

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
REGULAR MEETING MINUTES

*December 14, 2015 - 6:30 p.m.*

**A G E N D A**

**I. Call to Order – 6:30pm**

**Open Public Meeting Announcement**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.*

**II. Roll Call – Bernetta Davis, SBA/BS**

G. Burdick, *V.Pres.: present*    C. Cama: present                    C. Crielly: present  
T. French: present                    A. Homulak: present                    F. Yasunas: present  
R. Masino, *Pres: present*

**III. Flag Salute**

**IV. Presentations**

- PARCC Test Results – presentation by Dr. Fredericks and scores are also posted online  
Q: How did we measure up against other districts? Dr. Fredericks will provide information at a later date comparing other county district results. **(att. IV.)**

- Social Studies Curriculum – presentation by Mrs. Paquette  
In order to enhance students learning online apps are used in class such as Kahoot, Brainpop, Discovery, Newsela, and Flubaroo. The curriculum is greatly expanded over the former curriculum.

- Comprehensive Annual Financial Report - William Colantano, Jr. (8:30 p.m.) **(binder)**

Suggestions:

We get together with other districts to create a pension reserve to put away money for the pension liability when a Bill is passed to allow such reserves.

Keeping special needs students in district with the creation of high quality programs has been a good strategy which has resulted in savings.

**V. Resolved, to approve the following minutes:**

- November 16, 2015 – Regular meeting
- November 16, 2015 – Executive Session

**(att. V. - posted on website after approval)**

Motion: Crielly

Second: Yasunas

By voice vote Motion Carried

## VI. Superintendent's Report - Dr. Carol Fredericks

### A. Information/Discussion Items:

1. PTA Update  
Events – Several upcoming events are planned, such as snowflake ball, tricky tray, and 5 below fundraiser.  
The money from “Invest in your Child” will be used to purchase a 3D printer and exercise wall for the school.
2. Enrollment - 303 (att. VI.A.2)
3. Staff Attendance – Oct. 96.4, 1 staff out on extended leave, and Nov. 98.3
4. North Hunterdon Voorhees Regional High School approved Calendar 2016-2017 (att. VI.A.4.)
5. Incidents of Violence and Vandalism - January 1, 2015-June 30, 2016  
Last year 1 incident –fight 4 assaults (Jan. 15, - June 30, 2015)
6. Incidents of HIB - January 1, 2015-June 30, 2016
7. HIB Policy 5131.1 - Community Input and Board Training  
*Section R. Pupils with Disabilities*

*Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a pupil with a disability with regard to disciplinary actions or to general or special education services and supports.  
N.J.S.A. 18A:37-32.*

*The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the appropriate Executive County Superintendent of Schools within thirty days of Board adoption.*

## VII. Business Administrator Report - None

## VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Marybeth Forbes indicated the parking lot is dark and additional lighting is needed.  
Mrs. Davis responded that the work is underway.

## IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Masino, Mr. Yasunas (chairperson) – no report
- B. Policy – Mr. Burdick (chairperson), Ms. Crielly, Mr. Yasunas
  - Policy committee will discuss a policy for increased/revised security procedures.
- C. Budget & Finance – Mr. Burdick (chairperson), Ms. Homulak, Mr. Masino

List of expenditures being examined for the school:

- Metal treads for front steps – repair steps
- Digital sign
- Riser
- Portable tractor storage
- Playground
- Custodial

• Mr. Burdick made a motion to contact local 3m company to get a quote for the Ultra Series S800 for all exterior doors & 1<sup>st</sup> Floor window film.

Motion: Crielly                      Second: Yasunas                      By voice vote: All in favor      Motion Carried

- D. Curriculum – Ms. Crielly (chairperson), Mr. Masino, Mr. French – Reviewing G & T
- E. Communications – Mr. Yasunas (chairperson), Mr. Cama, Mrs. Homulak – still trying to find a meeting date.

## X. Correspondence

- North Hunterdon-Voorhees Regional High School District – Board Meeting Schedule  
(att. X.)

