

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



RESCHEDULED REGULAR AND PUBLIC HEARING MEETING MINUTES
May 5, 2025

For the Rescheduled Regular and Public Hearing Meeting of the Franklin Township Board of Education Monday, May 5, 2025 at 6:30 p.m. in the Franklin Township Elementary School Multipurpose Room

- I. **CALL TO ORDER** – Mrs. Licwinko called the meeting to order at 6:30 PM.
- II. **PLEDGE OF ALLEGIANCE** – Mrs. Licwinko led all assembled in the Flag Salute.
- III. **STATEMENT OF ADEQUATE NOTICE:** Mrs. Licwinko read the following statements:
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's rescheduled meeting to the Hunterdon Review and Express Times, has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members, and posted on the school website on February 27, 2025.
- IV. **ROLL CALL**- Mr. Kramer called the roll and declared a quorum was present.

Present:	Mrs. Colleen Cummins – Arrived 6:36 PM	Absent:
	Mrs. Shana Frondorf – Arrived 6:34 PM	
	Mr. James Giordano	
	Mrs. Caroline Licwinko	
	Mrs. Allison Luciano	
	Mr. Craig Metz	Also Present: Mrs. Jennifer Aquino
	Mr. Matt Naughton	Mr. Mark Kramer

V. **BOARD ACTION**

- Motioned by Mrs. Luciano, seconded by Mr. Giordano to approve action item V A.

A. **Approval of Minutes**

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

April 14, 2025 Regular Meeting Minutes April 14, 2025 Minutes

April 14, 2025 Executive Meeting Minutes April Executive Minutes

**Voice Vote on
Action Item V. A.**

Yes	No	Abstain	Absent
5	0	0	2

Motion Passes

VI. CORRESPONDENCE - None

VII. PRESENTATION - 2025/2026 Budget Presentation and Public Hearing

Mrs. Aquino and Mr. Kramer presented a PowerPoint presentation to the board

- Frank Tota, 16 Upper Kingstown Road, Pittstown – Previous boards; share presentation
- Sandra Marzo, 227 Pittstown Road, Pittstown – Roundtable; in-service
- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown – Bond interest; bond payments

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer

- Personal disclosure forms
- Board member training
- Finance and facilities committee
- Review of finance resolutions
- Revenue and expenditure projections for June 30, 2025
- Wellness Grant to be spent by the end of June

IX. SUPERINTENDENT REPORT - Mrs. Jennifer Aquino

- NJSLA testing May 12-16 with make-ups Make Up May 19-22
- Infrastructure test for NJSLA - a final infrastructure trial Monday, May 5th during homeroom
- Cultural Awareness Council and Gardening Club partnering to do an Earth Day clean-up during the week of testing
- Teacher Book Club final check-in and debrief on May 1st
- Teacher Shout-outs: Aquino Fun Club (Mrs. Andreychak, Ms. Matassa, Mrs. Simone and Mrs. Lamonde) who planned our Take Your Child to Work Day - on Thursday, April 17th, early dismissal day
- Met twice with and on boarded our new Supervisor of Special Services, Larry Abramowitz who is ready to begin on Monday, May 12th
- MP3 Awards ceremony on Tuesday, May 6th at 1:53pm
- Hunterdon County Governor's Educator of the Year Recognition Program will be held on May 9, 2025 from 10:45 a.m. to 2:00 p.m. at the Razberry's Banquet Center in Frenchtown, New Jersey. We will be honoring Mrs. Kate Paquette.
- Spring Concerts are coming on May 28th and 29th.
- Teen Arts 8th Grade Event
- Inviting parents to 'Chalk the Walk' by sending messages of encouragement to our students as they prepare to take the NJSLA. Chalk will be left in the bin outside the main doors.

