

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*July 22, 2019 - 6:30 p.m.*

**A G E N D A**

**1. Call to Order - Mr. Cama, President, called the meeting to order at 6:30 p.m.**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.*

1.01 Roll Call – Ms. Martucci recorded the roll call and declared a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano, Mrs. Sutton, Mr. Tomasini, Mr. Witkowski

Absent: Mr. Yasunas

Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Cama led all assembled in the Pledge of Allegiance

**2. Presentations - None**

**3. Minutes**

3.01 June 17, 2019 - Regular Meeting

3.02 June 17, 2019 - Executive Session

**Resolved**, to approve the above listed minutes.

Motion Luciano Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	1 (CC)	1

**4. Superintendent's Report - Nicholas Diaz**

- I officially began my tenure as shared superintendent of Franklin Township and Union Township on July 1, 2019. Since then, I have been getting acclimated with the staff, reviewing the strategic plan, the 2019-2020 budget, and getting caught up with the construction progress. I would like to publicly thank our Business Administrator, Ms. Patricia Martucci, for assisting me with the transition.
- I was able to meet with Corporal Kevin Bollaro of the Franklin Township Police Department. We discussed the LEAD program, the importance of law enforcement visibility at FTS, and we touched on safety and security drills for the upcoming school year.
- I have included Franklin Township in our Hunterdon County Professional Development Consortium. The consortium is made up of Union, Califon, Bloomsbury, and now Franklin. The purpose of this consortium is to develop high quality professional development that is relevant to our rural districts.
- I recently sent out a hello message to the community via social media. My next communication will be a formal letter of introduction that I will send out this week.

- Our projected enrollment for the 2019-2020 school year is 273 which is down 9 student from 2018-2019.

5. **Business Administrator Report - Patricia Martucci**

- 5.01 Board Member Candidate Petitions – due to County Clerk 7/29/19
- 5.02 Water Infiltration Project Update
- 5.03 Partial Roof Replacement Project Update
- 5.04 Gym Lights Project Update
- 5.05 1837 Schoolhouse Roof Replacement - Completed
- 5.06 B&G Monthly Report (in BoE folder)

6. **Public Comments**

There were no comments from the public.

7. **Correspondence - None**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski  
No Meeting

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

**8.02.1 Level of Service Agreement – New Jersey Commission for the Blind & Visually Impaired**

**Resolved** to approve a School Contract between the Franklin Township Board of Education and the New Jersey Commission for the Blind and Visually Impaired for the 2019-20 Academic Year for Education Level 1 Services for student # 5160271548 for \$1,900.00.

Motion: Evans    Second: Luciano    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.2 Level of Service Agreement – New Jersey Commission for the Blind & Visually Impaired**

**Resolved** to approve a School Contract between the Franklin Township Board of Education and the New Jersey Commission for the Blind and Visually Impaired for the 2019-20 Academic Year for Education Level 1 Services for student # 1821266702 for \$1,900.00.

Motion: Sutton    Second: Luciano    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.3 Special Education Tuition Contract Agreement – Lebanon Township Board of Education**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Franklin Township Board of Education and the Lebanon Township Board of Education for Student

#2125842138 and Student #9303861870 for the 2019-20 academic year at \$15,000.00 per student. (Total \$30,000.00).

Motion: Evans    Second: Sutton    By Voice Vote    

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.4 Preschool Tuition Contracts – Parent Paid**

**Resolved,** to approve Preschool Tuition Contracts – Parent Paid for the 2019-20 academic year as follows:

Student #	Tuition Rate
33220	\$7,128.00
34215	\$5,346.00
34216	\$1,789.00
33182	\$4,752.00
32192	\$7,128.00
33179	\$7,128.00
33221	\$4,752.00
33217	\$7,128.00
33183	\$7,128.00
33189	\$4,752.00
33185	\$7,128.00
33223	\$4,752.00
31190	\$7,128.00
34218	\$1,789.00
34219	\$2,684.00

Motion: Luciano    Second: Evans    By Voice Vote    

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.5 Joint Transportation Agreement (School Related Activities) – Delaware Valley Regional H.S.**

**Resolved,** to approve a Joint Transportation Agreement for School Related Activities between the Franklin Township Board of Education and the Delaware Valley Regional High School Board of Education, on an as needed basis, for the 2019-20 academic year as follows:

Start Date	End Date	Host ID #	Destination	Basis	Cost
07/01/2019	06/30/2019	Trips and/or athletics	Various	\$228.00 for the first 3 hours. \$68.00 per hour for each additional hour plus tolls and parking, if applicable.	Per bus

Motion Luciano    Second Witkowski    By Voice Vote    

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.6 Joint Transportation Agreement – Hampton Borough Board of Education Resolved**, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host) and the Hampton Borough Board of Education (Joiner) for the 2019 Extended School Year as follows:

Start Date	End Date	Route #	Destination	# of Host Students	# of Joiner Students	Joiner Cost
07/08/2019	08/08/2019	ESY19	HPS/VV Elem	4	1	\$500.00

Motion Sutton    Second Luciano    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.7 Coordinated Transportation 2018/19 – Warren County Special Services School District**

**Resolved**, to approve a Resolution for Participation in Coordinated Transportation between the Franklin Township Board of Education and the Warren County Special Services School District for the 2018-19 school year, for a 4% administration fee.

Motion Luciano    Second Witkowski    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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**8.02.8 Coordinated Transportation 2019/20 – Warren County Special Services School District**

**Resolved**, to approve a Resolution for Participation in Coordinated Transportation between the Franklin Township Board of Education and the Warren County Special Services School District for the 2019-20 school year, for a 4% administration fee.

Motion Luciano    Second Sutton    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini  
No Meeting

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski  
No Meeting. Policies needing review include Dress Code, Volunteers, and Technology.

8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas  
Met on July 18, 2019. Can annual school event dates be sent out at the beginning of the year; P/R - Camden County ESC.

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas  
Met on July 18, 2019 to prioritize tasks.

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas  
Met on July 18, 2019 to discuss extra co-curricular activity stipends for the 2019-20 school year.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the month ending June, 2019, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2018-2019 school year budget as per the attached list.

**9.01.4 Bill List**

**Approve** the June, 2019 bill list in the amount of \$778,855.56.

**9.02 Education**

**9.02.1 Approve the following field trip:**

Group	Location	Date
Grade 8	Civic Theater/NORWESCAP Food Bank	December 2019

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Date	Employee	Name of Professional	Registration	Mileage Exp.
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		Development Program	Cost	
7/16/19	James Schwar Frank Henderson	R.K. Mold & Moisture Control Program	\$975.00	.35 per mile
8/2/19 & 8/9/19	Marcy Braco	Google Docs Training	\$300.00	.35 per mile
10/16/19	Katrina Mani	School Health Conference	\$175.00	.35 per mile
10/22/19 10/23/19	Lindsay Gooditis Elisabeth Alexander	NJ Science Convention	\$300.00 ea.	.35 per mile
10/25/19	Jeffrey Weinhold	Rutgers Literacy Conference	\$180.00	.35 per mile

### 9.03.2 Substitute Personnel

**Approve** the Substitute Personnel list for the 2019-2020 school year at the following rates:

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- All hourly rates calculated by dividing per diem rate by actual hours.

### 9.04 Facilities

**9.04.1 Approve** the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Book Fair	Library	Friday, Sept. 20, 2019 M-F, Sept. 23-27, 2019 Wed, Sept. 25, 2019	Set up 8:30 a.m. - 3:30 p.m. 6:00 - 9:00 p.m.

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Luciano

Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

10. **Board Matters/New Business** - Nothing at this time.

11. **Personnel** - All resolutions are upon the recommendation of the Superintendent.



13.02 **Resolved, to return to Open Public Session at 8:49 p.m.**

Motion Luciano	Second Evans	By Voice Vote	Yes	No	Abstain	Absent
			6	0	0	1

**14. Other Business**

14.01 Resolved, to accept the Superintendent's recommendation regarding the following HIB investigations:

- Incident 123 - Affirmed
- Incident 124 - Not Affirmed

Motion Evans	Second Luciano	By Voice Vote	Yes	No	Abstain	Absent
			6	0	0	1

**15. Adjournment**

15.01 **Resolved**, to Adjourn from the Public Meeting at 8:50 p.m.

Motion Sutton	Second Luciano	By Voice Vote	Yes	No	Abstain	Absent
			6	0	0	1

Respectfully submitted,

Patricia A. Martucci  
Board Secretary