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER’S REPORTS

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending November 2015, which agree with each other and the bank.

(att. XI.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November 30, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached lists.

(att. XI.A.3.)

#### 4. **Approve** the December, 2015 bill list in the amount of \$439,435.31.

(att. XI.A.4.)

**B. EDUCATION**

No consent items

**C. PERSONNEL**

1. **Approve** the following professional day requests:

- Vickie Nosker, NJAHPERD Annual Convention, February 22 & 23, 2016, Registration Cost - \$100.00, Mileage reimbursement - \$42.78
- Robin Stone, Suzuki Training, "Every Child Can," May 7, 2016, Registration Cost - \$140.00, Mileage reimbursement - \$17.42
- Mary Lou Findley, Nurse Articulation Meeting, February 12, 2016, No Cost

**Ratify** approval of the following professional day requests:

- Minga Cullen, Practical and Unique Ways to Reach Students Who Don't Care about School or their Achievement, December 10, 2015, Registration Cost - \$239.00
- Michele Lachow and Whitney Pubyalski-Yanofchick, Child Guided Assessment Approach Training, December 11, 2015, Registration Cost - \$30.00 each.

**Michele Lachow did not attend training.**

2. **Approve** the following substitute applications:

- a. Catherine Lisa (teacher)
- b. **Ileana Constantin (teacher) – was not signed**  
Amend Sub Teacher/Ileana Constantin application

(att. XI.C.2)

3. **Approve** the following course application:

- Karen Gerth, Behavior Management, Centenary College, Spring 2016, Amount of Reimbursement - \$783.00

**D. FACILITIES**

No consent items

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second: Yasunas

Motion Carried: 7-0-0

4-0-3 (Item C.2.b)

G. Burdick, *V.Pres.: No on Sub*

C. Cama: yes

C. Crielly: yes

T. French: No on Sub

A. Homulak: yes

F. Yasunas: No on Sub

R. Masino, *Pres.: yes*

**XII. Discussion & Action Agenda**

**All resolutions are upon the recommendation of the Superintendent.**

**A. EDUCATION**

1. **Action Item:**

- a. **Resolved**, to approve the Pre K-8 Social Studies Curriculum.

Motion: Crielly                      Second: Yasunas                      Motion Carried: 7-0-0

G. Burdick, *V.Pres.:* yes                      C. Cama: yes                      C. Crielly: yes  
T. French: yes                      A. Homulak: yes                      F. Yasunas: yes  
R. Masino, *Pres.:* yes

**B. BUSINESS**

1. Action Items:

a. **CAFR and Auditor’s Report of Administrative Findings, Financial Compliance and Performance**

**Resolved**, to accept the Comprehensive Annual Finance Report (CAFR) and the Report of Administrative Findings, Financial Compliance and Performance for the fiscal year ending June 30, 2015 as prepared by William Colantano, Jr., CPA and presented by the administration with no recommendations and a negative corrective action plan.

Motion: Crielly                      Second: Yasunas                      Motion Carried: 7-0-0

G. Burdick, *V.Pres.:* yes                      C. Cama: yes                      C. Crielly: yes  
T. French: yes                      A. Homulak: yes                      F. Yasunas: yes  
R. Masino, *Pres.:* yes

b. **Resolved**, to ratify approval of the agreement between Bucks County Intermediate Unit #22 and Franklin Township School District to provide Educational Technology Professional Development Presentations to professional staff on October 7, 2015, November 11, 2015 and December 9, 2015 at the cost of \$600.00 per presentation.                      (att. XII.B.1.b)

Motion: Crielly                      Second: Yasunas                      **By voice vote: does not carry**

c. **Resolved**, to approve the disposal of the attached equipment through UPCYCLE LLC.                      (att. XII. B.1.c)

Motion: Crielly                      Second: Yasunas                      By voice vote: All in favor      Motion Carried

d. **Resolved**, to accept the sales report of obsolete iPads sold through the govdeals.com for the period of 6/12/15 through 12/4/15 in the amount of \$25,353.66, average price \$140.08.                      (att. XII. B.1.d)

Motion: Crielly                      Second: Yasunas                      By voice vote: All in favor      Motion Carried

e. **Resolved**, to approve authorization to advertise and accept bids for a two year contract with up to two one-year renewals for Building Custodial Services for the 2016-2017 and 2017-2018 school years.