Type of Drill	Date
Fire Drill	July 15, 2024
Security Drill - Reverse Evacuation	July 24, 2024
Fire Drill	August 1, 2024
Security Drill - Shelter in Place	August 1, 2024
Fire Drill	September 12, 2024
Evacuation Drill	September 17, 2024
Bus Drill/Evacuation	October 28, 2024
Fire Drill	October 29, 2024
Security Drill - Shelter in Place	October 31, 2024
Security Drill - Hold	November 22, 2024
Fire Drill	November 27, 2024
Lock-down Drill	December, 12, 2024
Fire Drill	December 13, 2024
Lock-down Drill	January 28, 2025
Fire Drill	January 30, 2025
Secure Lock-Out	February 18, 2025
Fire Drill	February 26, 2025
Security Drill	March 18, 2025
Fire Drill	March 26, 2025
Fire Drill	April 15, 2025
Security Drill	April 28, 2025

X. PRESIDENT'S REPORT - Caroline Licwinko

- Thanked administration for the budget presentation

XI. PUBLIC COMMENTS – Agenda Items Only - None

XII. FINANCE AND FACILITIES – Mrs. Licwinko*, Mr. Metz, Mr. Naughton

Mrs. Licwinko reported for the Finance and Facilities committee:

- Reviewed the status of the capital projects
 - Local Recreation Improvement Grant
 - Corporate sponsorship
 - Regionalization and Consolidation Study
- Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to approve action XII. B through J.

A. Acceptance of the April 2025 Financial Report - **HELD**

B. Approval of Budget Transfers April 2025

C. Approval of April 2025 Bills List

D. Approval of Use of Facilities

E. Adoption of the Annual Budget for School Year 2025/2026

F. Approval of 2025-2026 School Year Municipal Tax Levy Payment Schedule

G. Approval of 2025-2026 Tuition Rates

H. Approval of 2025-2026 Food Services Contract Renewal with Maschio's Food Service Company

I. Approval of Human Resources Consultant

J. School Health Insurance Fund – Medical/Prescription, Dental Rates 2025-2026

A. Acceptance of the April 2025 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending April 30, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending April 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Budget Transfers for April 2025

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of April 2025 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for April 2025, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators. April 2025 Budget Transfers

C. Approval of April 2025 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month and year of April 2025 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, ratifies and approves the list of bills for payment in the grand sum of \$715,622.48 for April 2025; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting. April 2025 Bill List

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
Elisabeth Alexander	STEAM Night	Gym and Library	June 11, 2025	4:00 p.m.- 6:00 p.m.
Jennifer St. Laurent	Talent Show	Auditorium	April 28, 2025, April 29, 2025 and May 14, 2025	after school
Athletic Department	Award Night	Theatre	May 30, 2025	3:30 p.m. - 8:30 p.m.

E. Adoption of the Annual Budget for School Year 2025/2026

WHEREAS, the Franklin Township Board of Education approved the tentative 2025/2026 budget at the March 17, 2025 special board meeting; and

WHEREAS, the Franklin Township Board of Education forwarded the tentative 2025/2026 budget on March 19, 2025 to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the following diagram provides a breakdown of the 2025/2026 budget by fund:

	General Fund	Special Revenues	Debt Service	Total
2025-2026 Total Expenditures	\$ 9,471,068	\$ 951,378	\$ 184,600	\$ 10,607,046
Less: Anticipated Revenues & Sources	1,995,856	951,378	60,266	3,007,500
Taxes to be Raised	7,475,212	-	124,334	7,599,546

WHEREAS, the 2025/2026 budget was approved for advertising by the Executive County Superintendent on April 9, 2025 and published in the Star-Ledger on April 21, 2025; and

WHEREAS, a public hearing to present and accept comments from the public on the 2025/2026 budget was held prior to the passing of this resolution;

NOW, THEREFORE **BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Franklin Township Board of Education adopts the budget for the 2025/2026 school year using the 2025/2026 state aid figures; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2025/2026 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, the Franklin Township Board of Education affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2025/2026 school year shall be submitted at \$9,471,068 for the General Fund which the General Fund local tax levy shall be submitted at \$7,475,212; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2025/2026 school year shall be submitted at \$184,600 for the Debt Service Fund which the Debt Service Fund local tax levy shall be submitted at \$124,334; and

