

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

July 16, 2018

1. **Call to Order - Mr. Burdick, Board President, called the meeting to order at 6:30 p.m.**
 Open Public Meeting Announcement
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.

1.01 Roll Call - Patricia Martucci, SBA/BS; a quorum was present
 Present: Mr. Burdick, Mr. Cama, Mrs. Luciano, Mrs. Sutton, Mr. Witkowski, Mr. Yasunas (arr. 6:42 p.m.)
 Absent: Mrs. Tomasini
 Also Present: Dr. Davis, Acting Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **Presentations**

- 2.01 Music Program - Emily Kastner
- 2.02 Mathematics Curriculum - Lindsay Gooditis, Mina Nace, and Hunter Timko

3. **Minutes**

- 3.01 June 18, 2018 - Regular Meeting
- 3.02 June 18, 2018 - Executive Session
- 3.03 June 25, 2018 - Special Meeting
- 3.04 June 25, 2018 - Executive Session

Resolved, to approve the above listed minutes.
 Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
5	0	1 6/18 CC	1

4. **Acting Superintendent's Report - Dr. Broadus W. Davis**

- 4.01 PTA Update - No update, the PTA representative was on vacation.
- 4.02 Projected Enrollment - 282
 Dr. Davis reported that kindergarten might be 20 students.
 Mr. Cama asked if we will split into two classes.
 Dr. Davis said we are prepared to make internal moves if class size increases.
 Mrs. Luciano asked if first grade would go to 1 class.
 Dr. Davis said it is a possibility. We must meet the needs of students/parents/IEP students.

Mr. Burdick asked if there were any contractual obligations to inform staff of assignments.

Dr. Davis said yes, and it has been discussed with them.

Mrs. Luciano asked when kindergarten orientation was scheduled.

Dr. Davis responded August 27th; Dr. Petersen is ready.

4.03 Special Education Audit Update - Received today. The update be included in the August board packet.

4.04 Strategic Plan Update - A meeting is scheduled for 7/30/18 at 6:00 p.m.

5. Business Administrator Report

5.01 APR/Theater update:

a. Core Drilling - 7/12/18

b. Ground Lease - Public Hearing/August 20, 2018 meeting

c. Architect/Engineer Survey - 7/17/18

5.02 State Audits:

a. PERS

b. TPAF (Including retirees receiving health benefits under the SEHBP)

c. Food Service

5.03 Plan Approvals:

a. Lead and Copper Sampling Plan (July 2, 2018 - July 1, 2024)

b. Water Quality Parameter Sampling Plan (July 2, 2018 - July 1, 2024)

5.04 2018-2019 Grants:

a. IDEA - submitted and approved by the OGM

b. ESEA - submitted, but returned by County Office for modifications

c. REAP - submitted, waiting on approval from US Dept. of Education

5.05 Auditors scheduled for July 30th and 31st to audit and close out FY2018.

5.06 Building & Grounds Coordinator Monthly Report

5.07 BOE Candidate Petitions due 7/30/18 to County Clerk for November election.

6. Public Comments - None at this time.

7. Correspondence - None

8. Subcommittee Discussion and Action Items

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski
No meeting

8.02 Facilities and Finance - Mr. Burdick, Mrs. Tomasini, Mr. Yasunas

8.02.1 Professional Services Agreement - Speech/Language Therapy

Resolved, to approve the agreement between the Franklin Township Board of Education and Stacy Viscel for Speech/Language Therapy Services for the period of July 1, 2018 through June 30, 2019 at the following rates:

Services - \$80.00 per hour
 Evaluations - \$425.00 (includes testing and written report)

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.2 Tuition Contract - Lebanon Township ESY Program

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2018 Extended School Year (July 6 - August 9) for Student #3256717079 in the amount of \$3,800.00.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.3 Tuition Contract - Lebanon Township Regular School Year

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2018-19 Regular School Year (August 30, 2018 - June 30, 2019) for Student #9303861870 and Student #2135842138 in the amount of \$15,000.00 each. (Total of \$30,000.00).

Motion Sutton Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.4 Professional Services Agreement - Physical Therapy

Resolved, to approve the agreement between Franklin Township Board of Education and Oxford Consulting Services for the provision of Physical Therapy Services for the period of September 1, 2018 - June 30, 2019 at the following rates:

Physical Therapy Session - \$90.00
 Quarterly Progress Reports - \$90.00 per quarter
 IEP Update - \$90.00 per student
 Evaluations - \$400.00 each

Motion Cama Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.5 Speech and Language Therapy Services - HCESC

Resolved, to approve the agreement between Franklin Township Board of Education and Hunterdon County Educational Services Commission for the provision of Speech and Language Therapy Services and/or Evaluations from September 1, 2018 through June 30, 2019, 2 days per week, at an hourly rate of \$95.00, not to exceed \$60,000.