Motion: Crielly                      Second: Yasunas                      By voice vote: All in favor      Motion Carried

- f. **Resolved**, to approve the purchase of four 2-way radios for Crossroads Christian Academy, with the 2015-2016 Non-Public Technology Grant Funds, not to exceed \$1,850.

Motion: Crielly                      Second: Yasunas                      By voice vote: All in favor   Motion Carried

**C. FACILITIES**  
**No Action Items**

- Mr. Cama suggested cleaning out the back stage area or getting a black curtain. Administration will look at the room.
- Suggestion: Use of facility form should include building policies

**D. TRANSPORTATION**  
No Action Items

**E. POLICY**

**1. Action Item:**

- a. **Resolved**, to approve, after a second reading, the following revised policies:

- 4112.8/4212.8 – Nepotism
- 5113 – Attendance, Absences, and Excuses
- 6173 – Home Instruction
- 7110 – Long-Range Facilities Planning

(distributed 11/16/15)

Motion: Burdick                      Second: Crielly                      By voice vote: All in favor   Motion Carried

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XIII. Board Matters**

**A. Action Item:**

Mr. Burdick made a motion to amend the agenda to reflect approval of reorganization meeting date and discuss the annual board meeting calendar during the reorganization meeting.

January 4, 2016 - Reorganization Meeting (6:00 p.m.)

Motion: Crielly                      Second: Homulak                      By voice vote: All in favor   Motion Carried

**XIV. Personnel**

**A. Action Items:**

**All resolutions are upon the recommendation of the Superintendent.**

- 1. **Resolved**, to approve Michael Todd to work on weekends, holidays and after hour special events, as needed, when outside groups and school groups are scheduled to use our facility at the hourly rate of \$25.00.

Motion: Crielly                      Second: Homulak                      Motion Carried 7-0-0

G. Burdick, *V.Pres.:* yes

C. Cama: yes

C. Crielly: yes

T. French: yes

A. Homulak: yes

F. Yasunas: yes

R. Masino, *Pres.:* yes

2. **Resolved**, to approve ABA training for the following staff per the needs of student IEP requirements; teachers to be paid at \$30 per hour, and Paraprofessionals, to be paid at their contracted hourly rate:

Karen Gerth	Courtney Maxwell
Gail Ferdinando	Lindsay Gooditis
Lauren Riznik	Robin Stone
Carlos Valencia	Patrick Smith
Jackie Nombre	Karen Caccavale
Mary Braco	Jeff Weinhold
Allan Conover	Jennifer St. Laurent
MaryLou Findley	Michele Lachow
Lauren Chrisman	Whitney Pubylski-Yanofchick

Motion: Crielly

Second: Homulak

Motion Carried: 7-0-0

G. Burdick, *V.Pres.:* yes  
 T. French: yes  
 R. Masino, *Pres.:* yes

C. Cama: yes  
 A. Homulak: yes

C. Crielly: yes  
 F. Yasunas: yes

**XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XVI. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on December 14, 2015 for the purpose of discussing Solar contract matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion: Crielly

Second: Burdick

By voice vote: All in favor Motion Carried

**XVII. Resolved, to return to Open Public Session at 9:00pm.**

Motion: Crielly

Second: Yasunas

By voice vote: All in favor Motion Carried

**XVIII. Resolved,** to Adjourn from the Public Meeting at **9:50pm.**

Motion: Crielly      Second: Homulak      By voice vote: All in favor Motion Carried

Respectfully submitted,

Certified by:

-----  
Bernetta Davis  
Business Administrator/Board Secretary

-----  
Robert Masino  
Board President