BE IT FURTHER RESOLVED, the following diagram provides a breakdown of the 2025/2026 budget by fund:

	General Fund	Special Revenues	Debt Service	Total
2025-2026 Total Expenditures	\$ 9,471,068	\$ 951,378	\$ 184,600	\$ 10,607,046
Less: Anticipated Revenues & Sources	1,995,856	951,378	60,266	3,007,500
Taxes to be Raised	7,475,212	-	124,334	7,599,546

BE IT FURTHER RESOLVED, included in budget line 580, Budgeted Fund Balance-Operating, is \$300,000; and

BE IT FURTHER RESOLVED, included in the budget line 620, Withdraw from Capital Reserves – Excess Cost & Other Capital Projects in the amount of \$225,000 for the purpose of the following:

- \$200,000 New Elevator
- 25,000 New Sports Storage Shed

BE IT FURTHER RESOLVED, included in the budget line 630, Withdraw from Maintenance Reserve in the amount of \$27,200 for the purpose of supporting the purchase of maintenance equipment and ventilation cleaning; and

BE IT FURTHER RESOLVED, the Franklin Township Board of Education tentative 2025/2026 budget includes the use of the health care cost adjustment to offset the various costs associated with the increased cost of healthcare in the amount of \$103,588; and

BE IT FURTHER RESOLVED, the Franklin Township Board of Education tentative 2025/2026 budget includes the use of the enrollment adjustment to offset the various costs associated with the increase of students such as supplies and materials in the amount of \$103,488; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$299,380, in accordance with N.J.A.C 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority in the adjustment will be used to/for the purposes of maintaining the academic programs educational services and programs in compliance with the state and local academic goals, including funds to support staffing needs; the addition of paraprofessionals and benefits associated with the additional staff; the loss of revenue sources from special education aid; reserves not available for use in 2025/2026; increased special services costs; where said needs will complete this by June 30, 2025 the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending in the general operating budget for the ensuing 2025/2026 school year as follows:

SERVICES	NOT TO EXCEED
Legal	\$ 65,000
Audit	30,000
Architect	25,000
Other Administrative Services	460,000
Extraordinary Services	250,000
Professional Development/Travel	25,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption and authorizes the Superintendent and the School Business Administrator/Board Secretary to take such action to ensure that the 2025/2026 budget adopted by the Franklin Township Board of Education is implemented consistent with the intent of this resolution.

F. Approval of the 2025-2026 School Year Municipal Tax Levy Payment Schedule

BE IT RESOLVED, that the Franklin Township Board of Education approve the following tax levy payment schedule and be presented to the Township of Franklin for the drawdown of payments throughout the year 2025-2026 school year which reflects the \$7,475,212 Local General Fund Tax Levy and \$124,334 Debt Service Tax Levy to be raised:

DUE DATE	GENERAL FUND	DEBT SERVICE FUND	AMOUNT DUE
July 25, 2025	\$ 1,204,424	\$ 62,167	\$ 1,266,591
September 26, 2025	\$ 1,266,591		\$ 1,266,591
November 14, 2025	\$ 1,266,591		\$ 1,266,591
January 16, 2026	\$ 1,204,424	62,167	\$ 1,266,591
March 13, 2026	\$ 1,266,591		\$ 1,266,591
May 15, 2026	\$ 1,266,591		\$ 1,266,591
Totals	\$ 7,475,212	\$ 124,334	\$ 7,599,546

G. Approval of 2025/2026 Tuition Rates

BE IT RESOLVED, that the Franklin Township Board of Education approve the following annual tuition rates for students received by the Franklin Township School District for the 2025-2026 school year, as follows:

Program	Tuition
Prek/K K	\$ 23,705
Grades 1-5	24,782
Grades 6-8	26,048
Multiple Disabled (MD)	32,047

H. Approval of 2025/2026 Food Services Contract Renewal with Maschio's

Motion to approve the agreement with Maschio's Food Services for the 2025-2026 school year as follows: This is the 2nd renewal (third year) of a five-year contract and can be terminated at any time by giving sixty (60) days written notification to the FSMC setting forth the reason for and the effective date of termination. Upon such termination, the SFA and the FSMC shall make settlement of all amounts due hereunder as follows: The SFA shall make payment within thirty (30) days after the submission of an invoice.