Motion Yasunas Second Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.6 Non Public Services - IDEA, Part B - HCESC

Resolved, to approve the agreement between Franklin Township Board of Education and Hunterdon County Educational Services Commission to provide non-public services under the IDEA- Part B Initiative for the period July 1, 2018 - June 30, 2019 at the following rates:

Instructional Services - \$95.00 per hour

Service Plan Amendment - \$95.00 per hour

Professional Development Programming - \$150.00 per hour

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.7 IDEA Grant Award Acceptance

Resolved, to accept the IDEA Grant Award, approved by the Office of Grants Management, for the period July 1, 2018 through June 30, 2019 as follows:

	FTS	Nonpublic
Basic	\$94,068.00	\$16,126.00
Preschool	\$ 4,958.00	\$ 0.00

Motion Yasunas Second Sutton By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.8 ESEA Grant Award Acceptance

Resolved, to accept the ESEA Grant Award, for the period July 1, 2018 through June 30, 2019 as follows:

	FTS	Nonpublic
Title I Part A	\$8,328.00	
Title II Part A	\$1,218.00	\$ 0.00
Title IV Part A	\$ 7,387.00	\$2,613.00

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.03 Curriculum & Education

8.03.1 Resolved, to approve the K-8 Mathematics Curriculum.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.04 Construction Citizen Advisory Committee (Mr. Mackinnon, Mr. Witkowski, Mr. Burdick)
No meeting

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending June 2018, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June, 2018 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

9.01.4 Bill List

Approve the June, 2018 bill list in the amount of \$727,640.71.

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Substitute Personnel

Approve the Substitute Personnel list for the 2018-2019 school year at the following rates:

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 4:00 p.m.), 8 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- All hourly rates calculated by dividing per diem rate by actual hours.

9.03.2 Professional Days

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Aug. 21, 22, 23, 2018	Jenienne Balducci & Karen Brokaw	Wilson Reading System Introductory	\$650.00 ea.	\$30.38
10/17/18	Katrina Mani	American Academy of Pediatrics School Health Conf.	\$175.00	\$20.40
8/13/18	Jeff Weinhold	Incorporating Reading Strategies Google Drive Basics	\$50.00 \$50.00	\$0
8/14/18	Jeff Weinhold	Design Thinking in K-6 Classroom	\$50.00	\$0

**9.04 Facilities
No Consent Items**

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

10. Board Matters/New Business

11. Executive Session (none)

12. Personnel - All resolutions are upon the recommendation of the Acting Superintendent.

12.01 Resolved, to approve Lindsay Gooditis, Steven Hunter Timko, and David Giantisco to complete the ELA Curriculum at an hourly rate of \$35.00, not to exceed a total of 40 hours, including board presentation.

Motion by: Yasunas Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.02 Resolved, to appoint Wendy Sheehan as Special Education Leave Replacement Teacher at a salary of \$57,555.06, to be prorated, beginning August 28, 2018 through approximately October 31, 2018. (This position does not include benefits.)

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			

Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.03 **Resolved**, to approve Rhonda Ranae Pellegrino to be the substitute caller for the 2018-2019 school year at the stipend of \$3,950.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.04 **Resolved**, to approve the rate of \$30.00 per hour for staff required to attend Kindergarten Orientation on August 27, 2018, not to exceed a total of 10 hours.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.05 **Resolved**, to approve Katrina Mani, to be paid \$30.00 per hour to review student records, sports forms, provide CPR training to staff, and attend kindergarten orientation, not to exceed a total of 15 hours.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			

Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.06 **Resolved**, to approve the following individuals to be paid \$30.00 per hour for attending CPR training on August 27th, 2018 not to exceed a total of 7.5 hours.

Lindsay Gooditis
 Steven Hunter Timko
 Elisabeth Alexander

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

12.07 **Resolved**, to approve the following individuals for the stipend positions listed below for the 2018-2019 school year.

Position	Name of Coach/Adviser	Amount
Athletic Director	Steven Hunter Timko	\$2,649.00
Volleyball Coach	Elisabeth Alexander	\$2,015.00
Soccer Coach	Robert Masino	\$2,015.00
Girls Basketball Coach	Steven Hunter Timko	\$2,545.00
Boys Basketball Coach	Mark Mandelberg	\$2,545.00
Baseball Coach	Steven Hunter Timko	\$2,015.00
Safety Patrol Advisor	Karin Stumpf	\$ 415.00
Yearbook Advisors	Lindsay Gooditis and Karen Brokaw	\$2,418.00 (shared)
National Junior Honor Society Advisor	Kate Paquette	\$1,225.00
Student Council Advisor	Jennifer St. Laurent	\$2,545.00
Theater (Drama) Club Advisors	Lindsay Gooditis and Emily Kastner	\$1,400.00 (shared)
Band Club Advisor (Fall and Spring)	Emily Kastner	\$ 540.00 per semester
Cross Country Coach	David Giantisco	\$2,015.00
Art Club Advisor	Patrick Smith	\$2,015.00

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini				X
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

13. Public Comments - None at this time.

14. Board Discussion

There was a discussion on how the school can generate additional revenue.

14. Adjournment

14.01 Resolved, to Adjourn from the Public Meeting at 8:59 p.m.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Respectfully submitted,

Certified by,

Patricia A. Martucci
Board Secretary

George Burdick
Board President