

FRANKLIN TOWNSHIP BOARD OF EDUCATION  
226 QUAKERTOWN ROAD, P.O. BOX 368  
QUAKERTOWN, NEW JERSEY 08868  
908-735-7929



**REGULAR MEETING MINUTES**  
**January 22, 2024**

For the Regular Meeting of the Franklin Township Board of Education  
Monday, January 22, 2024 at 6:30 p.m. in the Franklin School Multipurpose Room

- I. **CALL TO ORDER** - Mr. Giordano called the meeting to order at 6:30 PM.
- II. **PLEDGE OF ALLEGIANCE** - Mr. Giordano led all assembled in the Flag Salute.
- III. **STATEMENT OF ADEQUATE NOTICE:** - Mr. Giordano read the following statements:  
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat, Express Times and has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 4, 2024.
- IV. **ROLL CALL** - Mr. Kramer called the roll and declared a quorum was present.

Present:	Mr. James Giordano, President Mrs. Shana Frondorf	Mrs. Allison Luciano, Vice President Mrs. Caroline Licwinko	Mrs. Colleen Cummins Mr. Craig Metz
Absent:	None	Vacancy: One	
Also Present:	Dr. Nicholas Diaz	Mr. Mark Kramer	

V. **PRESENTATION - None**

VI. **MINUTES**

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items VI.

**BE IT RESOLVED**, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

- November 13, 2023 [Regular Meeting Minutes](#)
- November 13, 2023 [Executive Meeting Minutes](#)
- January 3, 2024 [Organization Meeting Minutes](#)

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

VII. **CORRESPONDENCE** - Mr. James Giordano indicated that he had received multiple emails regarding tonight’s interview of potential board member candidates for the open board member seat.

**VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer**

- The Financing Facility Committee met on January 17 at 12 PM.
- The tentative timelines for the referendum was reviewed with the committee.
- Reviewed information regarding the solar panel system.
- The committee established tentative dates for future committee meetings.
- Administration will be looking to a grant for improvements to the districts playgrounds and fields.
- Administration is incorporating Garden Towers into the Sustainable New Jersey Project.
- The 2024/2025 budget is progressing.
- The school has an interest in providing murals in certain areas of the building.
- The school has an interest in providing an outdoor library.
- The district will be implementing a breakfast program for the 2024/2025 school year.
- Administration is recommending purchasing new equipment to replace the old equipment and to address the needs for the new school breakfast program.
- Current projections for revenue and expenditures for June 30, 2024 was reviewed with the committee.
- Reviewed the resolutions under section XII Finance and Facilities XII A through E.

**IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz**

- **Great Kindness Challenge Initiative.**
- **DREAMS Program Implementation.**
- **Eighth Grade Scheduling Process.**
- **Calendar Update.**
- **Rescheduling of 'Linking with Leadership' Meeting.**

**Security and Fire Drills – 2023-2024**

<b>Type of Drill</b>	<b>Date</b>
Fire Drill	7/20/23
Security Drill - Communication System Test	7/31/23
Fire Drill	8/30/23
Security Drill - Hold in Place	8/31/23
Security Drill - Shelter in Place	9/13/23
Security Drill - Secure	9/15/23
Fire Drill	9/28/23
Fire Drill	10/23/23
Security Drill- Active Shooter	10/30/23
Bus Evacuation Drill	11/7/23
Security Drill - Hold in Place	11/7/23
Fire Drill	11/30/23
Security Drill- Shelter in Place	12/7/23
Fire Drill	12/21/23

**X. PUBLIC COMMENTS – Agenda Items Only**

- George Burdick, 121 Mathew Drive - Tonight’s interview process for the open board member seat.
- Lori Vail, 10 Tara Way - Tonight’s interview process for the open board member seat.
- Cyrus Cama, 15 Mathew Drive - Tonight’s interview process for the open board member seat.
- Sandra Marzo, 227 Pittstown Road - Tonight’s interview process for the open board member seat.
- Brett Palmer, 16 Wolverton Road - Candidate for the open seat introduced himself.
- Leeann Kerst, 80 White Bridge Road - Candidate for the open seat introduced herself.
- Charlyn Lynch, 234 Quakertown Road - Candidate for the open seat introduced herself.
  
- Mr. Metz motioned to convene the interviews for the board member vacancy in public session, seconded by Mrs. Cummins.

**Roll Call Vote:**

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf		X		
Mr. Giordano		X		
Mrs. Licwinko		X		
Mrs. Luciano			X	
Mr. Metz	X			
Vacancy				
Totals:	2	3	1	0

**Motion Fails**

**XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano\*, Mrs. Frondorf, Mr. Giordano**

- No updates.