ADDENDUM TO AGREEMENT, made by and between Franklin Township Board of Education whose office is located at 226 Quakertown Road, Quakertown, New Jersey (hereinafter referred to as the "LEA"(Local Education Agency) and Maschio's Food Services, Inc., a NJ Corporation having its principal place of business at 525 E. Main Street, Chester, New Jersey.

WHEREAS, the LEA and Maschio's entered into a contract for a food service program:

WHEREAS, the LEA has found that Maschio's is performing the services under the contract in an effective and efficient manner;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, in consideration of the premises and mutual covenants herein contained, the LEA and Maschio's agree as follows:

Article I: Federal and State Required Language

A. DURATION OF ADDENDUM - This addendum begins on July 1, 2025 and ends on June 30, 2026.

B. MANAGEMENT FEE(S)

It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's annual management fee in the amount of \$9,360. The management fee shall be payable in monthly installments of \$936.00 per month commencing on September 1, 2025 and ending June 30, 2026. This fee is increasing 2.5% from last year.

C. GUARANTEES - Franklin Township BOE Meeting – May 5, 2025

Guaranteed loss: FSMC estimates that SFAs total food service costs for the 2025/2026 year shall not exceed a gross loss of \$10,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's (FSMC) shall be responsible for any shortfall.

D. TOTAL COST OF CONTRACT

The projected total cost of the contract is \$126,659.16 for the period of July 1, 2025 through June 30, 2026. (Account Number 60.910.310.XXX.081.000)

I. Approval of Human Resource Consultant

WHEREAS, the Interim Superintendent of Schools has determined there is a need for some short term support for the Human Resource responsibilities; and

WHEREAS, there has been multiple turnover with the position responsible for Human Resource since June 30, 2024 which the position is requiring immediate additional support;

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves the services of Cheryl Balletto to provide consulting services to support the human resource support at the hourly rate of \$60.00 not to exceed \$28,000.00 through June 30, 2025.

J. School Health Insurance Fund – Medical/Prescription, Dental Rates 2025-2026

Be It Resolved, that the Franklin Township Board of Education approves the districts membership in the School Health Insurance Fund and the monthly premium rates for medical/prescription and dental for the period July 1, 2025 through June 30, 2026 as listed below:

	Aetna Choice POS II & Rx	Educators Health Plan & Rx	Garden State Health Plan & Rx	Delta Dental PPO
Single	\$ 1,481	\$ 1,370	\$ 1,233	\$ 37
Parent/Child	2,191	2,024	1,824	76
2 Adults	3,304	3,052	2,748	62
Family	3,841	3,551	3,197	111

(Account Number 11.000.291.270.081.000)

Roll Call Vote on Action Item Finance and Facilities XII. B through J:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	7	0	0	0

Motion Passes**XIII. CURRICULUM AND EDUCATION – Mr. Giordano*, Mrs. Cummins, Mrs. Luciano**

Mr. Giordano reported for the Curriculum and Education committee:

- District calendar with north hundreds calendar for the 2026/2027 school year
 - Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to approve action items XIII. A through B.
- A. Approval of Educational Services for the 2025-2026 school year
 B. Approval of Field Trips

A. Approve Educational Consultant Contracts

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, the **Franklin** Township Board of Education approves the following Special Services Contracts for the 2025-2026 school per below

VENDOR	SERVICE	RATE	ACCOUNT NUMBER
Behavioral Consultants, LLC.	Behaviorist Services for 2024-2025 school year - Extension of Services for an additional 25 hours per week	\$115.00 per hour Not to exceed \$25,000	11-000-219-320-084-000
Union Township Board of Education Shared Services	Multi-Language Learning Instructional Services June 10, 2025 - June 20, 2025 Child Study Team Secretary May 11, 2025-June 30, 2025	\$261.50 per day Not to exceed \$2,700.00 \$220.35 per day Not to exceed \$8,000.00	11-190-100-320-000-000

B. Approval of Field Trips

Grade	Destination	Date
MD Program	Lifetown- Livingston, NJ	June 5, 2025

Roll Call Vote on Action Item Curriculum and Education XIII. A through B.

