

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
August 22, 2016 – 6:30 p.m.**

- I. **Call to Order** – Mr. French, Board vice-president called the meeting to order at 6:30pm. Mr. French read the following Open Public Meeting Announcement:
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.

- II. **Roll Call** – Patricia Martucci, SBA/BS recorded the roll and confirmed a quorum was present:
Present: Mr. Burdick, Mr. Cama, Mr. French, Mr. Yasunas
Absent: Mrs. Homulak, Mr. Masino, Mrs. Crielly
Also Present: Dr. Carol Fredericks, Superintendent; Ms. Patricia Martucci, Business Administrator.

- III. **Flag Salute** – Mr. French led all assembled in the Pledge of Allegiance.

- IV. **Presentation** – Dr. Fredericks shared a video from **“America’s Grow A Row”**. The following FTS students/National Junior Honor Society students volunteered in the “America’s Grow a Row” program on July 28, 2016 and were recognized:
 - Sophie Peterson
 - Clay Peterson
 - Vanessa May
 - Maggie Zarish-Yasunas
 - Sabrina May

- V. **Resolved**, to approve the following minutes:
 - July 25, 2016 – Regular Meeting, as revised.
 - July 25, 2016 – Executive Session, as presented.

(att. V)

Motion: Yasunas Second: Burdick By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

- VI. **Superintendent’s Report - Dr. Carol Fredericks**
 - A. **Information/Discussion Items:**
 1. PTA Update – Ms. Jackie Bradley, President updated the Board regarding the Kindergarten welcome back, Faculty Welcome Back Breakfast, and Book Fair on September 30th.

 2. Enrollment - 290 (att. VI.A.2)

3. HIB Policy 5131.1 - Community Input and Board Training
Section H. Harassment, Intimidation, and Bullying Investigation (This section is being revised and is included on this agenda for second reading.)
4. Summer items – classroom painting, window film cleaning directions.
5. Back to School Parent Letter – students arriving to school on time.
6. Transportation – School Bus Plan due to Pittstown Road closure. Should not impact class time.

VII. Business Administrator Report

1. School Board Election
 - a. 2 3-Year seats are up for election
2. A2099/A3728 (Vitale, Turner/Singleton) was signed into law. It essentially places a 2-year moratorium on any school districts/municipalities from moving the school election for 2 years, effective 6/1/16.
3. FY2016 Audit – auditors were on site 8/17-8/19. They will be back one day in September to finish up, then they will present the audit to the Board at their meeting in either October or November.
4. Maintenance items / Maintenance Reserve motion.
5. Other:
 - a. Additional playground equipment installed.
 - b. SAIF building/grounds inspection. Recommend we replace the seats on the older swings and mark the mulch height on the poles; overall recognition given to our high-quality playground.
 - c. School sign – quotes being received.
 - d. Maschio’s food allergy program – to be approved.
 - e. Security cameras have been installed inside and outside the building.

VIII. Public Comments - Privilege of the Floor (3 minutes)

Mr. French opened the floor to public comments on agenda items and read the following statement: All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

There were no comments from the public at this time.

IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Masino, Mr. Yasunas – no meeting
- B. Policy – Mr. Burdick, Ms. Crielly, Mr. French – no meeting
- C. Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Masino – no meeting
- D. Curriculum – Ms. Crielly, Mr. Masino, Mr. French – no meeting
- E. Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak - met, very productive
- F. Appeal – Mr. Burdick, Ms. Crielly, Mr. French – no meeting

G. Ad Hoc – Goals & Objectives – Ms. Crielly, Mr. French, Mr. Yasunas – no meeting

X. Correspondence

• America’s Grow a Row Organization – Chip Paillex, Holly McDonald, and Emily Borzner – Thank you note received regarding the FTS student volunteers.

(att. X)

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Approve the Secretary/Treasurer’s Reports submitted for the months ending June 2016, which agree with each other and the bank. (att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2016 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list. (att. XI.A.3.)

4. **Approve** the August, 2016 bill list in the amount of \$418,169.74.(att. XI.A.4.)

B. EDUCATION

No Consent Items

C. PERSONNEL

1. **Approve** the following substitute school nurse:

- Christine Suydam

(att. XI.C.1.)

