL 73.23		
			PAINT 49.68		
			PLASTER 71.35		
			GENERAL CONSTR. 57.85		
Modern Facilities Services 733 Ridgedale Ave. East Hanover, NJ 07936	\$200,645.23	\$200,645.23	HVAC 54.32	\$18.43 per hour	

			ELEC 80.42		
			PAINT 45.71		
			PLUMB 80.35		
			PLASTER 56.60		
			GENERAL CONTRACTOR LABORER 52.72 CARPENTER 67.23		
Pritchard Industries, Inc 147 Columbia Turnpike Suite 207 Florham Park, NJ 07932	\$167,732.04	\$174,655.83	HVAC 105.00	\$125,000.00	
			ELEC 105.00		
			PAINT 85.00		
			PLUMB 105.00		
			ELEC 105.00		
			GENERAL CONSTR. 85.00		
ABM Janitorial Services 708 W Colfax Ave Suite B Kenilworth, NJ 07033	\$161,372.07	\$161,372.07	\$50.00	NO BID	

**Now Be It Further Resolved**, to award the bid to the lowest responsible bidder, ABM Janitorial Services, Inc. 708 West Colfax Ave. Kenilworth, NJ 07033 in the amount of \$161,372.07 Base bid year one and year two, inclusive of all supplies and new equipment: 1 walk behind scrubbers 17 inch- Tennant T3, 1 all purpose Matador, Tennant 17 inch side by side, 1 walk behind carpet cleaner-Tennant EX-SC-102P extractor, 2 wet vacuums with front squeegee- Tennant V-WD-15S, 2 burnishers 20-inch variable speed- Tennant 1600rpm with Dust Control, 2 Rubbermaid barrels #2655 or comparable, 4 Rubbermaid buckets and wringers #7580 or comparable, 2 vacuums Eureka SC4570 with hepa filters or comparable, 1

back pack vacuums Proteam hepa or comparable, 1 T5 Tennant ec-H2O floor scrubber, 2 Floor Fans, 3 Barrels Dolly, and supplies to include "all custodial and cleaning fluids, supplies, paper and plastic supplies, germicides, floor finishes and graffiti removal solutions. Excluding lawn maintenance, base bid only.

Motion: Crielly

Second: Ewing

C. Ewing, <i>V.Pres.</i>	X	G. Burdick	X	C. Cama	Absent
C. Crielly	X	K. Weiss	X	F. Yasunas	X

**C. FACILITIES**

No action items

**D. TRANSPORTATION**

No action items

**E. POLICY**

1. Action Item:

a. **Resolved**, to approve the first reading of revised policy 5126, Awards for Achievement, to include section on National Junior Honor Society.

(att. XII. E. 1. a.)

Motion: Ewing

Second: Crielly

Motion Carried : 6-0-0

b. **Resolved**, to approve the first reading of the National Junior Honor Society Bylaws and Procedures.

(att. XII. E. 1. b.)

Motion: Crielly

Second: Ewing

Motion Carried : 6-0-0

**F. OTHER MATTERS-** Mrs. Paulter was asked if a person had to have a child enrolled in FTS in order to be a member of the PTA. She responded no.

**G. NEW BUSINESS-** Mr. Weiss said he was asked by a neighbor how sports at the school were communicated. Mrs. Delsandro and Dr. Fredericks said information was on the FTS website under the sports page.

**XIII. Board Matters**

**XIV. Personnel**

No action items.

**XV. Public Comments- Privilege of the Floor (3 minutes)**

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