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	7	0	0	0

Motion Passes

XIV. POLICY AND PERSONNEL - Mrs. Cummins*, Mrs. Frondorf, Mr. Naughton

Mrs. Cummins reported for the Policy and Personnel committee:

- Committee meeting May 6
- NJSBA's policy update
 - Policy book versus policy online
 - Strauss Esmay
- Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to approve action items XIV. A through M.
 - A. Approve Math Teacher 2025-2026
 - B. Approval Reduction in Force
 - C. Approve Staff Transfers for the 2025-2026 School Year
 - D. Renewal of Certificated Staff for the 2025-2026 School Year
 - E. Renewal of Substitute Teachers 2025-2026 School Year
 - F. Renewal of Affiliated Staff for the 2025-2026 School Year
 - G. Renewal of Administrative Staff for the 2025-2026 School Year
 - H. Renewal of Non-Affiliated Staff for the 2025-2026 School Year
 - I. Approve Job Description
 - J. Approve Employee Leave of Absence
 - K. Approve Paraprofessional
 - L. Approve Paraprofessional
 - M. Approve Extended School Year Program Staff

A. Approve Math Teacher 2025-2026

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves Cassie Howlett as a Math Teacher at a salary of \$58,555.06 to be prorated for the 2025-2026 school year.

B. Approve Reduction in Force

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following reduction in force due to budget constraints and enrollment needs.

-Employee #115

-Employee #10176

C. Approve Staff Transfers for the 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the following staff transfers for the 2025-2026 school year.

EMPLOYEE	FROM	TO
Jessica Huber	Grade 2 Elementary Teacher 11-120-100-101-000-000	Preschool Teacher 20-218-100-101-000-000
Chelsea Hill	Resource Room Teacher 11-000-213-100-101-000-000	Gifted and Talented 50% 11-120-100-101-000-000 Intervention Teacher 50% 11-230-100-101-000-000

D. Renewal of Certificated Staff for the 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the renewal of certificated staff list for the 2025-2026 school year. Certificated Staff List 2025-2026

E. Renewal of Substitute Teachers for the 2025-2026 School Year

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education approves the renewal of district substitutes for teaching, secretarial and nursing services for the 2025-2026 school year per the list below:

EMPLOYEE	TYPE OF SERVICE	PER DIEM RATE
Rebecca Armagast	Substitute Teacher	\$165 per day
Gail Ferdinando	Substitute Teacher	\$165 per day
Mia Vitiello	Substitute Teacher	\$165 per day
Sally Puleo	Substitute Teacher	\$165 per day
Brooke Kelman	Substitute Teacher	\$165 per day
Maria Bunvia	Substitute Teacher	\$165 per day
Sandy Zdepski	Substitute Teacher	\$165 per day
Christine Peterson	Substitute Teacher	\$165 per day
Kimberly Thompson	Substitute Teacher	\$165 per day
Mark Mandelberg	Substitute Teacher	\$165 per day
Lauren Suscavcevis	Substitute Teacher	\$165 per day

Peter Rosenberg	Substitute Teacher Substitute Secretary	\$165 per day \$135 per day
Kyle Gosselink	Substitute Teacher	\$165 per day
Steph Stephens	Substitute Teacher Substitute Secretary Substitute Nurse	\$165 per day \$135 per day \$200 per day
Cindy McKinney	Substitute Teacher	\$165 per day
Alannah Strasser	Substitute Teacher	\$165 per day
Phillip Apsley	Substitute Teacher	\$165 per day
Nicholas Gerard	Substitute Teacher	\$165 per day
David Gonzalez	Substitute Teacher	\$165 per day
Heather Paiva	Substitute Nurse	\$200 per day
Gino Colucci	Substitute Teacher	\$165 per day
Ashlee Miller	Substitute Teacher	\$165 per day
Kathleen Harvey	Substitute Teacher	\$165 per day
Christine Gregor	Substitute Teacher	\$165 per day
Lisa Pepe Mroz	Substitute Teacher	\$165 per day