**XII. FINANCE AND FACILITIES- Mr. Giordano\*, Mrs. Licwinko, Mr. Metz**

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XII. A through E.
  - A. Acceptance of the [November 2023 Financial Reports](#) and [December 2023 Financial Reports](#)
  - B. Approval of [Budget Transfers for November 2023](#) and [December 2023](#)
  - C. Approval of [November 2023 Bills List](#) and [December 2023 Bills List](#)
  - D. Approval of Use of Facilities
  - E. Approval of Accounting and Auditing Services for the June 30, 2024 Fiscal Year End

**A. Acceptance of the November and December 2023 Financial Reports**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and Treasurer’s reports; and

**WHEREAS**, the Board Secretary’s and Treasurer’s reports for the month ending November 30, 2023 and December 31, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW, THEREFORE BE IT RESOLVED**, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending November 30, 2023 and December 31, 2023; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

#### **B. Approval of Budget Transfers for November and December 2023**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the report "Budget Transfers" for the time period of November 2023 and December 2023 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for November and December in fiscal year 2023-2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

#### **C. Approval of November 2023 and December 2023 Bill List**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills for the month of November 2023 and December 2023 are being presented to the board with the recommendation that they be ratified, approved and paid; and

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

**NOW, THEREFORE BE IT RESOLVED**, that the Franklin Township Board of Education approves the list of bills for payment in the grand sum of \$975,991.04 for November 2023 and \$836,984.86 for December 2023; and

**BE IT FURTHER RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

#### **D. Approve the Use of Facilities**

**BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS STEM	StarLab Planetarium	Theater or Library	January 29 through February 2, 2024	During the School Day
Hunterdon County Cultural & Heritage Commission	Art Goes To School - Art appreciation program	Classrooms	February 5,7,8 & 9 2024	During the School Day
PTA Class of 2025	Q Crew BBQ Fundraiser	Parking Lot	December 15, 2023	4-5PM
FTS PTA	Staff vs. 8th Grade Volleyball Game	Gym / APR	March 15, 2024	4-10 PM
FTS PTA	Middle School Dance	Gym/ APR	February 23, 2024	4-10 PM
FTS PTA	6th Grade Candy Fundraiser	Library	March 22, 2024	4-6 PM
FTS PTA	Snowflake Ball	Gym/Cafeteria	February 16, 2024	3:30-9 PM

**E. Approval of Accounting and Auditing Services for the June 30, 2024 Fiscal Year End**

**WHEREAS**, there exists a need in the Franklin Township School District to have an external audit conducted by a Certified Public Accountant; and

**WHEREAS**, contracts for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Franklin Township Board of Education hereby awards a contract to BKC, CPA’s, PC, to conduct the audit for the fiscal year ending June 30, 2024 for a flat fee of \$20,500 plus additional services as needed in accordance with the fee schedule based on the responsibility of the staff assigned.

**BE IT FURTHER RESOLVED**, the Board President and School Business Administrator/Board Secretary, are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

**BE IT FURTHER RESOLVED**, the Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5.a(1).

**Board of Education Roll Call Vote on Action Items XII A through E.**

**Roll Call Vote:**

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Vacancy				
Totals:	6	0	0	0

**Motion Passes**

**XIII. CURRICULUM AND EDUCATION - Mrs. Luciano\*, Mrs. Frondorf, Mrs. Cummins**

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XIII. A through G.

**A. Contract - Dearey Therapy Services LLC**

**BE IT RESOLVED** that the Franklin Township Board of Education, upon recommendation of the Superintendent, approves the agreement between Dearey Therapy Services, LLC and the Franklin Township School District to provide occupational therapy services including professional development of approximately 90 hours at an hourly rate of \$110/hour, not to exceed \$10,000.

**B. Tutorfly**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approves the [agreement](#) between Tutorfly and the Franklin Township School District for tutoring services beginning January 2024 through May 2024 at a cost not to exceed \$28,000, paid for by the High Impact Tutoring Grant.

**C. Approval of Field Trips**

Grade	Destination	Date
8th Grade	North Hunterdon	January 9, 2024
Kindergarten	RV Nash Theatre	April 19, 2024
6th Grade	YMCA Camp Bernie	May 16, 2024
MD Program	South Branch Emergency Services	January 24, 2024
7th Grade	Museum of Natural History	May 23, 2024
3rd Grade	Camden Aquarium	May 13, 2024
5th Grade	Echo Hill Park	May 29, 2024

**D. Shared Services Agreement- Union Township School District**

**BE IT RESOLVED** that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the School Personnel Contracted Services [agreement](#) between the Union Township Board of Education and the

Franklin Township Board of Education for the period of July 1, 2023 through June 30, 2024 for the following services and costs:

- Supervisor of Special Services – Not to exceed \$96,886.08
- LDTTC – Not to exceed \$21,877.00
- Social Worker – Not to exceed \$21,877.00
- Curriculum Supervisor – Not to exceed \$70,872.36
- Business Office Clerk, Transportation – Not to exceed \$5,651.63
- Substitute Nurses – @ \$200 per day
- Substitute Teachers – Union to Franklin \$110 per day
- Substitute Teachers - Union to Franklin – Permanent - \$135 per day
- Substitute Teachers - Franklin to Union \$135 per day
- School Psychologist – @ \$40.27 per hour
- Credit Recovery Teacher – @ \$42.02 per hour not to exceed \$840.40
- CST Secretary – Not to exceed \$15,579.36

**E. Donation - Floss Boss**

**BE IT RESOLVED** that the Franklin Township Board of Education, upon recommendation of the Superintendent, approve a donation of approximately 288 dental hygiene supply goody bags for students.

**F. Waiver of Requirements for Special Education Medicaid Initiative (SEMI)**

**BE IT RESOLVED** that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve in accordance with N.J.A.C. 6A:23A-5.3(b), approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI) for the 2024-2025 school year, due to the district projecting an enrollment of less than 40 Medicaid eligible students per the October 15, 2023 ASSA report.

**G. [Approval of 2024-25 Calendar](#)**

**BE IT RESOLVED** that the Franklin Township Board of Education, upon recommendation of the Superintendent, approve the annual school calendar Version \_\_\_ for the 2024-2025 school year.

**Discussion:** The board in the Superintendent had discussions regarding the 2024/2025 calendar.

- Mrs. Luciano motioned to amend action items XIII. A through G to hold action item G, seconded by Mrs. Frondorf.

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

**Board of Education Roll Call Vote on Action Items A through G as amended.**

**Roll Call Vote:**

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Vacancy				
Totals:	6	0	0	0

**Motion Passes**

**XIV. POLICY** - Mrs. Frondorf\*, Mrs. Licwinko, Mrs. Cummins

- Motioned by Mrs. Licwinko, seconded by Mrs. Luciano to approve action items XIV. A through E.

**Action Items**

- A. Revision - [Policy 5131.1](#) - Harassment, Intimidation and Bullying
- B. Revision - [Policy 6142.2](#) English as a Second Language; Bilingual Programs
- C. Revision - [Policy 5131.5](#) Vandalism/Violence
- D. Revision - [Policy 5118](#) - Nonresidents
- E. Adopt- [Policy 4151.1/4251.1](#) Sick Leave - First Reading

**Board of Education Roll Call Vote on Action Items A through E.**

**Roll Call Vote:**

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Vacancy				
Totals:	6	0	0	0

**Motion Passes**

**XV. EXECUTIVE SESSION**

**WHEREAS**, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; (N.J.S.A. 10:4-13) and

**WHEREAS**, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

**NOW THEREFORE BE IT RESOLVED**, pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Franklin Township Board of Education adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to personnel agenda items and Board candidate interviews; and

**BE IT FURTHER RESOLVED**, that Franklin Township Board of Education expects to reconvene into public session in approximately 45 minutes and action may be taken.

**BE IT FURTHER RESOLVED**, that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists; and

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XV at 7:45 PM.

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko for the board to reconvene into public session at 9:00 PM.

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

**XVI. PERSONNEL** - Mrs. Frondorf\*, Mrs. Cummins, Mrs. Licwinko

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action items XVI A through L excluding E.

**A. Appointment - School Nurse**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Ms. Gretchen Michelet as the School Nurse for the 23-24 school year effective January 16th, 2024 through June 30, 2024 at an annual salary of \$80,000, prorated, pending fingerprints, certification, background check and health exam.

**B. Appointment - MD Classroom Paraprofessional**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Caitlyn Sullivan as a MD Paraprofessional the 23-24 school year effective December 4th, 2023 through June 30, 2024 at an annual salary of \$36,409.50, prorated, pending fingerprints, certification, background check and health exam.

**C. Appointment - MD Classroom Paraprofessional**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Sidney Slack as a MD Paraprofessional the 23-24 school year effective February 5, 2024 through June 30, 2024 at an annual salary of \$36,409.50, prorated, pending fingerprints, certification, background check and health exam.

