

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

January 22, 2018

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.
Open Public Meeting Announcement
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.

1.01 Roll Call – Patricia Martucci, SBA/BS

Present: Mr. Burdick, Mr. Cama, Mr. French, Mrs. Luciano, Mrs. Sutton, Mr. Witkowski, Mr. Yasunas
Also Present: Dr. Davis, Acting Superintendent; Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **Presentation - Jack Murry - Eagle Scout Project Final Plan**
Mr. Murry presented his plan for a monument around a tree, representing the 5 branches of the military. Flowers will be planted and the area will be mulched with a brick border. He will go to the township to apply for necessary permits. Ms. Martucci told him to reach out to her if he needs any assistance with the permits.

3. **Minutes**

- 3.01 November 20, 2017 – Executive Session
3.02 December 18, 2017 – Regular Meeting
3.03 December 18, 2017 - Executive Session

Resolved, to approve the above listed minutes.

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	KS/JW	0

4. **Acting Superintendent's Report - Dr. Broadus W. Davis**
- 4.01 Student Delegate - Hunter Paulter (January, February & March)
Hunter spoke about why he wanted to be the delegate. He mentioned upgrades needed to computers, food service, and sports equipment.
- 4.02 PTA Update - Mr. Klasna, Vice President, reported on the following:
- Snowflake Ball was great.
 - Tricky Tray will be in a few months.
 - Middle School Dance will be held on 3/2/18.
 - Cultural Arts Program and end of year events.

- 4.03 Enrollment - 298
- 4.04 Staff Attendance - 96.6% - December
- 4.05 Strategic Plan - The last strategic plan was done in 1996. The plan includes a mission/vision statement along with Goals and Objectives and the direction for FTS to move forward. A new strategic plan is on the agenda for approval.
- 4.06 Student Ambassador - 12 students have been selected, grades 3-8, to buddy with new students.
- 4.07 Girls' basketball team is 6-0.

5. Business Administrator Report

- 5.01 New Jersey Office of Clean Energy Direct Install Program
- 5.02 Semi - Waiver Request for 2018-2019 school year.
- 5.03 Financial Disclosure Statements
- 5.04 Facilities and Finance Committee Meeting - 1/29/18 at 6:15 p.m.
- 5.05 Music Room - new carpet installed.
- 5.06 Kitchen and Water Inspection (Hunterdon Co. Department of Health) - 1/22/18

6. Public Comments - Privilege of the Floor (3 minutes)

Mrs. Paulter said that students are being prepared for NHVRHS. The character of students from FTS is high. Three former FTS students recently received awards.
 Mrs. Forbes - Booster Club signs are ready. Mr. Schwar and Mrs. Hyland were an excellent help to clubs. In reference to refurbishing the locker rooms, she suggested that we ask for student input. She thanked Mr. Timko for athletic communications. She had a question regarding the cameras - are they always recording? Ms. Martucci responded, yes, they are motion sensed.

7. Correspondence

- 7.01 North Hunterdon-Voorhees Regional High School District - Strategic Planning Meetings

8. Subcommittee Discussion and Action Items

All resolutions are upon the recommendation of the superintendent.

- 8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski - no meeting
- 8.02 Facilities and Finance - Mr. Burdick, Mr. French, Mr. Yasunas - meeting scheduled 1/29/18

8.02.1 Resolution Authorizing Participation in the Somerset County Cooperative Pricing System # 2-SOCCP

WHEREAS, the Franklin Township Board of Education (Hunterdon County) desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective January 1, 2018 and such membership shall be for the period ending December 31, 2018, and each renewal, thereafter of the system, unless the Franklin Township Board of Education elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education and Officers George Burdick, President and Patricia Martucci, Business Administrator/Board Secretary are hereby authorized to execute the attached agreement for such membership.

Motion Luciano Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.2 Tuition Contract

Resolved, to approve a New Jersey State Department of Education Mandated Tuition Contract between The Newgrange School of Princeton, Inc. and the Franklin Township Board of Education for Student #4084851256 for the period January 2, 2018 through June 30, 2018 at \$332.55 per diem, totaling \$37,578.15 for the 2017-18 school year. (Copy of contract is on file in the Business Office)

Motion Luciano Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.3 School Alliance Insurance Fund Resolution For Renewal of Membership

WHEREAS, the Franklin Township Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2017 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Foreign Travel Liability
- Package - Property, Boiler & Machinery, General and Auto Liability,
- Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident
- Supplemental Indemnity - Workers' Compensation
- Security Guard Liability

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2017, and ending July 1, 2020 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Patricia Martucci, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the

Educational Facility's renewal of its membership.

Motion Luciano Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.4 Direct Install Program Participation Agreement

Recommend to approve a Direct Install Program Participation Agreement between CMC (State approved contractor) and the Franklin Township Board of Education for lighting upgrades through the New Jersey Clean Energy Incentive Program as follows:

Total Lighting Upgrades:	\$114,598.45
Estimated Incentive Amount:	\$ 80,218.92
Total Cost to District:	\$ 34,379.54

Further recommend to authorize the Business Administrator to withdraw \$34,379.54 out of the Maintenance Reserve, if necessary, to fund the lighting upgrades.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.5 Donation - The Work Family Connection

Resolved, to accept the donation from The Work Family Connection in the amount of \$250.00 to go toward the Dollars For Denim Fund.

Motion Luciano Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.6 Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program: **Resolved**, that Franklin Township School District Board of Education approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI), for the 2018-19 school year, due to the fact that the district projects an enrollment of less than 40 Medicaid eligible students.

Motion Yasunas Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.7 Strategic Planning Agreement

Resolved, to approve the agreement between Bucks County Intermediate Unit #22 and Franklin Township School District to provide Strategic Planning Services at a cost of \$5,900.00.