F. Renewal of Affiliated Non-Certificated Staff 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the renewal of non-certificated staff list for the 2025-2026 school year. 2025-2026 Affiliated Non-Certificated Staff Renewal

G. Renewal of Certificated Administrative Staff for the 2025-2026 school year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the renewal of certificated administrative staff list for the 2025-2026 school year. 2025-2026 Admin Staff Renewal List

H. Renewal of Non-Affiliated Staff for the 2025-2026 school year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the renewal of Non-Affiliated staff list for the 2025-2026 school year. 2025-2026 Non Affiliated Staff Renewal

I. Approve Job Descriptions

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following job descriptions:

1. Community and Parent Involvement Specialist Community and Parent Involvement Specialist Job Description

J. Approve Employee Leave of Absence

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves a medical leave for employee #10182 effective 4/28/2025 through June 20, 2025, of which three days are paid and the remainder of the medical leave is unpaid.

K. Approve Paraprofessional

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves Dawn Gural as a paraprofessional for the 2025-2026 school year at an annual salary of \$36,409.50(salary pending negotiations).

L. Approve Paraprofessional

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves Taylor Schott as a paraprofessional for the 2025-2026 school year at an annual salary of \$36,409.50(salary pending negotiations).

M. Approval of Extended School Year Staff -

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves Extended School Year as per the list below:

Employee	Position	Rate
Lillian Brickhardt	Multiple Disabled Program Teacher	\$48.30 per hour
Harmony Stryker	Pre/K/1st Grade Teacher	\$44.25 per hour
Courtney Panerali	5th Grade Teacher	\$44.93 per hour
Jamie Kwasnick	Multiple Disabled Program Paraprofessional	\$27.68 per hour
Melissa Nealon	Multiple Disabled Program Paraprofessional	\$27.68 per hour
Niquole Allen	Multiple Disabled Program Paraprofessional	\$27.68 per hour
Sara Schisler	Multiple Disabled Program Paraprofessional	\$27.68 per hour
Cosette Cather-Knightly	Multiple Disabled Program Paraprofessional	\$27.68 per hour
Chelsea Hill	Pre K/K/ 1st GradeParaprofessional	\$27.68 per hour
Karen Schultz	Pre K/K/ 1st GradeParaprofessional	\$27.68 per hour
Dawn Gural	2nd/3rd and 4th Grade Paraprofessional	\$27.68 per hour
Karly Somers	Floater Paraprofessional	\$27.68 per hour
Shannon Mahoney	Floater Paraprofessional Floater Teacher	\$27.68 per hour \$40.38 per hour

Roll Call Vote on Action Item Policy and Personnel XIV. A through M.

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	7	0	0	0

Motion Passes

XV. NEGOTIATIONS - Mrs. Luciano*, Mr. Giordano, Mrs. Frondorf

Mrs. Luciano reported for the Negotiations committee:

- The next meeting will be held on May 12, 2025.

XVI. COMMUNICATIONS - Mrs. Licwinko; Mrs. Cummins; Mr. Naughton

Mrs. Licwinko reported for the Communications committee:

- The committee met for approximately one hour on April 16, 2025
- Presentations uploaded to FTS website
- Executive session changes
- Student Board of Education representatives
- Budget presentation
- Strategic plans concerns
- Next meeting is scheduled for May 14, 2025
- 5/5-5/9: Teacher Appreciation Week (signs, catered lunch, cake bake, massages, plants, daily raffles)
- 5/8: Mother's Day plant sale
- 5/16: Roary's Shoppe: Held during lunch hours
- PTA after-school Science Club for Pre-K to 4th Grade: 5/6; 5/13, 5/20, 6/3
- 6/6: Friday night Family Fun Night (pizza, 5th grade bake sale and ice cream sundae bar, and BINGO!)
- 6/13: Fun Fair (held during school hours) in conjunction with Mr. Timko's Field Day