**D. Approve Professional Day Requests**

**BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
2/8/24	Kristen Andreychak	NJPSA/FEA Best Practices in Gifted and Talented Education Programming	\$75	N/A Virtual	\$75
2/22-2/23/24	Emily Kastner	New Jersey Music Educators Association Annual State Conference	\$195.00	\$81	\$276
2/6/24	Melody Groben	Language Disorders vs. Language Differences for ELLs Bureau of Education and Research	\$279	N/A Virtual	\$279
3/17-3/20/24	Jim Schwar	NJSBGA 2024 Expo Conference	\$325	\$500	\$825

1/25/24	Laura Sretenovic	NJ District Test and Technology Coordinator Training	\$0	\$75	\$75
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**E. Appointment - Fifth Grade Leave Replacement**

**BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, approve Amanda Sharp as a Fifth Grade Leave Replacement, effective January 23, 2024 through June 5, 2024, at a per diem rate of \$200, pending fingerprints, certification, background check and health exam.

**F. Appointment - Preschool Classroom Paraprofessional**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Preetika Gupta as a Preschool Classroom Paraprofessional the 23-24 school year effective January 2nd, 2024 through June 30, 2024 at an annual salary of \$31,725, prorated, pending fingerprints, certification, background check and health exam.

**G. Approve Substitute Teachers**

**BE IT RESOLVED**, that the Board, upon the recommendation of the Superintendent, approve the following individuals as substitute teachers for the 2023-2024 school year through June 30, 2024 at the rate of \$135.00 per day, pending fingerprints, background check and health exam.

Cynthia DePillo	Caroline Kirk
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**H. Transfer - Preschool Classroom Teacher**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, transfer Karen Schultz from Special Education Resource Room/ Elementary Teacher to Preschool Teacher for the 23-24 school year effective January 2nd, 2024.

**I. Appointment - Special Education Teacher**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Chelsea Hill as a Special Education Resource Room/Elementary inclusion teacher for the 23-24 school year effective January 2nd, 2024 through June 30, 2024 at an annual salary of \$60,646.27, prorated, pending fingerprints, certification, background check and health exam.

**J. Appointment Elementary School Teacher - Tenure Track**

**BE IT RESOLVED** that the Board, upon recommendation of the Superintendent, approve Ross Leebaw as an Elementary School Teacher for the 23-24 school year effective February 1, 2024 through June 30, 2024 at an annual salary of \$58,555.06, prorated, pending fingerprints, certification, background check and health exam.

**K. New Teacher Mentor**

**BE IT RESOLVED**, upon the Superintendent’s recommendation, that the Franklin Township Board of Education approve Susan Rainaldi to serve as a mentor to Ross Leebaw for 2023-2024, as per the QEA agreement.

**L. Approve Employment Contract Addendums**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves the following Employment Contract Addendums:

<a href="#">Paraprofessionals</a>
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**Board of Education Roll Call Vote on Action Items A through L excluding E.**

**Roll Call Vote:**

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Vacancy				
Totals:	6	0	0	0

**Motion Passes**

**XVIII. BOARD MATTERS/NEW BUSINESS**

- Dr. Diaz discussed with the board committee dates.

**XVIX. PUBLIC COMMENTS**

- No one from the public made any comments.

**XX. OTHER BUSINESS**

**A. Filling Board Vacancy for the Term Expiring at the Organization Meeting of January 2025**

- Mr. Kramer asked the board if anybody wishes to nominate a candidate to fill the vacancy seat:

Mrs. Luciano nominated Brett Palmer and seconded by Mrs. Licwinko.  
 Mrs. Cummins nominated Charlyn Lynch and no one second the nomination.  
 Mr. Metz nominated Leeann Kerst and no one second the nomination.

Discussion on closing the nominations – None

Motioned to close nomination by Mrs. Licwinko seconded by Mrs. Luciano.

Mrs. Licwinko withdrew her motion and Mrs. Luciano withdrew her second the motion.

Mr. Metz nominated Leeann Kerst and seconded by Mrs. Cummins.

Discussion on closing the nominations – None

Motioned to close nomination by Mrs. Licwinko seconded by Mrs. Luciano.

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

- Mr. Kramer called the roll the fill be open seat asking for the name of the nominated candidate and for each board member to express his or hers opinion in support of the candidate so that the public can witness the deliberation:

Mrs. Cummins supported Leeann Kerst  
Mrs. Frondorf supported Brett Palmer  
Mrs. Licwinko supported Brett Palmer  
Mrs. Luciano supported Brett Palmer  
Mr. Metz supported Leeann Kerst  
Mr. Giordano supported Brett Palmer

Mr. Kramer congratulated Brett Palmer at the newly selected board member.

**Get XXI. NOTEWORTHY DATES**

**Next meeting is February 20, 2024**

**NJSBA County Meeting is January 25, 2024 - [Virtual](#)**

**XXII. ADJOURNMENT**

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to adjourn the meeting at 9:18 PM.

**Voice Vote:**

Yes	No	Abstain	Absent
6	0	0	0

Respectfully submitted,

Mark Kramer  
Board Secretary