D. FACILITIES

1. **Approve** the following use of facilities applications:

- United NJ AAU, Gym, Tuesdays, 9/6/16, 11/1/16 and 11/8/16, 6:30 – 9:30 p.m.; Thursdays, 9/6/16 through 11/8/16, 6:30 – 9:30 p.m.
- PTA, Library, 1st Thursday of each month, 7:15 – 8:15 p.m., September 2016 – June 2017

- Girl Scout Troop 81304, Room # 125, 1st Thursday of each month, 3:30 – 4:30 p.m., September 2016 – June 2017.
- Cub Scout Pack 108, Room #125, 4th Thursday of each month, 3:30 – 4:30 p.m., September 2016 – June 2017
- PTA, Book Fair, Theater, September 23 – 30, 2016, 8:30 a.m. – 3:30 p.m.; Family Night Wednesday, September 28, 2016, 6:00 – 8:30 p.m.
- PTA, Middle School Woodland Dance, APR, Friday, January 20, 2017, 4:00 – 10:45 p.m. (includes set up/clean up)
- PTA, Snowflake Ball, Gym and APR, Friday, January 27, 2017, 3:30 – 10:30 p.m. (includes set up/clean up) (att. XI.D.1.)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Burdick

Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
4	4	0	0	3

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, to approve for submission to the Hunterdon County Office, the application for Franklin Township Board of Education to establish a new “STARS” Multiply Disabled Program for students in grades K-4. (att. XII.A.1.a.)

Comment: Mr. French questioned how long will it take for the County Department of Education to approve the application. Dr. Fredericks responded that the County has pre-approved the program and it is ready to be implemented with a maximum of 12 students.

- b. **Resolved**, to approve the 2016-2017 aligned delayed opening professional development days, of November 2, 2016 and December 7, 2016 and add them to the school calendar, in addition to the previously established date of October 10, 2016 (full day), as amended by NHVRHS.

Comment: Mr. Burdick inquired if these are two additional days. Dr. Fredericks responded yes.

Motion: Cama

Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the In-District Special Program Support Contract Agreement between Hunterdon County ESC and Franklin Township BOE for the 2016-2017 school year. **(att. XII.B.1.a.)**

Motion: Burdick Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

- b. **Resolved**, to approve the Shared Services Agreement for Technology Support Services between the Franklin Township BOE and the Passaic County Education Services Commission District BOE for the period beginning July 1, 2016 through June 30, 2017, not to exceed \$6,000.00. **(att. XII.B.1.b.)**

Motion: Burdick Second: Cama By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

- c. **Resolved**, to approve the contract between Franklin Township BOE and Bedard, Kurowicki & Co., CPA's PC for professional accounting and auditing services for the year 2016-2017, not to exceed \$16,000.00 **(att. XII.B.1.c.)**

Motion: Burdick Second: Cama By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

- d. **Resolved**, to approve a withdrawal from the maintenance reserve account in the amount of \$81,100.00 to fund the following 2016-17 emergent projects:

Emergent Lighting Repair	\$ 5,225.00
Epoxy Flooring (steps/boys restroom)	\$ 9,675.00
Boiler Repair	\$ 3,700.00
Water Storage Tank Repair	\$ 6,300.00
Toilet Replacements	\$ 1,100.00
HVAC Controls Repair	\$ 5,000.00
HVAC System Repair	\$26,000.00
Masonry – Front Steps (emergency egress)	\$10,500.00
Masonry – Exterior Steps to APR	\$13,600.00

Motion: Burdick

Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

C. FACILITIES
No Action Items

D. TRANSPORTATION

Resolution - 2016-2017 Student Transportation Routing and Scheduling Services

WHEREAS, Franklin Township Board of Education (hereinafter referred to as "FTS") has received a proposal from Delaware Valley Regional High School Board of Education (hereinafter referred to as "DVRHS") to provide, student transportation routing and scheduling services; and

WHEREAS, FTS and DVRHS desire to enter into a joint agreement wherein DVRHS will provide the said student transportation routing and scheduling services; and

WHEREAS, the Uniform Shared Services consolidation Act, N.J.S.A 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, DVRHS and FTS are by definition local units under the said law; and DVRHS is empowered by law to provide student transportation routing and scheduling services; and

WHEREAS, the provision of student transportation routing and scheduling services by DVRHS is economically advantageous to FTS;

NOW THEREFORE BE IT RESOLVED that DVRHS and FTS hereby agree and enter into the 2016-2017 student transportation routing and scheduling services arrangement for the provision of student transportation routing and scheduling services in accordance with N.J.S.A 40A:65-1 et seq. at an annual amount of \$1,275.00.

Motion: Burdick Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

E. POLICY

1. **Resolved**, to approve, after a second reading, the following revised policies:

- 4123 – Classroom Aides (Paraprofessionals)
- 4222 – Non-instructional Aides
- 5131.1 – Harassment, Intimidation and Bullying (Section H.)