XVII. TOWNSHIP COMMITTEE LIAISON - Mr. Metz; Mr. Naughton

Mr. Naughton reported for the Township committee liaison:

- Tax increase concerns

XVIII. BOARD MATTERS/NEW BUSINESS

- Motioned by Mrs. Luciano, seconded by Mr. Naughton to approve action items XVIII. A

A. School Regionalization Efficiency Program

A. School Regionalization Efficiency Program

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies: and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, North Hunterdon Voorhees Regional School District have evaluated whether regionalization with the sending districts in Hunterdon County may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the North Hunterdon Voorhees Regional School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Franklin Township Board of Education does hereby join with, North Hunterdon Voorhees Regional School District and the Clinton Township Board of Education and any other school district who choose to join in applying for a SREP Grant to support undertaking a full regionalization and consolidation study.

Roll Call Vote on Action Item Board Matters/New Business XVIII. A.

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	7	0	0	0

Motion Passes

XIX. HUNTERDON COUNTY EDUCATIONAL SERVICES DELEGATE – Mr. Giordano

Mr. Giordano reported for the Hunterdon County Educational Service Delegate:

- The next meeting will be held in June

XX. PUBLIC COMMENTS

- Frank Tota, 16 Upper Kingstown Road, Pittstown - Superintendent search
- Cyrus Cama, 15 Mathew Drive, Annandale - Preschool/before care; calendar realignment; committees with residents
- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown - Regionalization study
- Dan Connor, 248 Cherryville Road, Franklin Township - Board policies
- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown - Old Long-Range Facility Plan; DEP permit
- Sandra Marzo, 227 Pittstown Road, Pittstown - Matters relating to the board president
- Colin Cecil, 20 Laurelton Trail, Flemington - Matters relating to the board president
- Brett Palmer, 16 Wolverton Road - Support for the board president
- Stephanie Palmer, 16 Wolverton Road - Support for the board president
- Allison Bank, 60 Upper Kingstown Road, Pittstown - Support for the board president

XXI. EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include legal, personnel, and student matters; and

WHEREAS, the length of the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above-stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss legal, personnel, contractual and negotiation matters; wherein the length of time for the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

- Motioned by Mrs. Luciano, seconded by Mr. Naughton, to approve action item XXI at 8:45 PM.

**Voice Vote on
Action Item XXI:**

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

- Motioned by Mrs. Luciano, seconded by Mrs. Frondorf for the board to reconvene into public session at 10:07 PM.

**Voice Vote on
Action Item XXI:**

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

XXII. OTHER BUSINESS

- Motioned by Mrs. Luciano, seconded by Mr. Metz to approve action items XXII. Item A-C.

A. Approval of Superintendent's Harassment, Intimidation and Bullying Report

BE IT RESOLVED that the Franklin Township Board of Education approves the Superintendent's determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the May 5, 2025 Executive session.

HIBS MARCH 2025	FOUNDED	UNFOUNDED	PRELIMINARY DETERMINATION CONDUCTED: (Y/N)	TOTAL # OF INCIDENTS
#292432	0	1	Y	1

B. Approval Administrative Leave of Absence

Be it Resolved, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves an administrative leave of absence with pay for employee #10130 on Monday, May 5, 2025 through TBD.

C. Approval of Substitute Caller

Be it Resolved, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves Crystal Gonzalez as substitute caller at a rate of \$450 per month for the remainder of the 2024-2025 school year.

Roll Call Vote on Action Item Other Business XXII A through C

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	7	0	0	0

Motion Passes

XXIII. NOTEWORTHY DATES

- Next Board Meeting Rescheduled for Tuesday, June 24, 2025 - (Was Monday June 23, 2025)

XXIV. ADJOURNMENT

- Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to adjourn the meeting at 10:08 PM.

**Voice Vote on
Action Item XXIV:**

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

Respectfully submitted,

Mark Kramer
Board Secretary