Discussion ensued.

Mr. French questioned the terms and terminations/30 days and other conflicting items in the contract. Appendix SP was missing. In reference to # 6, who ends up owning the plan?

Mr. Yasunas asked if any other companies provided this service and did we look into other companies? He also wanted to know if this company worked for anyone else in NJ.

TABLED

Bucks County IU did the survey for Franklin Township School when Dr. Davis was here last time (2012-13). What did we do with the results of the survey? The following areas were addressed:

- Uncombined grades
- Went to HCESC for paraprofessionals
- Brought back sports programs.

Mr. Cama had a concern with the cost and asked if we looked into other organizations. He also wanted to know who NHVRHS was using to develop their Strategic Plan.

Mr. French asked if this was data driven or a social survey approach?

Dr. Davis stated that he respects their questions. He stands on his reputation and knows Buck County IU will do a great Strategic Plan for FTS. Administration must follow the plan. They are established in their program. The Leadership Team has already met. If the BOE doesn't want to move forward, we will need to notify Bucks County IU as soon as possible.

Motion to table for further information.

Motion Yasunas	Second Luciano	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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8.03 Curriculum & Education (Information Item)

8.03.1 Curriculum updates needed in preparation for NJQSAC 2018-2019 school year. Updates to be written and approved prior to 7/1/18 in the following areas:

- Mathematics
- English Language Arts
- World Language
- K-5 Science
- 21st Century Life & Careers

8.04 Policy

8.04.1 **Resolved**, to approve the first reading of the following revised policies:

5145.4	Equal Educational Opportunity
6121	Non Discrimination/Affirmative Action
6142.2	English as a Second Language; Bilingual Programs
6142.12	Career Education
6172	Alternative Educational Programs

Motion Luciano	Second Yasunas	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending December 2017, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

9.01.4 Bill List

Approve the January, 2018 bill list in the amount of \$497,916.78.

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Professional Day Requests

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
1/26/18	Steven H. Timko	Athletic Director's Meeting	0	0
2/26/18	Steven H. Timko	NJAHPERD Convention	\$80.00	\$44.45
3/1/18	Karin Stumpf	PARCC Training	0	\$25.42
3/17/18	Katrina Mani	NJ School Nurse Association Spring Conference	\$199.00	0
2/23/18	Sophia Van Ess	Legally Compliant IEPs	\$150.00	0

9.03.2 Substitute Personnel

Approve the following substitute applications:

- Pamela Kissoon (Teacher)
- Caroline Matis (Nurse & Teacher)

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
Cub Scout Pack 108	Pinewood Derby	APR/Theatre	Friday, February 23, 2018	5:00 - 9:30 p.m.
Cub Scout Pack 108	Tiger Den Mtgs.	Room # 125	4 th Friday February - May	6:30 - 7:30 p.m.
FTS PTA	Middle School Dance	APR/Theatre	Friday, March 2, 2018	3:00 - 10:00 p.m.

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: French

Seconded by: Cama

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mr. French	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

10. Board Matters/New Business

Mr. Burdick, President, asked if the Finance and Facilities committee can have the cost to drop play to play for discussion at the next meeting. He questioned the fiscal impact/policy. Discussion ensued. Team building even though they may not play. What does the policy say?

11. Resolved, to suspend the order of the agenda.

Motion French Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

12. Personnel - All resolutions are upon the recommendation of the Acting Superintendent.

12.01 **Resolved**, to approve Karen Brokaw and Jenienne Balducci to provide home instruction to student ID# 5160271548 for a total of 10 hours per week for 4 weeks (40 hours shared) beginning January 22, 2018 at an hourly rate of \$35.00 not to exceed \$1,400.

Motion by: Luciano

Seconded by: Cama

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			

Mr. French	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

13. Public Comments- Privilege of the Floor (3 minutes)

Ms. Wilt commented on pay to play and now understands it.

Mrs. Forbes said there is a huge difference between Rec. and School Pay to Play. Parents need to know what to expect. Pay to Play allows kids to be part of the team and participate.

Board Comments:

Mr. Burdick asked if there was an unwritten policy of putting kids on the team and not playing them.

Mr. French said no, it wasn't always the case. Kids used to be cut from the team.

Mrs. Sutton - Parents need to be educated on selection criteria and if chosen, what to expect. This will help to improve the understanding of Pay to Play.

Mr. Burdick asked what would change if Pay to Play did not exist.

Mr. French said he hasn't heard complaints about Pay to Play.

Mrs. Luciano said there will be complaints from parents who complain about everything.

Mr. Timko said he communicates Pay to Play expectations to all parents.

Mr. Burdick/Mrs. Luciano said Pay to Play offsets the cost of game officials.

Mrs. Sutton said to take a survey to see if kids aren't playing due to finances.

Mr. French as if something will need to be cut to eliminate Pay to Play.

Ms. Martucci informed the Board there are funds in student activities for those students who can't afford the Pay-to- Play fee.

14. Executive Session

14.01 Adopt the Following Resolution - 8:35 p.m.

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on January 22, 2018 for the purpose of discussing Superintendent's contract for 2018-2021. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The Board expects to return to public session in approximately 1 hour and action may be taken.

Motion Yasunas Second French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Ms. Martucci and Dr. Davis were excused at 8:35 p.m. and did not participate in the Executive Session portion of the meeting.

14.02 Resolved, to return to Open Public Session at 10:08 p.m.

Motion Luciano	Second Yasunas	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

15. Adjournment

15.01 Resolved, to Adjourn from the Public Meeting at 10:10 p.m.

Motion French	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			7	0	0	0

Respectfully submitted,

Certified by,

Patricia Martucci
Board Secretary

George Burdick
Board President