(distributed 7/25/16)

Motion: Burdick Second: Yasunas By Voice Vote

Yes 4	No 0	Abstain 0	Absent 3
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2. **Resolved**, to approve the first reading of the following regulation:

- 3514.1 – School Owned iPad/Chromebook/Laptop Distribution and Use

Motion: Burdick Second: Yasunas By Voice Vote

Yes 4	No 0	Abstain 0	Absent 3
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F. **OTHER MATTERS – nothing at this time.**

G. **NEW BUSINESS – nothing at this time.**

XIII. Board Matters

A. **Resolved**, to accept, with regret, the resignation of Robert Masino as Franklin Township Board of Education member, effective August 22, 2016. (att.)

Motion: Burdick Second: Yasunas By Voice Vote

Yes 4	No 0	Abstain 0	Absent 3
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B. Board Goals and Objectives – Dr. Fredericks explained that the three goals are as follows:

1. To improve PARCC scores, focus grades 3-5.
2. To improve school climate, increase positive behavior, and decrease tardiness. The teachers will be reinforcing positive behavior through “Lions ROAR” visual/graphic posters placed throughout the building.
3. To communicate district vision for fiscal savings.

C. Appointment of Mr. Burdick as the Board Designee to assist with the planning of Community Day as requested by Franklin Township Police Department

Motion: Cama Second: Yasunas By Voice Vote

Yes 4	No 0	Abstain 0	Absent 3
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XIV. Personnel

A. **Action Items:**

All resolutions are upon the recommendation of the Superintendent.

1. **Resolved**, to approve Hunter Timko to be paid for attending required CPR training on August 17, 2016 at a rate of \$30.00 not to exceed 3 hours.

Motion: Cama

Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			

Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

2. **Resolved**, to approve Tracy Strycky to attend IEP meetings over the summer at \$30.00 an hour not to exceed a total of \$60.

Motion: Burdick

Second: Cama

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

3. **Resolved**, approve the emergent hiring and appointment of Amanda Narisi, as a full-time, 10-month Teacher, 2016-17 BA \$57,555.06 pending issuance of Standard NJ teacher certificate (in expedited Hunterdon County Office of Education status); charged to account numbers 11-110-100-101-001-000, 11-120-100-101-001-000, 11-130-100-101-001-000, position control number TCH-SC-SPAN-MG-01, initial placement Spanish Teacher. Be it further resolved to approve Ms. Narcisi as a substitute teacher until the expedited certificate is received.

Motion: Cama

Second: Burdick

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

4. **Resolved**, to approve the following individuals to be appointed to the stipend positions listed below:

Athletic Director – Hunter Timko	\$2,649.00
Volleyball Coach – Hunter Timko	\$1,915.00
Soccer Coach – Paul Otis	\$1,915.00
Boys Basketball Coach – Hunter Timko	\$2,445.00
Baseball Coach – Hunter Timko	\$1,915.00
Softball Coach – Christina Kocsi	\$1,915.00
Safety Patrol Advisor - Angela McVerry	\$ 385.00
iRun 4 Life Advisor – David Giantisco	\$ 720.00
National Junior Honor Society – Kate Paquette	\$1,185.00
Yearbook Advisor - Lindsay Gooditis & Courtney Maxwell	\$2,318.00 (split)
Student Council Advisor - Jennifer St. Laurent	\$2,445.00
Theater/Drama Club - Lindsay Gooditis	\$1,200.00
Jazz Band Club (Fall/Spring) - Robin Stone	\$ 30.00 per hour
	not to exceed \$540.00 per semester

Comment: Mr. French questioned if there are job descriptions on file for each of these positions. Dr. Fredericks responded yes. Mr. French further inquired if the individuals listed will be acting in the positions. Dr. Fredericks responded yes.

Motion: Burdick

Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Masino				X
Yasunas	X			
Crielly				X
Totals	4	0	0	3

XV. Public Comments- Privilege of the Floor (3 minutes)

Mr. French opened the public portion of the meeting and read the following statement:
 All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Mary Beth Forbes, leader of G.S. Troop 87405 informed the Board that the Troop received a Bronze award for recycling. The Troop would like to do a presentation at the next BOE meeting.

A parent inquired regarding the Chromebooks. If a parent chooses for their child to not take the Chromebook home, if it goes missing in the school, is the parent still responsible. Dr. Frederick responded that the parents sign a form, and yes, they are still responsible.

XVI. Executive Session - there was no Executive Session.

XIX. Resolved, to Adjourn from the Public Meeting at 8:00 pm.

Motion: Burdick Second: Cama By Voice Vote

Yes 4	No 0	Abstain 0	Absent 3
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Respectfully submitted,

Certified by,

Patricia A. Martucci
Business Administrator/Board Secretary

Christine Crielly
President, Board of Education